



LONG RANGE CALENDAR

Audit Committee Meeting - Mid November – no date determined

From the Audit Work Plan: Meeting with the Audit Committee to review draft reports and results of audit.

Wednesday, December 14, 2022 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

From the Audit Work Plan: Present final Audit Reports to the Board of Trustees

- **Audit Committee** Appointment for seat being vacated by Trustee Wong effective 12/31/2022 (this seats term will expire February 28, 2023) (see meeting minutes of June 29, 2022)
- Verbal Presentation by NLTFPD Fire Chief Ryan Sommers - Public Safety Pier for Washoe County with TRPA and Burnt Cedar is still a very viable location, where Ski Beach is not because of the two creeks near-by.
- Fifth Lease Amendment with Hyatt (Diamond Peak Ski Resort Shop) – Mike Bandelin
- Resolution for State Revolving Fund Loan
- Annual Audit Committee Report – Request by Trustee Dent for reconciliation to ACFR 2021/2022; Report by Controller Martin Williams (Requesting Trustee: Trustee Matthew Dent)
- Approval of Washoe County Subgrant for the Skatepark
- Burnt Cedar Pool and Recreation Center Expansion closeout reports (will be in the GM's Report)
- 2022 Golf Season Wrap Up to include weddings and events

Wednesday, January 11, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

- ⇒ Elections of Board Officers
- ⇒ Expectations on Board packets (Requesting Staff Member: District General Manager Indra Winquest)
- ⇒ Award Construction Contract for Crystal Peak Waterline Replacement – PW
- ⇒ Authorization to issue bond documents
- ⇒ Utility Rates
- ⇒ Whistleblower Policy – revisit (requested 8/31/2022 – Trustee Schmitz) last time it came before the Board was 8/10/2021 – must go to the Audit Committee first – Schmitz asked that it come back to the Board in January 2023
- ⇒ Meeting Minutes: Do we want our meeting minutes to have more alignment with what is said at the meeting or are these summaries acceptable? (Request by Trustee Schmitz – 11/03/2021)
- ⇒ Acceptance of Grant for the Crystal Peak Watermains (from
- ⇒ Discussion regarding a Board appointed Advisory Committee on Capital Projects (Policy 3.1.0, paragraph 0.9 and Policy 12.1.0 is the reference to be included)
- ⇒ Recreation Center Lockroom Project closeout report (in the GM's Report)

Wednesday, January 25, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

- ⇒ Budget Workshop #1 – Budget assumptions, program venue budget/financials, facility fee assumptions

Wednesday, February 8, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

- Award Design/Build contract for Diamond Peak Kitchen Remodel – PW
- Approval of Golf/Facility Rates



LONG RANGE CALENDAR

FY 22/23 Mid Year Report
Set May Public Hearing Date
Budget Workshop #2 – Venue budgets, preliminary CIP, and preliminary facility fees
List of contracts, etc. that need annual Board Review – District General Manager and Director of Administrative Services – Date Requested 9/21/2021 (will be added to the General Manager’s Report)
Approval of Bonds and SRF Loan Documents (Effluent Pipeline)
Approval of USACE 595 Model Agreement for Grant Funds (Effluent Pipeline and Storage Tank)

Wednesday, February 22, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

1. Ordinance 7, paragraph 110, annual report due March 1, 2023 (added by Director of Administrative Services Herron 08/01/2022)
2. Award Construction Contract for Water Reservoir Coatings and Site Improvements – PW
3. Award Construction Contract for Bike Park Improvements – PW
4. Award Construction Contract for Wetlands Improvements – PW
5. **Audit Committee** Membership – At Large Member (1) and Trustees (2) (see meeting minutes of June 29, 2022)

Wednesday, March 8, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

1. Ordinance 7, An Ordinance Establishing Rates, Rules and Regulations for IVGID Recreation Passes and Recreation Punch Cards by the Incline Village General Improvement District effective June 1, 2022 - Actions on Fees as stated in paragraphs 36, 69, 71 and 81 – do at budget time – PLACEHOLDER – could move to another date
2. Budget Workshop #3 – Capital Improvement Plan Update and Final Facility Fees

Wednesday, March 29, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

1. Award CMAR GMP Contract for Effluent Pipeline Phase 2A – PW
2. Award CMAR GMP Contract for Effluent Storage Tank – PW
3. Award Construction Contract for Mountain Golf Phase 2 and 3 – PW

Wednesday, April 12, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

Board approval of FY 2023/2024 Tentative Budget (Form 4404LGF) (to be filed April 15, 2022)

Wednesday, April 26, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

Wednesday, May 10, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting



LONG RANGE CALENDAR

Items Slated for Consideration

- 1. Discuss General Manager’s Goals before evaluation occurs (Trustee Dent – 09282022)
- 2. Public Hearings: FY 2023/24 Recreation Roll; FY 2023/24 Annual Budget
- 3. Board approval of final FY 2023/2024 Annual Budget (Form 4404LGF) (to be filed with State 06/01/2023) **and** Facility Fees and Recreation Roll

Wednesday, May 31, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

Wednesday, June 7, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Special Meeting of Board of Trustees

- 1. General Manager's Performance Evaluation

Wednesday, June 14, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

Wednesday, June 28, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

Wednesday, July 12, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

- 1. Annual report – PP 141/Resolution 1895 (added by Director of Administrative Services Herron 07/28/2022) – due date is last meeting in July 2023

Wednesday, July 26, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

- Board approval of Annual Indebtedness Report (Form 4410LGF)
- Board approval of 5-Year Capital Plan (Form 4411LGF)

Wednesday, August 9, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

- 1. Finalize General Manager’s goals by the end of August 2023

Wednesday, August 30, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration



LONG RANGE CALENDAR

Wednesday, September 13, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

Wednesday, September 27, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

Wednesday, October 11, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

Wednesday, October 25, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

Wednesday, November 8, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

Wednesday, December 13, 2023 at 6 p.m. in the Boardroom at 893 Southwood Boulevard – Regular Board of Trustees Meeting

Items Slated for Consideration

Parking Lot Items – To be scheduled

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| | <i>Items sitting in the parking lot (to be discussed but (a) not yet scheduled for a specific Regular Board Meeting) or (b) a future Board not on this calendar</i> |
| A | Possible discussion on IVGID needs as it relates to potential land use agreement with DPSEF (Request by Trustee Schmitz – 01/18/2021) |
| B | Review of service levels – Golf will be coming first |
| C | Next step on Diamond Peak parking lot/Ski Way – Staff added reminder |
| E | Request that the Board discuss a strategy for dealing with e-mails and correspondence that the Board receives. Need to have a strategy and approach on who responded – come up with a consensus by the Board on who responds. (Request by Trustee Schmitz – 11/03/2021) Related to Policy 20.1.0. Follow up with District Counsel Nelson |
| G | Policy 16.1.0 – (requested by Trustee Schmitz – 6/8/2022) |
| I | Discuss letters of who to contact at our agency regarding communication (Schmitz – 9/28/2022) |
| J | General Manager’s Evaluation Process (Dent – 09282022) Trustee Tonking volunteered to work on the evaluation process system |



LONG RANGE CALENDAR

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| K | Discuss General Manager's Goals weighting (Schmitz – 09282022) Trustee Schmitz volunteered to work on the evaluation tool |
| L | Discussion regarding the Board of Trustees Handbook (requested 8/31/2022 – Trustee Schmitz, scheduled for 10/12/2022 and deferred by Trustee Schmitz until after the new Board is seated – 10/3/2022) |

*Budget approval is required after the third Monday however whatever date is selected, a 10-day notice must be given. Must accomplish no later than June 1, 2023.