

In the Matter Of:

Incline Village General Improvement District Board of Trustees

PUBLIC MEETING

May 10, 2023

Job Number: 986100

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INCLINE VILLAGE
GENERAL IMPROVEMENT DISTRICT
BOARD OF TRUSTEES

TRANSCRIPT OF HEARING

PUBLIC MEETING

Live and Via Zoom

Held at 893 Southwood Boulevard

Incline Village, Nevada

Wednesday, May 10, 2023

24 Reported by: Brandi Ann Vianney Smith

25 Job Number: 986100

1 A P P E A R A N C E S

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3 B O A R D M E M B E R S P R E S E N T

4 M A T T H E W D E N T , C H A I R

5 S A R A S C H M I T Z , V I C E C H A I R

6 D A V E N O B L E , S E C R E T A R Y

7 R A Y T U L L O C H , T R E A S U R E R

8 M I C H A E L A T O N K I N G , T R U S T E E

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10 A L S O P R E S E N T

11 J O S H N E L S O N , L E G A L C O U N S E L

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1 INCLINE VILLAGE, NEVADA -- MAY 10, 2023 -- 6:00 P.M.

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5 CHAIR DENT: Thank you. All right. I'd

6 like to call the regular meeting of the Incline

7 Village General Improvement District to order. The

8 meeting is being held at 893 Southwood Boulevard,

9 Incline Village, Nevada. It's 6:00 P.M., May 10th,

10 2023.

11 A. PLEDGE OF ALLEGIANCE

12 (Pledge of Allegiance.)

13 CHAIR DENT: Thank you.

14 B. ROLL CALL OF TRUSTEES

15 CHAIR DENT: Item B, roll call of the

16 trustees.

17 Trustee Schmitz?

18 TRUSTEE SCHMITZ: Here.

19 CHAIR DENT: Trustee Tulloch?

20 TRUSTEE TULLOCH: Here.

21 CHAIR DENT: Trustee Noble?

22 TRUSTEE NOBLE: Here.

23 CHAIR DENT: Trustee Tonking?

24 TRUSTEE TONKING: Here.

25 CHAIR DENT: And I'm Trustee Dent. All

1 trustees are present. We do have a quorum.

2 Moving on to item C, initial public

3 comments.

4 C. INITIAL PUBLIC COMMENTS

5 First up is Mr. Gatz (phonetic).

6 MR. GATZ: Good morning. Arron Gatz,

7 Incline Village.

8 I have some written statements I've

9 presented to be attached to the written minutes of

10 this meeting.

11 I want to discuss three items today.

12 The first one is the GM's reports were --

13 speaks of procurement cards, and he wants to save

14 the procurement cards.

15 They need to be killed. It's a half-way

16 measure to not address our real problem.

17 As I've pointed out to you before. we've

18 got massive abuse with the use of those cards; that

19 abuse will continue. The cards need to go, so

20 please get rid of them.

21 Public records, did you see all the public

22 requests there has been no response to?

23 I understand an explanation as to why, but

24 that's no explanation. The code says five business

25 days; it means five business days. Get somebody

1 here to do the work or get out of the public

2 governmental business.

3 The second thing I want to talk about is

4 the marketing costs. I was very disturbed to see

5 that the IVGID quarterly is now considered a market

6 expense, so all expenses are hidden under marketing

7 for that. That's a propaganda magazine that has no

8 purpose for being here, let alone the expenses.

9 Take them out of the marketing.

10 I also saw that other employees, the

11 marketing employees, their costs are being assigned

12 to marketing, like Darren Howard. Why is that?

13 Well, if we get some other division to pay for his

14 salary, we don't see what it is really under,

15 community services/golf, and then we got these

16 people coming here from golf saying, gee, we broke

17 even in operational costs.

18 Sure you broke even because you took his

19 costs and you put it someplace else.

20 And \$1.13 million is a waste for

21 marketing. I thought that our facilities were

22 available for our use, not the world's tourists.

23 Reduce the \$1.13 million, reduce our rec fees.

24 Finally, on Moss Adams, I'm in favor of

25 it. I've given two recommendations to not have

1 further scope of work, and I've added one more,
2 which would be central services; they should come
3 with an allocated plan, in my option.

4 And this talk about, don't worry about the
5 costs, it's going to be paid from taxes, that's a
6 boldfaced lie.

7 And we keep hearing, and I hope you guys
8 will recognize that the personnel costs assigned to
9 the general fund are a half million dollars more
10 than in taxes, so what money is left over to pay for
11 Moss Adams or anybody else for that matter?

12 Thank you very much.

13 CHAIR DENT: Thank you, Gatz.

14 Ms. Miller, please.

15 MS. MILLER: Thank you and good evening,
16 trustees.

17 I'm going to start with a positive note.
18 I noticed in the website upgrade, you're going to
19 include a PDF word press plug-in, that's terrific.
20 The current search tool is almost useless.
21 This should cut down on the public records request.

22 I'd suggest that we put all of the board
23 meeting minutes and bill pays going back at least
24 ten years into the searchable PDF inventory. I
25 think the savings of doing that would just more than

1 take care of a lot of the costs of public records.

2 Okay. Gee. What a difference two days

3 make. Room's practically empty.

4 On the golf subject, well, I was a little

5 disappointed. It seems like the golfers got most of

6 what they wanted at the cost of the rest of the

7 property owners.

8 I mean, it's easy to get 500 people

9 that are in clubs, they all have each other's

10 emailing addresses, but the other 9,000, roughly,

11 people who live here now, we don't have any way to

12 communicate with one another. And that was

13 something I thought we were going to do as a web

14 application at one point.

15 It came on for, maybe, a week or two and

16 then disappeared about where the citizens could put

17 up their concerns, other citizens could make

18 comments on it.

