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**From:** Indra Winqest  
**Sent:** Friday, September 9, 2022 2:42 PM  
**To:** James Dugdale  
**Cc:** Bree Waters; Kate Nelson  
**Subject:** few enhancements to the letter  
**Attachments:** Rec Center Expansion Support Letter\_14Sept22.DOCX



Jim –

I have attached the letter that contains 3 very minor what I would consider enhancements to the letter. I wanted to run this by you to make sure you were ok. I don't want to have to bother Dave again so if you think any of this would be a problem please let me know and I will take it back out. Changes are as followed:

- I changed "newly designed" to "newly modified". This was done so that it matched the wording on the agenda and staff report.
- I added Crystal Bay where it referenced "the community of Incline Village". This is important because we actually are the community of Incline Village/Crystal Bay. Crystal Bay is part of IVGID as well as you know.
- I added community programming opportunities to the sentence that describes the project additional to the gymnastics facility and youth center. This is important because it strengthens the scope of the project.

Again, let me know if you have an issue with any of this.

Thanks, Indra

**Indra Winqest**  
General Manager  
Incline Village General Improvement District  
893 Southwood Blvd, Incline Village NV 89451  
P: 775-832-1206  
F: 775-832-1380  
[isw@ivgid.org](mailto:isw@ivgid.org)  
<http://www.yourtahoeplace.com>  


  
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BOTH  
ITEMS  
Language  
Combined

incorrect wording - not aligned w. agenda <sup>(2)</sup>

MEMORANDUM

TO:  
FROM:  
SUBJECT:

Board of Trustees  
Indra Winqest  
District General Manager

← Agenda E2a

Review, discuss and possibly approve an amendment to the grant agreement with the Dave and Cheryl Duffield Foundation to modify the scope of the Recreation Center Expansion Project, and review, discuss and possibly approve the sending of a letter of support to the Dave and Cheryl Duffield Foundation for the modified scope of the Recreation Center Expansion Project

DATE: September 14, 2022

↳ Agenda

I. RECOMMENDATION

Agenda E2a

E2b

The Board of Trustees (Board) approve an amendment to the grant agreement with the Dave and Cheryl Duffield Foundation (Foundation) to modify the scope of the Recreation Center Expansion Project (Project), and approve the sending of a letter of support to the Dave and Cheryl Duffield Foundation for the modified scope of the Recreation Center Expansion Project.

II. DISTRICT STRATEGIC PLAN

→ E2b

Long Range Principal #1 Service

Long Term Initiative 6 - Execute the short and long-term strategy as they relate to various district venue and facility master plans and studies as the roadmap for the future.

Long Range Principal # 5 Assets & Infrastructure

Long term Initiative 2 - Continue to review and potentially implement priorities identified in the various District venue and facility master plans and studies as defined by the Board of Trustees.

III. BACKGROUND

The Board approved the District to enter into contacts with the Architect and Engineering (A&E) firms, the CMAR contactor and the Foundation on June 29, 2022, for 100% Construction Documents through permitting and bidding for the Project. The Project, at this time, included a 33,000 square foot (SF) addition,

↑  
Size of option B

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# NOTICE OF MEETING

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The special meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 2:00 p.m. on September 14, 2022 in the **Boardroom, 893 Southwood Boulevard**, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

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- A. PLEDGE OF ALLEGIANCE\*
- B. ROLL CALL OF TRUSTEES\*
- C. INITIAL PUBLIC COMMENTS\* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*
- D. APPROVAL OF AGENDA *(for possible action)*

*The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*

**-OR-**

*The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*

- E. GENERAL BUSINESS *(for possible action)*
  - 1. **SUBJECT:** Review, discuss and possibly award a procurement contract for installation of RFID – Software and Gantries – 2022/2023 Capital Improvement Project; Fund: Community Services; Division: Ski; Project#3499CE2201; Vendor: Axxess; in the amount of \$351,528.10 (Requesting Staff Members: Director of Information Technology Mike Gove and General Manager Diamond Peak Ski Resort Mike Bandelin)

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## Incline Village General Improvement District

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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# NOTICE OF MEETING

