

MEMORANDUM

TO: Board of Trustees

FROM: Matthew Dent
Chairman

SUBJECT: Review, discuss, and possibly approve the training with Government Sciences Group, Inc. in the not to exceed amount of \$10,500

**RELATED STRATEGIC:
PLAN INITIATIVE(S)**

DATE: July 26, 2023

I. RECOMMENDATION

The Board of Trustees makes a motion to approve the training with Government Sciences Group, Inc. in the not to exceed amount of \$10,500.

II. BACKGROUND

This item builds upon our Board training earlier this year with a goal to improve cooperation, board coordination, and move forward as a team. The training highlights are the following:

- Decision guides for great public decisions
- Templates to improve agenda and memos
- Structured deliberations
- Live coaching during implementation
- Ombudsman services

III. BID RESULTS

Not applicable to this agenda item.

IV. FINANCIAL IMPACT AND BUDGET

Yes, the Good Governance Tool Workshop plus two months of coaching is \$9,000. There is an optional 90 Minute Live Citizen Academy to teach Good Government to Residents at an additional \$1,500. The total costs for the Board training and optional community training is \$10,500.

V. ALTERNATIVES

- 1) Trustees can suggest other training options.
- 2) Do nothing.

VI. COMMENTS

No additional comments at this time.

VII. DISTRICT IMPROVEMENT, COST REDUCTION, RETURN ON INVESTMENT OR PRODUCTIVITY ENHANCEMENT

Improve communications between the Board of Trustees and the community and District Staff.

VIII. BUSINESS IMPACT

This item is not a "rule" within the meaning of Nevada Revised Statutes, Chapter 237, and does not require a Business Impact Statement.

VIII. ATTACHMENTS

FAQ attachment

X. DECISION POINTS NEEDED FROM THE BOARD OF TRUSTEES

The Board of Trustees needs to decide if the attached training is something they would like to participate in.



Training Proposal for IVGID

(All Prices Reflect 50% Hometown Discount – Valid for 30 Days from 7-20-23)

Proposal Cost Summary: Training and Coaching Services Not to Exceed \$10,500

The Good Governance Tools Workshop PLUS Two Months of Coaching (\$9,000)

A 4 hour workshop (including breaks) that can be spread across 2 separate days PLUS Two Months of Biweekly Coaching Calls, Public Meeting Reviews and On-Demand Ombudsman Services

OPTIONAL: 90 Minute Live Citizen Academy to Teach Good Government to Residents (\$1,500)

The Good Governance Tools Workshop – Questions, Guides and Checklists For Great Decisions

Good government decision making starts with staff gathering the right information, then management analyzing and presenting it in a clear and logically organized memo and then elected officials using it in productive discussion and deliberation toward the right decision at a meeting. This workshop will provide the tools and training everyone needs at every step in the process for great government decisions that earn public praise and respect. Individual attendees will improve their own decision-making ability but the truly transformative impact comes from improvements in cooperation and coordination within your board and management teams and between them. With everyone on the same pages of the same songs you’ll discover the joy and success from working together in harmony on common goals.

Curriculum

We will start with a refresher on key Good Government concepts covered in previous training sessions and an introduction to the importance of checklists. From there we start diving into specific “magic questions”, public decision guides and public decision checklists, with interactive demonstrations of how to use them. Then we will role play some typical use case examples, so that everyone is able to use these tools consistently and correctly. Finally we will apply these tools to real examples from your own local issues/challenges/controversies. Your elected board will learn how to work together on any issue as a true decision making machine that is smarter than any of its parts. Your staff will learn how to support the elected board more effectively with the right information and with less effort. Overall, this training provides all the tools that make it easy to make good decisions and hard to make bad ones. The result is a transformed organization with higher job satisfaction and better performance serving the public.

Biweekly Coaching Calls, Public Meeting Reviews and On-Demand Ombudsman Services (2 Months)

After the tools have been introduced and demonstrated in the workshop training, we will work with you to deploy them into your specific processes for decisions making, from planning and research to memos and meetings. We will schedule biweekly “office hours” calls where we will review implementation progress and collect feedback as we assist in making the tools fit your organization to deliver the best possible



performance improvements. We will review memos and public meeting deliberation to offer constructive coaching on where and how to improve the application of the tools for those uses. We will also provide on-demand question answering, coaching and independent review aka “ombudsman” services to manage and resolve any questions or concerns from residents, staff or elected officials that may arise throughout the implementation process. The two month process will close with a one hour workshop to debrief and address any outstanding needs or challenges.

Highlights

- Decision guides for the questions, data and processes that support great public decisions
- Templates for focused agenda item memos that answer the necessary questions without fluff
- Structured deliberation processes that take politics and pettiness out of public meetings
- Live coaching and reviews as you implement these improvements into operations and meetings
- Feedback will be used to further customize and improve the tools for even better performance
- Ombudsman services will explain changes and eliminate confusion or ambiguities during rollout

Prerequisites

Our introductory Good Government Training sessions focus on teaching the broad range of knowledge needed to get officials on the same page as to what their job is and how to do it. The Good Government Tools Workshop PLUS Coaching is best taken after Good Government Training as it focuses on teaching and practicing specific processes and techniques for making decisions as individuals and as a team.

OPTIONAL: 90 Minute Live Citizen Academy to Teach Good Government to Residents (\$1,500)

Based on the acclaimed Good Government Training for elected officials and staff, this session helps residents better understand the challenges and constraints of government decision making and how they, as residents can be more helpful (and less unhelpful) along the way. This training focuses on specific misconceptions that residents may have about how local governments work compared to businesses and other organizations they are more familiar with and includes a live Q&A session. The result is a better educated group of active residents who are able to respond to misunderstandings or misinformation in the community and who are better prepared for future roles they may have on committees or elected boards.

[] The Good Governance Tools Workshop PLUS Two Months of Coaching (\$9,000)

[] 90 Minute Live Citizen Academy to Teach Good Government to Residents (\$1,500)

Accepted: _____ Date: _____