19 It was, basically, a social media site,

20 but the whole community could participate, and we

21 wouldn't have some of the rather unkind social

22 commentary that we see on social media. So, that's

23 one other little thing.

24 Oh, and, then, when the reservations are

25 going to be opened for golf, I'm really anxious to

1 hear how the rollout of the events reservation will
2 work.

3 I can imagine every tee time being taken
4 in the first ten seconds, if the system doesn't lock
5 up. Kind of like a Taylor Swift concert. I hope
6 that's not going to happen. I hope there's going to
7 be some sort of controls in place.

8 The clubs book two or three times a week
9 for the entire season and that would mean 40 to 50
10 bookings an individual, just to be fair.

11 But, really, I think something needs to
12 done with that or there's not going to be a single
13 tee time available for the whole season.

14 I still don't see an update on Open Gov,
15 and that was supposed to happen at an
16 already-delayed date of April 30th. I hope the GM
17 will have some kind of an update for us.

18 Public records, I won't go into that. I
19 hope that's going to be taken care of -- I'm running
20 out of time. Well, maybe next time.

21 Thank you all.

22 CHAIR DENT: Thank you, Ms. Miller.

23 Any other public comment in the room?

24 MR. GUTIERREZ: My name is Gary Gutierrez.

25 I live at 609 Woodbridge Circle, Incline Village.

1 Anyway, I'm hear to represent the
2 unrepresented boat owners of Incline Village, and we
3 have a problem. We've had a place to have our boats
4 for last 30 years over there in Hyatt. I don't know
5 if you're aware of it, but they pulled the rug out
6 from under us.

7 And I heard through the grapevine that we
8 have a permit for a dock and 30 buoys, I don't know
9 if that's true or not. I'd like to find out if it
10 is.

11 And if it is, I'd like to get together. I
12 could put all the boat owners together and we could
13 work something out where we have somewhere -- I
14 mean, we got three beaches and that the ramp down
15 there -- my boat's too big to go in and out.

16 So, we bought here, a lot of us, because
17 we wanted to enjoy the lake and we have boats and we
18 don't have -- we're desperate. We don't have
19 anywhere to put our boats, and we'd like to -- maybe
20 the board, we could put out heads together and try
21 to figure out what we can.

22 I have a lot of ideas, and I could bring
23 some people in and we could talk about it.

24 But I kind of just wanted to put my foot
25 in the door and say this is -- we might be able to

1 get a place this year, but it gives a whole year to
2 try to work something out and try to get some buoys.
3 I'm sure between our -- what we pay in HOA
4 and all that, through our taxes, money we pay too,
5 we could try to get something for all the boat
6 owners.

7 And there's probably -- I know of at least
8 18 or 20 of us that would be willing to try to do
9 something.

10 And that's it.

11 CHAIR DENT: Thank you. Appreciate it.

12 Any other public comment in the room?

13 MR. GUTIERREZ: I'd like some feedback.

14 Do you do that now?

15 CHAIR DENT: We can have the general
16 manager get with you, or we can do that at the
17 break.

18 Any other public comment in the room?

19 MR. KARENS: Good evening, trustees.

20 Chris Karens (phonetic), Sawmill Drive in Incline
21 Village, 1074.

22 I would echo what Gary said, you know, you
23 can't make decision to benefit 30 boat owners that
24 the Hyatt has buoys for.

25 But we had heard that there had been a

1 proposal, at one point, of a pier, an all-public-use
2 pier down at Burnt Cedar. I'm not sure if that's
3 true or not.

4 Also read some documents in Washoe County
5 that talk about the fire department wanting to have
6 the emergency services up here somewhere along our
7 beaches.

8 And it would just seem in a community like
9 this, we should be able to have access to a pier
10 that could benefit all of the citizens. A buoy
11 field would be wonderful. It could be fair and
12 equitable access over time.

13 But we'd like to come up with a plan with
14 either the trustees or with Indra and try to put
15 this on an agenda to discuss at a future meeting.

16 That's it.

17 CHAIR DENT: Thank you.

18 Any other public comment in the room?

19 Seeing none, Mr. Gove, can we go the public comments
20 on Zoom?

21 MR. GOVE: Absolutely. First caller,
22 number 4577.

23 CALLER 4577: Yeah, Cliff Dobler
24 (phonetic), 995 Fairway.

25 This written statement is to be made part

1 of the meeting minutes.

2 I am addressing item G 1, construction
3 contracts and contingencies for the Mountain Course
4 Cart Path Restoration.

5 In August of last year, the board decided
6 to scale the scope of replacing the remaining cart
7 paths apparently due to a cost estimate of 2.6
8 million.

9 The decision was made to only replace a
10 few small sections, create realignment in two areas,
11 and to crack, seal, and slurry, the entire length of
12 the path.

13 The estimated cost in August was \$443,000,
14 but the budget remained at \$1 million. No downward
15 augmentation was made.

16 I'm glad to see some competitive bidding,
17 and it seems wise that two contractors were selected
18 to do different elements of the project.

19 Removal of 67 trees will begin tomorrow,
20 which is good as the waste materials can begin prior
21 to beginning work on the path.

22 This was not done in the first phase, and
23 large amounts of root mass was ground into the
24 asphalt-based materials.

25 The combined bid including contingencies

1 is \$630,000, well below the million-dollar budget.

2 There is no estimate for permits, and I
3 would assume the approximate \$30,000 already spent
4 has not been accounted for.

5 Based on historical experience with the
6 engineering staff, I would not recommend allowing
7 them to perform inspection services based on the
8 poor result on the last cart path fiasco.

9 Inspections have always been done by
10 outside sources and should be kept that way.

11 It should be noted that the \$630,000
12 spending request is 42 percent higher than the
13 August estimate of \$443,000. Estimating seems to be
14 a major problem at IVGID.