Agenda for the Board Meeting of September 14, 2022 - Page 2

2. **SUBJECT: Recreation Center Expansion Project** *no unanimous*
- a. Review, discuss and possibly approve an amendment to the grant agreement with the Dave and Cheryl Duffield Foundation to modify the scope of the Recreation Center Expansion Project (Requesting Staff Members: District General Manager Indra Winquest, District General Counsel Joshua Nelson and Project Manager Bree Waters)
- b. Review, discuss and possibly approve the sending of a letter of support to the Dave and Cheryl Duffield Foundation for the modified scope of the Recreation Center Expansion Project (Requesting Staff Members: District General Manager Indra Winquest and Project Manager Bree Waters) *letter used unanimous words*
- F. FINAL PUBLIC COMMENTS\* - Limited to a maximum of three (3) minutes in duration.
- G. ADJOURNMENT *(for possible action)*

## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, September 9, 2022 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of September 14, 2022) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website ([www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas](http://www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas))
3. State of Nevada public noticing website (<https://noticcc.nv.gov/>)

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: [sah@ivgid.org](mailto:sah@ivgid.org)/phone # 775-832-1207)

**Board of Trustees:** Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.

**Notes:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. IVGID'S agenda packets are available at IVGID's website, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas".

**From:** Bree Waters  
**Sent:** Friday, September 9, 2022 4:19 PM  
**To:** James Dugdale  
**Cc:** Indra Winquest; Kate Nelson  
**Subject:** Board Memo and Attachments  
**Attachments:** Recreation Center Expansion Board Memo 14Sept22\_Final.pdf

Jim,

Please find the attached PDF containing the Board Memo, Amended Grant Agreement, original Grant Agreement and the Support and Commitment Letter. As Indra indicated previously, if you are not comfortable with the changes made to the letter today, we can replace the letter with the one that Mr. Duffield reviewed yesterday.

Have a great weekend and please reach out with any questions. The Board Meeting has been set for Wednesday at 2:00 pm.

Thank you,

**Bree A. Waters**  
District Project Manager

Incline Village General Improvement District  
Public Works Department  
1220 Sweetwater Road  
Incline Village, NV 89451  
775.832.1372 D  
775.413.4525 C

Agenda posted @ 2pm including 2 agenda items.

The memo shared incorrectly included both agenda items into one memo. Memo not shared with Board until Monday when published to the public.

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**From:** James Dugdale <jim@dcdfoundation.org>  
**Sent:** Monday, September 12, 2022 11:04 AM  
**To:** Bree Waters; Indra Winquest  
**Cc:** Chris Watts  
**Subject:** Letter Included in 9/14 IVGID BOT Special Meeting

Bree and Indra:

Once you've received all the original signatures on the letter to Dave and Cheryl, please let me know and I'll pick it up (and I understand that there may be several signature pages as some of the Trustees are not in Incline). Thanks much and I hope your 9/14 special BOT meeting goes well. Best, Jim

**Jim Dugdale**  
Executive Director  
**Dave & Cheryl Duffield Foundation**  
[jim@dcdfoundation.org](mailto:jim@dcdfoundation.org)  
Office 775.461.2707

**DAVE & CHERYL**  
**DUFFIELD**  
FOUNDATION

Just asking  
for signed  
letter

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**From:** Brad Underwood  
**Sent:** Wednesday, September 14, 2022 6:35 PM  
**To:** Phil O'Keefe; Melissa Bickenbach  
**Cc:** Bree Waters; Jeff Klippenstein; Shelia Leijon; Indra Winqest; Kate Nelson; kurtparriott@coreconstruction.com; Susan A. Herron; Travis Coombs; danielsalego@coreconstruction.com; michaelkeller; jim@dcdfoundation.org; tesszinio@coreconstruction.com; Nick Exline; Molly Armanino  
**Subject:** Re: Rec Center Expansion - Progress Mtg.

Great work!

Get Outlook for Android

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**From:** Phil O'Keefe <phil@hkarchitects.com>  
**Sent:** Wednesday, September 14, 2022 6:14:22 PM  
**To:** Melissa Bickenbach <melissa@exlineandcompany.com>  
**Cc:** Bree Waters <baw@ivgid.org>; Jeff Klippenstein <Jeff@hkarchitects.com>; Brad Underwood <BBU@ivgid.org>; Shelia Leijon <sal@ivgid.org>; Indra Winqest <ISW@ivgid.org>; Kate Nelson <ksn@ivgid.org>; kurtparriott@coreconstruction.com <kurtparriott@coreconstruction.com>; Susan A. Herron <sah@ivgid.org>; Travis Coombs <traviscoombs@coreconstruction.com>; danielsalego@coreconstruction.com <danielsalego@coreconstruction.com>; michaelkeller <michaelkeller@coreconstruction.com>; jim@dcdfoundation.org <jim@dcdfoundation.org>; tesszinio@coreconstruction.com <tesszinio@coreconstruction.com>; Nick Exline <nick@exlineandcompany.com>; Molly Armanino <molly@exlineandcompany.com>  
**Subject:** Re: Rec Center Expansion - Progress Mtg.

Woohoo!

Phil O'Keefe, AIA  
H+K Architects

Sent from iPhil

On Sep 14, 2022, at 5:54 PM, Melissa Bickenbach <melissa@exlineandcompany.com> wrote:

Good Afternoon,  
The Rec Center Expansion EIP project application has been successfully submitted to TRPA.

As a reference, you may access the [TRPA submittal packet](#) via the link.

Thank you,  
**Melissa Bickenbach**  
Senior Planner  
**Exline & Company, Inc.**  
P.O. Box 16789  
South Lake Tahoe, CA 96151

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**From:** Indra Winqest  
**Sent:** Wednesday, September 14, 2022 9:55 PM  
**To:** Dave Duffield Ridgeline; James Dugdale  
**Subject:** Fwd: Letter to Mr. and Mrs. Duffield

Hi Dave & Jim -

See below email correspondence sent to me by IVGID Trustee (Treasurer) Michaela Tonking requesting i forward.

Cheers, Indra

Begin forwarded message:

**From:** Michaela Tonking <tonking\_trustee@ivgid.org>  
**Date:** September 14, 2022 at 9:29:57 PM PDT  
**To:** Indra Winqest <isw@ivgid.org>  
**Subject:** Letter to Mr. and Mrs. Duffield

Dear Mr. and Mrs. Duffield,

I have not had the opportunity of meeting you personally; however, you have had and continue to have a huge impact on the community I have been able to call home for the last 30 years.

Your generous donation to expand the Recreation Center is an incredible gift for this community, especially the youth. I can say while growing up here, IVGID and the Rec Center, raised many of us by providing us with a place to learn and grow in a variety of activities, develop sportsmanship, and find our passions. However, there has always been a lack of structured space for teenagers to enjoy after school and your generous donation meets this need and is something so many of wish we had while growing up here.

As a member of the IVGID board, I am extremely thankful for this gift. This is an incredible opportunity for the community and will have a lasting impact on current and future families. I wanted to thank you and tell you I am full support of this project.

Thank you,

Michaela



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**From:** Indra Winqest  
**Sent:** Thursday, September 15, 2022 9:04 AM  
**To:** Dave Duffield; James Dugdale  
**Subject:** FW: Today's Meeting

Hi Dave & Jim –

See below an email from Trustee Kendra Wong offering her full support for the project. Kendra has been a Trustee for 8 years.

Thanks, Indra

**Indra Winqest**  
General Manager  
Incline Village General Improvement District  
893 Southwood Blvd, Incline Village NV 89451  
P: 775-832-1206  
F: 775-832-1380  
[isw@ivgid.org](mailto:isw@ivgid.org)  
<http://www.yourtahoeplace.com>  


**From:** Kendra Wong <Wong\_trustee@ivgid.org>  
**Sent:** Wednesday, September 14, 2022 10:56 PM  
**To:** Indra Winqest <ISW@ivgid.org>  
**Subject:** Today's Meeting

Hi Indra,

I am disappointed our vote on the Rec Center expansion was not unanimous tonight. Was hoping you could pass along this message to the Duffields and the foundation.

Dear Mr. and Mrs. Duffield and the Dave and Cheryl Duffield Foundation,

First of all, thank you for your generous donations to our community.

I am writing this because I feel like the Board's actions tonight were contradictory. On one hand, the Board unanimously approved a letter of support (with revisions) for the project, but on the other, we did not unanimously vote to support the revised project. I wholeheartedly support the Rec Center expansion and will do everything I can to move the project forward during the remainder of my term. I am grateful our staff and your team were able to negotiate a design that accomplishes a majority of the community needs and allows for future expansion.

Again, thank you for your contributions to the community and if I can help in any way (beyond my duties as a Trustee), please do let me know.

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**From:** Indra Winquest  
**Sent:** Thursday, September 15, 2022 12:00 PM  
**To:** Dave Duffield Ridgeline; James Dugdale  
**Subject:** Fwd: Letter to Dave and Cheryl Duffield

Hi Dave and Jim -  
See below an email from Chairman Tim Callicrate.