15 At the April 12th meeting, Mr. Underwood,
16 when obtaining approval for the granite pipeline
17 contract, indicated that his staff does not have
18 estimating abilities.

19 For example, the recent IVGID estimate for
20 the pump track expansion done in March was \$190,000,
21 but the sole bid came in at \$747,000. This is a
22 hole that needs to be filled.

23 Back to the cart path, the estimated
24 savings of \$370,000 from the million-dollar budget
25 should be reflected as an augmentation in the

1 current budget in order to avoid reducing current
2 cash flows and creating a false for facility fees in
3 this upcoming fiscal year.

4 As a final thought, I do not believe that
5 slurry coating and crack sealing is the answer for
6 many areas, especially Old Number 10, which should
7 be replaced. That being said, right or wrong, the
8 board gave direction.

9 And old saying, penny wise and pound
10 foolish, should be thought about.

11 Thank you very much.

12 CHAIR DENT: Thank you.

13 Next public comment?

14 MR. GOVE: Caller 1996.

15 CALLER 1996: Frank Wright, Crystal Bay.

16 Looking at pages 10 through 14 on the last
17 board packet, I don't know if anybody's paid
18 attention to the fact that food and beverage in
19 2021, 2022 lost \$1,000 a day during the five-month
20 period that they operated.

21 Projected this year, \$900 a day for the
22 five-month projected time period.

23 Over \$300-, \$400,000 of parcel owner's
24 money is gone? Who's managing this store. We're
25 talking about sandwiches and hot dogs and you're

1 losing \$1,000 a day and you can't overcome that
2 problem. Is anybody paying attention?

3 So, yeah, who's managing this place? It's
4 unbelievable.

5 We're talking about an enterprise, the
6 food and beverage, they don't have any overhead.
7 They don't have any rent. They have no insurance.
8 They don't have anything, except providing food and
9 beverages. How many sandwiches does it take?

10 If I have a thousand dollars a day to
11 provide food, that would be no problem, but how
12 could you lose a thousand dollars a day? That's the
13 big problem.

14 So my question is: Where is the
15 management skills in this community that allows this
16 to happen year after year?

17 As far as the room that has been emptied
18 for some reason, I guess those who are taking from
19 our community, the golfers, got enough to shut up
20 this year, and, of course, they all showed up to
21 scream that they were being taken advantage of.

22 Right, with my money.

23 I don't think it is legal to give a
24 private club, that I can't join, you can't join,
25 trustees, because you are not part of what they want

1 in a public entity, and give them preferred tee
2 times. I just don't think that can happen. I think
3 that's wrong, and I think it also may be illegal,
4 but what do I know.

5 As far as the other problems that we have
6 going in this community, nothing ever gets fixed by
7 our management team. Nothing. It goes on and on
8 and on.

9 And when people that know what's going on
10 bring these facts and figures to the board, and the
11 management team doesn't take action, doesn't do
12 anything, it's really odd that the same people are
13 given these promotions that have done nothing to
14 deserve them. Nothing. They're not capable.

15 Anyway, that's my comments for tonight.
16 Talk to you later.

17 Thank you.

18 CHAIR DENT: Thank you, Mr. Wright.

19 Any other Zoom public comments? Doesn't
20 look like it.

21 MR. GOVE: There are not.

22 CHAIR DENT: All right. That will close
23 out item C public comment. Moving on to item D,
24 approval of the agenda.

25

1 D. APPROVAL OF AGENDA

2 CHAIR DENT: Any questions, concerns with
3 the agenda?

4 TRUSTEE NOBLE: I'd like to pull out F 7
5 from the consent calendar.

6 CHAIR DENT: Understood.

7 TRUSTEE SCHMITZ: On the consent calendar,
8 can we, briefly, just I have some typos that I
9 found, but I'd like to discuss for a moment the
10 meeting minutes.

11 CHAIR DENT: So you want to pull out the
12 meeting minutes, every single item?

13 TRUSTEE SCHMITZ: (Inaudible).

14 CHAIR DENT: Okay. That's fine.

15 Regarding the items being pulled out,
16 we're going to remove F 1, F 2, F 3, and F 7, and
17 we're just going to put those F 1 -- or become T 1,
18 2, 3, then 7 will become 4.

19 Is there a motion to accept the consent
20 calendar --

21 TRUSTEE SCHMITZ: May I please -- I'd like
22 to pull 6 as well.

23 CHAIR DENT: Anybody want to pull 4 and 5?
24 Any takers? All right. Okay.

25 Still waiting on a motion to accept the

1 two items left on the consent calendar.

2 TRUSTEE SCHMITZ: I'll make a motion to

3 leave items --

4 CHAIR DENT: Actually, no to accept.

5 We're good to approve the agenda. Then we're good

6 then.

7 So the agenda is approved. We're removing

8 item F 1, F 2, F 3, F 6, and F 7, and those are

9 going to go to the front of general business, in

10 front of general business item 1.

11 The agenda's approved. That closes out

12 item D.

13 E. REPORTS TO THE BOARD

14 CHAIR DENT: Moving on to item E, reports

15 to the board, on item E 1, '23, '24, proposed

16 marketing budget.

17 Mr. Raymore?

18 MR. RAYMORE: A quick introduction.

19 Chairman Dent, members of the Board of Trustees, for

20 the record, my name is Paul Raymore, I'm the

21 marketing manager for the District's community

22 service venues.

23 On pages 5 through 58 of your board

24 packet, there's an executive summary of the

25 marketing department proposed '20, '23, '24

1 operating budget, along with a little more in-depth
2 information about the District's paid advertising
3 programs.

4 So I'm here to answer any questions you
5 may have about the marketing department, what we do
6 for the District, and how we typically spend the
7 budget allocated for marketing activities.