Cheers, Indra

Begin forwarded message:

**From:** Tim Callicrate <callicrate\_trustee@ivgid.org>  
**Date:** September 15, 2022 at 11:45:29 AM PDT  
**To:** Indra Winquest <isw@ivgid.org>  
**Subject:** Letter to Dave and Cheryl Duffield

Hi Indra,

could you please forward this letter to the Duffields?

Thanks!

Tim

Dear Dave and Cheryl,

Words can hardly express the tremendous gratitude we, the Board of Trustees, and by extension the entire District have regarding your overwhelming gift to IVGID and our Community in excess of \$25 million dollars to fully renovate and enlarge the Recreation Center!!

In my 37+ years as a full-time, year-round resident Incline has never received such an offer, or anything close to it. Your generosity is endless and all of us in Incline Village and Crystal Bay so appreciate your philanthropy.

Please realize that the majority of the Board, and more importantly, the entirety of our Community, recognize and appreciate your never-ending commitment to improving the experiences for our youth and attendant populations.

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I wanted to reach out to you both and hopefully ameliorate any misunderstandings from tonight's meeting. Four of us voted to support the amended scope of project. Unfortunately, one trustee did not. That being said, our Board and the District fully support moving forward on this exciting project and truly appreciate your foundation's generosity in seeing it through.

I want to thank you again for your vision, commitment and, most importantly, your financial backing in gifting a spectacular addition to our District's facilities!!!

Please accept this email with the best intentions. I, and 8,100+ other parcel owners, truly appreciate your generosity and goodwill!

Again, Thank you and your foundation!

With warmest regards,

Tim

**Tim Callicrate**

Chairman, Board of Trustees  
Incline Village General Improvement District  
893 Southwood Blvd.  
Incline Village, NV 89451  
Cell: 775-336-9925



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**Incline Village General Improvement District Board of Trustees**

**Special Meeting Review**

**Date: Wednesday, September 14, 2022**

**Time: 2:00pm**

**Meeting Location: The Boardroom at the Administration Building  
893 Southwood Blvd. Incline Village, NV 89451**

- [Meeting Agenda](#)
- [Board Packet](#)

**During the meeting, agenda items may have shifted. Please refer to the subject summary on each item.**

Watch Livestream recording of this meeting

**General Business Items**

**General Business Item E 1:**

**SUBJECT: Review, discuss and possibly award a procurement contract for the installation of RFID – Software and Gantries – 2022/2023 Capital Improvement Project; Fund: Community Services; Division: Ski; Project#3499CE2201; Vendor: Axess; in the amount of \$351,528.10 (Requesting Staff Members: Director of Information Technology Mike Gove and General Manager Diamond Peak Ski Resort Mike Bandelin)**

**Action:  
Unanimously Passed**

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### General Business Item E 2 a:

**SUBJECT:** Review, discuss and possibly approve an amendment to the grant agreement with the Dave and Cheryl Duffield Foundation to modify the scope of the Recreation Center Expansion Project (Requesting Staff Members: District General Manager Indra Winquest, District General Counsel Joshua Nelson and Project Manager Bree Waters)

**Action:  
Passed 4 - 1**

### General Business Item E 2 b:

**SUBJECT:** Review, discuss and possibly approve the sending of a letter of support to the Dave and Cheryl Duffield Foundation for the modified scope of the Recreation Center Expansion Project (Requesting Staff Members: District General Manager Indra Winquest and Project Manager Bree Waters). [Please see the letter here.](#)

**Action:  
Unanimously Passed with one modification**

**Meeting adjourned at 3:59PM**

[Click here to watch the Livestream recording of the meeting](#)

Please email [communications@ivgid.org](mailto:communications@ivgid.org) with your feedback on this meeting summary to help improve this communication.

**Incline Village General Improvement District**  
893 Southwood Blvd. Incline Village, NV 89451

[unsubscribe from all IVGID emails](#)

**MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Indra Winqest  
District General Manager

**SUBJECT:** General Manager’s Status Report  
Prepared for the meeting of September 28, 2022

**DATE:** September 21, 2022

**General Manager & Board of Trustees Priority Projects & Tasks**

ACTION ITEM	TARGET DATE COMPLETION	RESPONSIBLE PARTY	STATUS
Effluent Storage Tank Project  <i>*updated 9/22/2022</i>	90% Design Documents anticipated end-January 2022	GM Winqest/Director of PW Underwood	60% design plans received and a review of the plans with Jacobs and Granite is set for September 28, 2022.
Effluent Pipeline Project  <i>*updated 9/22/22</i>	Phase I ongoing	GM Winqest/ Director PW Underwood	60% design plans reviewed with HDR and Granite Construction on September 8, 2022. HDR received direction on preparation of the final plans for the entire project length. PW Staff and Accounting Staff are continuing to work with the Nevada State Revolving Fund Clean Water Program. PW staff is preparing a RFP package to solicit proposals for and Independent Cost Estimator (ICE).
<b>Internal Controls Project(s)</b> Review of Internal Control Policies and Procedures  <i>*updated 9/21/22</i>	Ongoing	Director of Finance Navazio	Purchasing policies drafted and approved by BOT 7/27/22; initial re-write of Finance and Accounting procedures manual has been completed; currently being reviewed in conjunction with Tyler system implementation.
Review of Board Policies re Budget and Fiscal Management  Capitalization (8.1 / 9.1) Fund Balance / Reserves (7.1) Capital Program (12.1 / 13.1)	Fall/Winter 2022	Director of Finance Navazio	New Capitalization and Reserve policies completed – approved by BOT 1/12/22. Draft updates to Capital Program Planning and

			Budgeting policies presented to BOT 6/29 – final review and adoption Oct. '22.
<p>Recreation Center Youth Expansion Project</p> <p><i>*updated 9/22/22</i></p>	Winter 2024/25	GM Winquest/DPM Waters	<p>The design team is moving quickly to prepare final design documents. Biweekly CMAR Team project meetings are held to keep the project moving forward. IVGID has received the geotechnical report and preliminary survey. The CMAR Team has held meetings with TRPA and Washoe County Planning and are preparing the necessary documentation required by each entity. The Board of Trustees at the <u>9/14/22</u> <u>Special Meeting</u> approved the modified design scope as well as submittal of a letter of support and commitment to the <u>Dave &amp; Cheryl Duffield Foundation</u>.</p>
<p>Incline Beach House Project</p> <p><i>*updated 9/22/22</i></p>	TBD	Engineering Dept./GM Winquest/Trustee Matthew Dent	Board of Trustees Authorized staff to move forward with an RFP Process to hire a design consultant at the <u>7/27/22</u> meeting.
<p>Special Counsel to Review Beach Deed, potential revisions to Ordinance 7, Employee use of District Beaches, Policy 16.1.1, Commercial Operations on District Beaches</p> <p><i>*updated 9/22/2022</i></p>	Spring/Summer 2022	GM Winquest/Legal Counsel Nelson	Special Counsel has finalized his review of Ordinance 7 Revisions. Additionally, Special Counsel has finalized his review of the District's Gold & Silver Card program as well as employee access to District Beaches. Agenda items for board discussion and possible action forthcoming in Fall 2022. Discussion and Possible action on potential revisions to the District's Gold/Silver program is agendized on the <u>9/28/22</u> BOT meeting.



-----Original Message-----

From: Kendra Wong <kendrawong@gmail.com>

To: Kendra Wong <kendrawong@gmail.com>

Sent: Mon, Sep 26, 2022 7:45 pm

Subject: IVGID Lost \$26M Donation

Hi Friends and Neighbors,

I hope the Fall weather is treating you all well!

Serving on the Board of Trustees with Sara Schmitz has been challenging at best and infuriating at worst, but her latest actions take the cake. The short version is that IVGID lost a \$26 million donation from the Dave & Cheryl Duffield Foundation because Sara could not accept a reduced scope of work for a Rec Center expansion. The longer version is below for those of you interested in the details.

Sara's decision to vote against this project was short-sided and hurts our entire community.

I hope this project can be revisited when Sara is off the Board and this has not jeopardized IVGID's ability to partner with the Duffield Foundation in the future.

If you are so inclined for a call to action, here are things you can do:

- Public comment at our September 28 meeting - voice support for the Duffield Foundation, the support for the Rec Center expansion project, dissatisfaction with Sara's vote, and/or calling for Sara's resignation from the Board for not doing what is best for the community.

- If you cannot attend, you can [email your comments to Susan Herron at sah@ivgid.org](mailto:sah@ivgid.org) and ask for your comments to be distributed to the Board.