8 I do want to note that when I speak about
9 the marketing department's staff, I'm generally
10 referring to myself, our marketing coordinator, and
11 our part-time video and photo production
12 coordinator; however, when you looking at the
13 personnel costs associated with the marketing
14 budgets, please keep in mind that there are
15 percentages of other District positions that hit our
16 division 980 budget.

17 An example of that is the director of golf
18 and community services.

19 Moving on to what we do for the District,
20 you'll find a fairly comprehensive list on pages 5
21 and 6 of the packet. Notable, ongoing projects
22 include the production of the IVGID magazine. In
23 cooperation the our publishing partner, CC Media,
24 which is not to be confused with EXL Media, which
25 coordinates our paid advertising spending, and the

1 ongoing website redesign, redevelopment of the
2 Diamond Peak dot com, and next up,
3 YourTahoePlace.com websites.

4 The marketing team works very closely with
5 the District's communications coordinator on many
6 different projects throughout the year, including
7 survey design and development, topics such as the
8 ordinance 7 parcel owner's survey, website updates
9 for all departments, and social media updates and
10 support.

11 The marketing team is also responsible for
12 planning and executing some of our favorite events
13 up at Diamond Peak ski resort, including the annual
14 season pass holder barbecue lunches, and Last Tracks
15 wine and beer tastings in cooperation with the great
16 food and beverage team up there, live music on the
17 sundeck, the Dummy Downhill, and the Luggi Foeger
18 Uphill/Downhill Festival.

19 And while the marketing team salaries are
20 paid through the District's Community Services
21 Department, in the spirit of one district, one team,
22 we try to offer our expertise throughout the
23 District when it would be valuable.

24 For example, our video and photo
25 production coordinator, who is a licensed, aerial

1 drone pilot, has flown our drone to shoot video
2 clips for the effluent pipeline project, as well as
3 the Diamond Peak parking lot annual stripping
4 project.

5 And I was going to pull up some clips of
6 those, if you wanted to see them, but, trust me,
7 they are out there having a few technical problems.

8 Finally, the final pages of attachments
9 includes some information on the District's paid
10 advertising program, which account for a significant
11 chunk of the marketing operation's budget each
12 fiscal year.

13 On pages 11 and 12, you'll find five years
14 of history on our budget and actuals for paid
15 advertising expenses for the community services
16 venues, along with 2023, 2024 baseline and tentative
17 budget numbers.

18 Then following that, you'll find a series
19 of reports from our media buying agency, EXL Media,
20 and that's spelled with a capital E, X, L, and the
21 word "media." Just for future reference. These
22 reports detail paid advertising performance at
23 Diamond Peak and our facilities departments.

24 We utilize -- and I would have had golf,
25 except that we haven't done, really, any golf

1 advertising for the past couple of years, due to the
2 pandemic and the success of golf.

3 So, we utilize these reports along with
4 professional expertise of our media buying team to
5 constantly adjust our paid advertising campaigns to
6 ensure we're reaching the appropriate targets with
7 our paid advertising and maximizing the returns on
8 advertising spend, or ROAS, the acronym you might
9 see in those reports, with each campaign.

10 Paid advertising is an important tool in
11 the marketing toolbox because it allows us to
12 effectively amplify our communications outreach
13 without having to spend more and more hours of staff
14 time.

15 I'd estimate that we probably spend less
16 than five percent of our total staff time dealing
17 with paid advertising management activities, but
18 we're able to generate a large number of
19 impressions, leads, and purchases due to the budget
20 behind our paid campaigns.

21 With that, I'd be happy to answer any
22 questions you may have.

23 CHAIR DENT: Thank you, Mr. Raymore.

24 Any questions?

25 TRUSTEE TULLOCH: I've got one. I'll put

1 a few in to start with.

2 Thanks, Paul. First, you said various
3 other staff members are charged to marketing. Can
4 you give us a complete inventory of who all is
5 charged to marketing, apart from -- and what
6 percentages. Can you provide that to the board?

7 MR. RAYMORE: What was provided to me was
8 20 percent of director of golf and community
9 services, seven percent -- this is 20 percent of his
10 salary -- seven percent of the superintendent of
11 parks and recreation. I believe that's probably
12 Sheila's position who is now the director of parks
13 and recreation. Not a hundred percent sure on that.
14 The parks and rec admin specialist, 20 percent of
15 their salary, then the recreation supervisor,
16 operations and community programming, approximately
17 15 percent of that position's salary.

18 TRUSTEE TULLOCH: Okay. And what's the
19 reason for charging them to marketing?

20 MR. RAYMORE: I believe that -- I'm not
21 sure.

22 TRUSTEE TULLOCH: Okay.

23 CHAIR DENT: General Manager Winquest?

24 MR. WINQUEST: So, the reason why -- well,
25 first of all, the reason why Mr. Howard is charged

1 to marketing is because he manages the marketing
2 department.

3 I am, however, currently looking at all of
4 the allocations, because I feel like some of them
5 need to be adjusted based on the reality of what's
6 going now.

7 I think Mr. Howard's is a little bit high
8 because, as you guys remember, over the last three
9 or four years, we've significantly cut the marketing
10 budget and some of the services out at some of the
11 other venues, not necessarily Diamond Peak, but the
12 other venues.

13 And the reason why a portion of, say, our
14 parks and rec admin specialist is allocated is
15 because when we went away from a lot of the
16 marketing help that we were getting from our
17 marketing division, we had to allocate those tasks
18 to a specific individual within that department.

19 So, parks and recreation doesn't -- really
20 doesn't utilize our marketing department often at
21 all. So all the flyers that we make, all the
22 eflyers that we produce, even though they do provide
23 some support, those are all generated by staff,
24 in-house.

25 And that was discussed with the board,

1 back then, when talked about what was going to
2 happen when we kind of reduced our marketing
3 efforts.