- Forward this to your friends and neighbors.

If you would like more details, happy to chat.

Best,

Kendra

The Long Version:

The Duffield Foundation approached IVGID to donate \$26 million for a youth and teen center, gymnastics center, and multi-purpose gym. The design estimate came in around \$33 million. As such, IVGID staff worked with the Duffield Foundation to revise the design and the multi-



purpose gym was removed. While disappointing to lose a component of the expansion, it is also understandable given the current cost of construction and the fact the design gave us flexibility to revisit further expansion in the future. At the September 14 meeting, the Board discussed IVGID paying the difference. However, without having previously discussed this expenditure and not having budgeted for it, I felt it would be inappropriate to suddenly spend community dollars. I wouldn't have ruled it out as a future possibility, but this project was moving faster than I was comfortable to make multi-million dollar decisions with public money.

The Duffield Foundation wanted unanimous support from the Board to move forward. The Board voted 4 in favor (Callicrate, Dent, Tonking, and Wong) and 1 against (Schmitz) to move forward with the project. Lacking the unanimous support, the Duffield Foundation has decided not to move forward with the project. It is of note that Trustee Schmitz later voted to send a letter indicating unanimous support from the Board.

not accurate

The vocal minority speaking against the project were using the fact the general community wouldn't have access to these new facilities as their reasoning. Last time I checked, families, teens, and youth are all part of this community and we are the ones really losing.

**From:** Sara Schmitz  
**Sent:** Friday, September 30, 2022 4:57 PM  
**To:** jim@dcdfoundation.org  
**Subject:** Please forward to Mr. & Mrs. Duffield and others as identified - thank you

Dear Mr. and Mrs. Duffield and the Trustees of the Dave and Cheryl Duffield Foundation,

I am writing this letter to you to express my profound sadness at the decision of the Dave and Cheryl Duffield Foundation to not proceed with the generous grant to IVGID to build the teen gymnastics facility and teen/youth center, and to humbly request that the Foundation reconsider its decision.

The General Manager and several Trustees have told me that the Foundation's decision to withdraw from the project was made because of my vote on the project design at the September 14, 2022 Board of Trustees meeting, wherein I expressed the desire that IVGID fund an additional portion of the project to include a multi-purpose gymnasium. The Board was presented 4 options for consideration. I was completely unaware that my vote on the design would have a negative impact you and the gift from the Foundation.

After the Board votes and makes a decision, all Board members align themselves with that decision. I therefore gladly voted in approval and signed the letter of support for the project and its design approved by the Board.

I have and do fully appreciate your Foundation's generosity, and I fully support the project as approved by the Board at the September 14th meeting. When I learned for the first time on August 29 that the gymnasium was no longer included the project, I thought that the Trustees should discuss the possibility for IVGID to fund the gym portion of the project and I asked that that discussion occur at a Board meeting to be scheduled as promptly as possible.

I am inquiring as to whether there is anything that I can do to change your decision, including any further letter or public statement concerning my full and unconditional support of the project.

I thank you in advance for kind consideration and also for all of your past generosity.

Sara

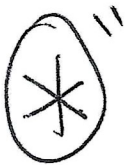
**Sara Schmitz**  
Incline Village General Improvement District Trustee and Secretary  
893 Southwood Blvd.  
Incline Village, NV 89451  
**925-858-4384**



Pages 19-22 Removed at  
request of Josh Nelson.

This included 10/6 email from  
Trustee Dent to GM Wingquest,  
Tim Callicrate, Susan Heron +  
Josh Nelson. Below is the  
allowable excerpt from that email.

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As you and I discussed yesterday, we had two separate items, with completely different asks. One was for unanimous support and one was not. The items and the memos did a good job of laying that out. We voted on a design option, didn't receive unanimous support (because it wasn't required) and not one Trustee tried to convince a dissenting Trustee to change their vote. We knew Trustee Schmitz wasn't going to support it before the vote and neither the Board or Staff said anything. I guess we are all at a fault for allowing one Trustee to vote No when we all "knew" the secret stipulation.

We than thanked the Duffield Foundation and moved on to the letter of unanimous support even though the deal supposedly already dead.

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# Re: "Everyone knew" language must stop

Sara Schmitz

Fri 10/14/2022 4:31 PM

To: Indra Winqest <ISW@ivgid.org>;

Cc: Joshua Nelson <Joshua.Nelson@bbklaw.com>;

Indra,

Thank you for confirming you have nothing to corroborate your statements that a unanimous vote was known and required for the modification of the Grant Agreement, 9/14 agenda item E.2a prior to the vote on 9/14.