4 So, each venue would have someone that
5 either handles a lot of internal marketing at that
6 venue, or is a liaison that works with the marketing
7 department.

8 CHAIR DENT: Thank you.

9 Trustee Tulloch?

10 TRUSTEE TULLOCH: Yeah, if I could, Mr,
11 Winquest. Is that not just part of the remit of
12 these organizations? If it's golf or if it's
13 parks and recs, is it not part of their role to try
14 and generate these roles and charge them out to
15 marketing?

16 MR. WINQUEST: It is built into their job
17 descriptions that they -- a part of what they do is
18 interface in the marketing portion of the
19 operations.

20 But just, traditionally over the years,
21 the District has allocated that time to marketing.
22 Otherwise, it would just be getting allocated
23 straight to the venue.

24 So, if that's what the desire of the board
25 is, then that's fine, but that's just traditionally

1 how we've done it.

2 TRUSTEE TULLOCH: Okay. Thanks for that.

3 Next question, Mr. Raymore, if I look at
4 page 10, costs, I see computers licensing and fees,
5 \$60-and-a-half thousand proposed next year.

6 Are you running SAP or something?

7 MR. RAYMORE: That's under the Diamond
8 Peak?

9 TRUSTEE TULLOCH: Yep, 7310. What are we
10 spending 60 grand on in computer licensing?

11 MR. RAYMORE: A lot of that is going to
12 the websites.

13 For other historical reasons that I'm,
14 again, not quite sure of, Diamond Peak has always
15 paid for the entirety of the website, upgrades, and
16 maintenance hosting, all of that.

17 So, quite a bit of that is going to
18 website updates. Some other examples of what hits
19 that object --

20 TRUSTEE TULLOCH: I'm trying to work out
21 why it's shown as computer licenses, then, if it's
22 websites?

23 MR. RAYMORE: The other major component of
24 that is our customer relationship managements, OCRM,
25 software licensing fees, that's like \$20,000 there.

1 We, at Diamond Peak, to be keeping up with
2 all of our customers, sending out customized email
3 messages reminding them to renew their pass or how
4 best to use their pass, all of our emails go through
5 that system for the Mountain -- quite a bit of our
6 other email marketing costs also land in that
7 Diamond Park budget object.

8 The webcams is another significant
9 expense. Probably, I want to say, approximately
10 \$10,000 a year that hit that computer licenses and
11 fees object.

12 And then there's various others,
13 everything from our survey tool, Alchemer, which is
14 \$1,400 a year, to other computer software needs.
15 The adobe suite that we use for all of our graphic
16 design programs and layouts. Adobe stock licensing.

17 TRUSTEE TULLOCH: Okay.

18 Then just table that, but, perhaps kind of
19 a listing of the details of that, that would be
20 helpful.

21 Next question, rather than going through
22 all the EXL Media, I'm looking at page 14 of the
23 packet, and I'm looking at the graphs that's
24 produced there.

25 And for the life of me, I can see no

1 correlation between the revenue generated and the
2 clicks from the paid advertising.

3 I see two spikes in February and March.

4 The March one, I suspect, is people advance buying
5 season tickets, and February spike is the
6 President's weekend and things.

7 But I can see no correlation between these
8 graphs.

9 MR. RAYMORE: I would argue that, in
10 general, if you're looking at clicks versus revenue,
11 revenue is indicating a purchase, and that tends to
12 be fairly last minute, whether -- and other, kind
13 of, last-minute nature of the ski industry.

14 So, kind of what you'd expect in that
15 early season in December, you're getting some
16 impressions, you're getting clicks, but people are
17 waiting to purchase until they're, you know, very
18 sure they're coming up to Tahoe for that ski trip.

19 So, you wouldn't necessarily expect a
20 perfect correlation between those clicks and
21 impressions and revenue numbers. Just --

22 TRUSTEE TULLOCH: Okay. If I follow that,
23 in that case, why is it that I go through of it 25
24 pages of EXL Media allocating revenue to clicks and
25 impressions if they're not correlated that way? I

1 mean, they can't both be correct, can they?

2 MR. RAYMORE: I don't think we're
3 allocating revenue to clicks and impressions; we
4 are -- in our calculation of return on advertising
5 spend, that is truly just dividing the total revenue
6 by the total spend.

7 I think what you're seeing is clicks and
8 impressions are fairly historic metrics used is to
9 engage the success of media campaigns. Back before
10 we had better tracking of revenue, that was, kind
11 of, all you could track.

12 And so a lot of those numbers of are in
13 there for historical comparison reasons. Really
14 what we are looking at in trying to always optimize
15 for is that return on advertising spend, those
16 conversions that are resulting in actual revenue at
17 the resort.

18 TRUSTEE TULLOCH: Yeah, I agree, revenue
19 is what we should be looking at.

20 But I go through all this, the EXL Media
21 stuff, and it seems you're an advert-free EXL Media,
22 we get these clicks so we're producing this revenue.

23 I fail to see -- I'm not seeing the
24 correlation, and that's concern: We're spending
25 something like 500 grand a year with them, including

1 we get charged for their time to bill us as well.

2 When I look at the EXL Media invoices,
3 they are charging almost an hour staff time a month
4 that we actually pay for them to give us a bill.

5 It's a -- I must try that one on one of my
6 clients, I don't think I would get away with it for
7 very long, but it's an interesting concept.

8 But, yeah, I mean, it's -- I'm skeptical.
9 It looks like there's lots of detail here, but it
10 seems like it's almost plucked from thin air in
11 terms of that.

12 MR. RAYMORE: I'm sorry. Is -- is there a
13 question there?

14 TRUSTEE TULLOCH: No. It's a comment.

15 MR. RAYMORE: I think a lot of the data
16 you see in here is for our reference so that if we
17 need to dive deeper into why one channel is
18 performing better than others, then some of that
19 click-through data, the impressions can, maybe, give
20 us some clues.