I will be taking action accordingly.

Sara

### Sara Schmitz

Incline Village General Improvement District Trustee and Secretary

[893 Southwood Blvd.](#)

[Incline Village, NV 89451](#)

**925-858-4384**



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**From:** Indra Winqest  
**Sent:** Friday, October 14, 2022 3:45 PM  
**To:** Sara Schmitz  
**Cc:** Joshua Nelson  
**Subject:** RE: "Everyone knew" language must stop

Hi Sara –

Respectfully, I have never said to anyone that the Duffield Foundation put anything in writing nor did I to the board [REDACTED]. I

spoke to you for 92 minutes on Friday 9/8 beginning at 9:39am. I spoke with the other 4 trustees separately on 9/7. We specifically spoke about your concerns regarding the additional gym space being removed, my discussions with staff and the boys and girls club about how we would be able to work around not having that space, that the facility would be designed to add gym space as a phase 2 if desired. We also discussed why the Foundation was not interested in partnering financially with the District at that point of the project and finally the expectations of the Foundation for unanimous support of Option D as well as a letter of commitment and support. You may also recall we discussed whether or not the letter should be included in the packet material. What I stated to the media was factual so if you would like to set up a meeting to recap the conversation, I'm happy to do so. Additionally, you had additional conversations with my engineering team where you had similar discussion.

Indra

↳ never discussed voting w. staff as that would be inappropriate.

## Fw: Recreation Center Expansion Project - long and detailed, but important

(24)

Sara Schmitz

Tue 10/18/2022 10:26 AM

To: Indra Winquest &lt;ISW@ivgid.org&gt;; Joshua Nelson &lt;Joshua.Nelson@bbklaw.com&gt;;

Cc: Matthew Dent &lt;dent\_trustee@ivgid.org&gt;;

Indra,

It is very interesting the timing of Kendra's email below and the timing of the text you sent me at 3:52 pm on Friday 9/23 stating more would be known on Monday. The timing of Kendra's email below along with Kendra's email to the community on Monday evening leads me to the conclusion that only certain board members were informed of the signed letter you received on 9/23. As I have already shared, Josh was informed on 9/23 that you had the termination in writing. Matthew and I were in the dark until 9/28. We maintained confidentiality of your negotiating under our agreement with legal. When did that end? Did it end on 9/23 with the written letter for which Matthew and I were uninformed? Since the District has made no formal press release, what is the current status of confidentiality?

A lesson learned is for the GM to communicate to ALL Trustees at the same time regarding important District business, such as the signing of documents. Verbal communications are insufficient, inaccurate and may lead to some having information others do not or for simple miscommunication.

Additionally, the Board never received a copy of the 9/19 email from Dugdale and had no knowledge there was no cause identified, which was a requirement of the Grant Agreement. An interesting word in the letter from Dugdale was the word "possible" project. This again shows there had been no commitment to a \$25M dollar amount nor for the project's completion; just a step by step project for a "possible" expansion. What is also interesting is that you, being the only person to have received the 9/19 email, didn't appear to bring this to the Board for a possible re-vote during the 15-day cure period. This too leads me to believe the Foundation stated to you that they were disinterested in moving the project forward under any circumstances. You stated to me and Josh during our meeting on September 16th that they expressed losing interest in the project some time in August, perhaps August 11th. You kept this information out of the Board's purview. This is another lesson learned. The Board should have been informed and involved during the time of scope change and redesign for the reduction of costs. This could have avoided staff and consultants from expending time and effort doing work on a design that was not yet Board approved and could have allowed for financial negotiations to include the multi-use gym. The Board can not give direction behind closed doors.

In review of my phone and email logs, I received no call from you after the 9/14 agenda was published. As you were aware, I wrote to you my lack of support of the reduction of scope of the design on September 1 and even after the agenda was produced, you did not reach out to clarify the need for a unanimous vote on item E.2a. In addition, there is nothing that occurred at the meeting on 9/14 that would lead anyone to the conclusion that a unanimous vote was required on E.2.a. This requirement was clearly revealed AFTER the fact.