21 When we are optimizing our campaigns and
22 trying to choose, you know, next season, are we
23 going to go heavier on Google versus Bing? Are we
24 going to go, you know, more retargeting versus our
25 program ad campaigns?

1 We're really looking as those return on
2 advertising spend numbers to see what performed best
3 in terms of, you know, best return on our
4 investment.

5 But there is some, you know, other
6 consideration of: Do we have a nice, broad mix of
7 advertising channels? We want to make sure that we
8 maintain the brand awareness for all of our venues.

9 And so there are similar advertising buys
10 that aren't one-hundred percent focused on that
11 ROAS, that return on advertising spend; they're
12 more, you know, keeping our brand strong.

13 Video is a good example of that. Some of
14 our four As into things like TikTok, emerging
15 platforms, we don't expect to see a huge return
16 because, A, all the data you find in here is the
17 return that's trackable through or website, and
18 that's via pixels that we put on our website that
19 can track the amount spent there and tie it back to
20 these campaigns.

21 And so if somebody sees one of our ads,
22 decides to come to Diamond Peak, but just walks up
23 to the window and pays cash or pays with a credit
24 card, there's no way our systems are going to track
25 that revenue back to that advertising campaign.

1 And so a lot of our ads are branding
2 awareness. We know they are generating, you know,
3 brand awareness and, hopefully, some visits. But
4 you won't find that data in these numbers.

5 TRUSTEE TULLOCH: Okay. Thank you,
6 Mr. Raymore. I'm -- yeah, you can call me skeptical
7 in terms of that, and I've spoken to this before.

8 I find it difficult, I find it
9 disappointing, you know, that it's spelled out here,
10 it's almost like they're trying to claim revenue
11 down to the last buck from the campaign as if it's
12 -- if it's that specific. I think it's -- this is
13 misleading.

14 But I'll pass the floor to my colleagues.

15 CHAIR DENT: Thank you, Trustee Tulloch.
16 Trustee Schmitz?

17 TRUSTEE SCHMITZ: I'm wondering if you
18 could explain why this data is, first of all, so
19 old, second of all, not consistent.

20 If you look at -- on page 14, it's from
21 December of 2021 through April of 2022. We're in
22 April of 2023. This is a year old.

23 And then you go to other reports, and
24 they're from -- on page 39, they're from October 1st
25 of 2022 to December 31st, 2022, and yet there's

1 other reports that are December through February, so
2 why do we have -- what?

3 MR. RAYMORE: There are -- so, I wanted to
4 give you guys -- rather than just giving the latest
5 report from Diamond Peak and the latest from
6 facilities, I wanted to go back a couple years.

7 So, the first one you mentioned is, like
8 you said, it's two years old, but I wanted you
9 guys -- in case -- because I have been asked for all
10 of this data, and going back a number of years in
11 the past, I just wanted to kinda give you guys more
12 and allow you to just to, kind of, take a look at
13 both, you know, last year and this year. If you
14 want to compare, that's what we do every time that
15 we're evaluating these different buys is to compare
16 how different platforms and different channels --

17 TRUSTEE SCHMITZ: My point is is that it
18 doesn't give us a cumulative, one picture. We've
19 got pieces and parts of it in different reports.

20 It would be nice to have everything in a
21 consolidated date range, as opposed to having things
22 in, you know, here's the fall, here's the this.

23 Because, you know, we should be looking at
24 these trends, and it's very difficult to do that
25 when it's broken up into different pieces.

1 So, for me, I'd like to see something
2 that's a comprehensive report bringing us, you know,
3 the last year's worth of data in one place.

4 So -- and if I'm missing it, please let me
5 know where it is.

6 MR. RAYMORE: For Diamond Peak, if I may,
7 we don't -- we will have that soon, and I'm happy to
8 share that with you.

9 TRUSTEE SCHMITZ: Okay. All right.

10 MR. RAYMORE: EXL Media is in the process
11 of, kind of, finalizing all of the -- those reports.

12 I did include that final -- that's the
13 very first one in the packet from last season,
14 that's the December 2021 to April 2022 dashboard.
15 Typically, with Diamond Peak, EXL would give us two,
16 kind of, comprehensive reports like this throughout
17 the season. We do a mid-winter report so that we
18 can analyze any trends we're seeing, adjust dollars
19 as necessary, and we do an end-of-season report that
20 usually comes out in May after we've closed all
21 those Diamond Park campaigns --

22 TRUSTEE SCHMITZ: But with Diamond Peak --

23 MR. RAYMORE: -- (inaudible) it could be
24 the early bird Diamond Peak season pass --

25 TRUSTEE SCHMITZ: -- season passes are

1 purchased starting now all the way through the end,
2 so we're not, potentially, picking up, you know,
3 when those passes are being purchased.

4 MR. RAYMORE: And that's why there's
5 actually a couple in here that are specific to,
6 like, the spring 2022 season pass digital dashboard.

7 TRUSTEE SCHMITZ: Okay.

8 MR. RAYMORE: So that's -- we almost
9 separate out those campaigns because they are so
10 different, so we want to analyze them separately,
11 and they also do take place over different
12 timeframes than the typical report operations.

13 So, yes, you -- there's a lot in there,
14 and I apologize for that. If you want to see a
15 multiyear roll-up or something like that from EXL,
16 I'm sure we can ask them for that.

17 TRUSTEE SCHMITZ: Okay.

18 Then just back to your presentation, why
19 is it that the only venue you're assisting with
20 pricing strategy is Diamond Peak?

21 You know, we've been doing a lot of work
22 over the past month or maybe two with golf, and I'm
23 just curious why pricing strategy isn't a
24 responsibility, sort of, across venues from the
25 marketing organization?

1 I would think that you, you know, have the
2 ability to do competitive marketing analysis to help
3 the venue managers.

4 So, I'm just curious why it's only Diamond
5 Peak.

6 MR. RAYMORE: I would say, right now,
7 that's because of staff's strengths. I come from a
8 ski resort background and have a lot of experience
9 with that pricing and that competitive analysis.

10 When we had a sales manager position
11 within the marketing department, before that was
12 eliminated, he did used to do a lot of competitive
13 analysis for the golf courses and assisted with the
14 pricing strategy for golf as well.

15 But I would say, you know, in recent
16 years, Darren and his team have truly had the
17 expertise there, they have the knowledge, and
18 haven't needed any help from the marketing team.

19 And the same with parks and rec.

20 We're always, obviously, happy to jump in
21 and help them.

22 TRUSTEE SCHMITZ: And do you do
23 advertising at all for The Grill? Or is it just for
24 golf?

25 MR. RAYMORE: It -- again, we haven't done

1 any paid advertising for the last couple of years
2 for golf. We would see The Grill as, kind of, a --
3 underneath golf.

4 And so in the past, yes, there have been a
5 few ads sprinkled in that, at least mention The
6 Grill as an amenity of the Championship Course.

7 But we've never done specific Grill
8 advertising campaigns, I think, because we don't
9 necessarily want to be competing with the other
10 restaurant in town.

11 TRUSTEE SCHMITZ: So why -- help me
12 understand, then, underneath the IVGID marketing
13 services provides, it says, "Paid advertising
14 strategy for the golf courses." It says this is
15 part of your responsibility. So is that -- is this
16 information incorrect?

17 Or are you saying that you're doing it and
18 it's not externally being paid? I guess -- you just
19 said there's no paid advertising for golf, but yet
20 underneath the responsibilities, it says, "Paid
21 advertising strategy."

22 MR. RAYMORE: At the board's direction,
23 and Director of Golf Darren Howard's direction, we
24 have not spent any of the paid advertising budget
25 for golf for the last couple of years.

1 That being said, this is certainly, you
2 know, something that the marketing department would
3 take, were it needed, and has taken on in the past.

4 And so I left it in there because if we
5 are -- if we choose to do any paid advertising for
6 the golf courses that would fall under our domain,
7 we will funnel that money through EXL Media, and go
8 through the normal process.

9 TRUSTEE SCHMITZ: Would you be able for
10 our budgeting process to clarify? Because it's a
11 little misleading to say it's a service provided if
12 it's not a service being provided.

13 So, if we could get that cleaned up as
14 part of our budget packet, I think that would be
15 helpful because it is a little misleading.

16 MR. RAYMORE: If I may, we are proposing
17 at least a small, paid advertising budget for golf
18 this fiscal year.

19 And so if that is to be used, that will be
20 administered through the marketing team.

21 TRUSTEE SCHMITZ: Okay.

22 And then, what is -- as it relates to the
23 IVGID quarterly, what is the total annual cost of
24 that, and what is the total annual advertising
25 revenue that we receive for that?

1 MR. RAYMORE: The total annual cost for
2 IVGID is approximately \$20,000. What we pay for is
3 for mailing the magazine, now called IVGID magazine,
4 of the spring edition. I know it's going to take
5 some time to get quarterly out of our heads.

6 But, so, we mail it to all Picture Pass
7 Holders in our database. It's approximately \$4,500
8 per mailing, and so that works it to be
9 approximately \$20,000 per year.

10 MR. WINQUEST: Yeah, and, Trustee Schmitz,
11 you requested this information, and I emailed you
12 all this information on the cost of the quarterly.

13 TRUSTEE SCHMITZ: So --

14 MR. WINQUEST: I'm happy to email --

15 TRUSTEE SCHMITZ: -- yes, if you could
16 please clarify --

17 MR. WINQUEST: -- (inaudible) the rest of
18 the information. I just wanted to make sure --

19 TRUSTEE SCHMITZ: And just answer the
20 question.

21 MR. WINQUEST: -- you know that I did give
22 you this information.

23 TRUSTEE SCHMITZ: So, if you could please
24 clarify: What is the total cost of the IVGID
25 quarterly magazine and what is our total advertising

1 revenue?

2 MR. RAYMORE: So the total cost of IVGID

3 is approximately \$20,000 for --

4 TRUSTEE SCHMITZ: And that includes all of

5 the printing as well? Because I know there's copies

6 printed at all the different venues.

7 MR. RAYMORE: It does.

8 So our agreement with CC Media, which is

9 the publisher of IVGID magazine, not to be confused

10 with EXL Media, which is our media buying agency, CC

11 Media handles all of the advertising for the

12 magazine, all the printing, and then delivering

13 those -- they actually work with a direct mail shop

14 to get them mailed out to all of our Picture Pass

15 Holders.

16 As part of our agreement with them, they

17 keep all advertising revenue, and then they pay for

18 all the printing costs and all those distribution

19 costs, except for the mailing out to Picture Pass

20 Holders, which IVGID pays for.

21 So, our only expense is that \$20,00 per

22 year; it's a mailing expense only.

23 All the layouts, all of the advertising

24 management, all the print costs are borne by CC

25 Media.

1 And they do not share with us what those
2 advertising revenues are. I can ask them if they're
3 willing, but they may not, and I don't believe
4 sharing their information is part of our contract
5 with them.

6 TRUSTEE SCHMITZ: So, the allocation
7 that's, like, for the tennis center, I believe it
8 was like a thousand dollars or something like, that
9 is an allocation of what the mailing costs are? I
10 guess -- I thought -- I thought that Sheila had
11 mentioned that it was the cost of printing them.

12 MR. RAYMORE: You may be -- there's two
13 different publications, and maybe we're talking
14 about two different ones.