To be clear, the Foundation received what they asked for, the letter of support of the design and the project. The letter was all encompassing. However, if they listened to the discussion by the Board on 9/14, they heard at least 3 board members express disappointment with the removal of the multi-use gym. Perhaps this too caused them concern about the long-term viability of the project with the reduced design. You will also NOT hear anyone coming forward to attempt to sway the direction I was going. It was clear where I stood and NOT ONE PERSON came forward to indicate this required a unanimous vote. If it was 'known' then it would not have been reflected in the Board highlights that it PASSED. If it required a unanimous vote, it did NOT pass. It also would NOT have gone to TRPA, which it did. No action, not one, can substantiate the 'everyone knew' agenda item E.2.a required a unanimous vote.

Lesson learned? You don't go to the press with misinformation and blame another person, you reflect on how this happened and accept responsibility for the miscommunication. What has transpired in the media tells staff blame and miscommunication is acceptable behavior. 25

The Board erred by allowing Indra to work alone on this effort and for allowing the communication to the community that any \$ or guarantee was provided to complete the project. This was allowing over commitment on something not committed to in writing.

I'm sure Indra can provide many more lessons learned and a roadmap forward so these miscommunications do not occur in the future. I look forward to seeing Indra's list of recommended changes to ensure this type of miscommunication is avoided in the future.

Going forward, I am requesting all communication to me be in writing to avoid all of these issues. Perhaps over time, Indra, trust in verbal communication may be rebuilt.

**My suggestion is to acknowledge the lesson's learned, communicate to the press and to staff that miscommunication needs to be 'owned' and blaming of others is wrong. The miscommunication includes the overcommitment to the community on the funding and the completion of the project. I will gladly assist in the formulation of such a communique. I would like to bring the community together and this can only be done through honest and united communication.**

**I also look forward to discussing this as a group later this week. I feel my suggestion above would be far more productive than any sort of meeting being planned on the 24th.**

Sara

**Sara Schmitz**

Incline Village General Improvement District Trustee and Secretary  
893 Southwood Blvd.  
Incline Village, NV 89451  
**925-858-4384**



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**From:** Kendra Wong  
**Sent:** Friday, September 23, 2022 4:12 PM  
**To:** Sara Schmitz  
**Cc:** Indra Winquest; Tim Callicrate; Joshua Nelson  
**Subject:** Fw: Recreation Center Expansion Project

Sara,

Losing this grant is on you. You just lost the community a huge amenity that would fill a gap in the services we offer and jeopardized a successful partnership.

Kendra

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**From:** Indra Winquest  
**Sent:** Friday, September 23, 2022 12:21 AM

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**From:** Indra Winqest  
**Sent:** Saturday, October 1, 2022 9:18 PM  
**To:** James Dugdale  
**Subject:** RC Expansion

Hi Jim –

There seems to be some question within the community surrounding the circumstances as to why the Foundation withdrew support for the RC Expansion Project. Can you clarify that the expectation from the foundation was unanimous support for both the modified design and the letter of support from the Board/District as discussed in our meeting on Wednesday, September 7<sup>th</sup> ?

Thanks, Indra

**Indra Winqest**

General Manager

Incline Village General Improvement District

893 Southwood Blvd, Incline Village NV 89451

P: 775-832-1206

F: 775-832-1380

[isw@ivgid.org](mailto:isw@ivgid.org)

<http://www.yourtahoeplace.com>



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**From:** James Dugdale <jim@dcdfoundation.org>  
**Sent:** Sunday, October 2, 2022 12:35 PM  
**To:** Indra Winqest  
**Subject:** RE: RC Expansion

Indra, yes, that is correct.

Best, Jim

**Jim Dugdale**  
Executive Director  
**Dave & Cheryl Duffield Foundation**  
[Jim@dcdfoundation.org](mailto:Jim@dcdfoundation.org)  
Office 775.461.2707

**DAVE & CHERYL**  
**DUFFIELD**  
F O U N D A T I O N

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**From:** Indra Winqest <ISW@ivgid.org>  
**Sent:** Saturday, October 1, 2022 9:18 PM  
**To:** James Dugdale <jim@dcdfoundation.org>  
**Subject:** RC Expansion

Hi Jim –

There seems to be some question within the community surrounding the circumstances as to why the Foundation withdrew support for the RC Expansion Project. Can you clarify that the expectation from the foundation was unanimous support for both the modified design and the letter of support from the Board/District as discussed in our meeting on Wednesday, September 7<sup>th</sup> ?

Thanks, Indra

**Indra Winqest**  
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