15 The IVGID magazine, is this -- you've all
16 seen it, that one, I believe the mailing costs are
17 split between the admin budget and the community
18 services rec admin fund, 50/50.

19 What I believe you may be thinking of, the
20 thousands dollars that tennis, that is for the
21 Incline Village, Crystal Bay activities guide, which
22 I didn't bring a copy with me. It's a little
23 four-inch by nine-inch brochure, and it has a whole
24 list of all different activities, it has all the
25 different venues in it, it has information on the

1 golf courses, all of our venues, as well as
2 information about other recreation opportunities in
3 town.

4 We split the costs of printing of that
5 one, which we do pay for the printing, amongst all
6 the different community service venues.

7 TRUSTEE SCHMITZ: And can we get a
8 breakdown of what those -- that activity guide is
9 actually costing us and if there's any revenue from
10 it? I think that would be helpful.

11 MR. RAYMORE: Sure. Yeah. There's no
12 revenue associated with it. We don't have any
13 advertising in there. It's purely an informational
14 piece produced by IVGID.

15 TRUSTEE SCHMITZ: Thank you.

16 CHAIR DENT: Thank you, Trustee Schmitz.
17 Trustee Tonking?

18 TRUSTEE TONKING: Thank you, Mr. Raymore,
19 for your presentation and all your knowledge on the
20 subject. It's really helpful.

21 I went back -- I'm looking at page 9. Not
22 9. I'm looking at page 12.

23 I went back and looked at our meeting
24 minutes because I was trying to figure out how our
25 tentative budget for golf had gone down so much.

1 And it became, my understanding, that we had
2 directed marketing to not be doing much work at
3 golf, due to the lack of excess capacity that exists
4 at golf. At least that's what I had read --
5 recalled from reading our minutes.

6 And I just wanted to, kind of, talk about
7 when did you start to do any marketing at golf, if
8 any? Like, what is that final cliff that pushes you
9 to begin to do marketing of golf?

10 MR. RAYMORE: We are always as
11 conservative as we can be with spending money. And
12 so, as long as the golf courses are performing and,
13 you know, we're seeing the tee sheet, you know, at
14 the levels we want to see it, we will continue to
15 save that money and won't spend it on any paid
16 advertising.

17 I would say, you know, the paid
18 advertising funding that's proposed is in case we do
19 see, you know, based on any changes, you know,
20 coming out of the pandemic, changes in people's
21 visitation, changes in people's play, if we do see a
22 need there to start trying to drive more of these
23 higher yielding rounds, then that's what that budget
24 can be there for.

25 But, as in years past where there has been

1 significant budget available and hasn't been spent,
2 we're hoping the same happens this year.

3 The pandemic was certainly great for golf,
4 and it seems like that trend is continuing.

5 MR. WINQUEST: And I would add that,
6 historically, sometimes we'll allocate some of those
7 funds for shoulder season to try to drive business
8 during those slow times.

9 But even with that, with the way the tee
10 sheets have been filling up, we haven't really had
11 to do a lot of that either for golf or for tennis.
12 We used to do a little bit of that for tennis as
13 well.

14 TRUSTEE TONKING: Great. Thank you.

15 And then, second question was based off of
16 Trustee Schmitz' comment about The Grill, and I
17 think it's an interesting question that we, as a
18 board, probably need to think about, if we want to
19 market for The Grill or not, given the losses that
20 were presented at the venue.

21 If we feel like that's competition or
22 not -- I know that's direction from board, and I
23 understand it, but I think it's something, we, as a
24 board, could decide on.

25 So, that was a comment to the board.

1 Thank you.

2 CHAIR DENT: Trustee Noble?

3 TRUSTEE NOBLE: Mr. Raymore, I actually
4 like the drill down on the digital dashboard where
5 they're broken up because it gives a snapshot of
6 that particular piece.

7 At the same time, I don't -- looking
8 forward to, sort of, the end-of-the-season wrap-up
9 too. So, if you could supplement that at some point
10 in the future when it's provided, that would be
11 helpful.

12 Thank you.

13 CHAIR DENT: Any other questions?

14 I, too, would like to -- would look
15 forward to seeing the wrap-up. I do like the fact
16 that the baseline budget and the tentative budget
17 for 2024 are -- shows like a ten-percent reduction
18 because it looked like we were averaging anywhere
19 from ten to 17 percent every year over budgeting.

20 So I'm glad that you guys heard what we
21 asked for and applied that to marketing, especially
22 if we're not spending the money, you know, over the
23 last five years, we're constantly over budgeting.
24 It's nice see us get rid of that budget.

25 So thank you.

1 Trustee Tulloch?

2 TRUSTEE TULLOCH: Yeah. I just come back
3 to my original comments. I would certainly like to
4 see a much better relationship, a much-more-accurate
5 tracking of our spend against what we're actually
6 getting for it, rather than it just being black
7 magic, almost -- that's what I'd call it there in
8 terms of that.

9 I mean, it's all very well having claimed
10 brand awareness, but is that actually driving any
11 revenue or not? I'm not sure.

12 This -- it looks very detailed, it looks
13 as if it must be right because all the numbers are
14 here. I'm still skeptical of the overall.

15 I'd certainly like to have a better
16 discussion of what it's actually driving, and that,
17 probably, to involve Mr. Bandelin as well, to get
18 his views on where it's actually -- whether it's
19 actually achieving anything or not.

20 If we're spending half a million bucks a
21 year on paid advertising, I expect to see some real
22 returns from it.

23 MR. RAYMORE: And just point of
24 clarification, the total, across all venues, for
25 fiscal year 2023, '24 is \$287,700 for paid

1 advertising, not half a million.

2 TRUSTEE TULLOCH: I was just using round
3 numbers.

4 MR. RAYMORE: That's a big round.

5 MR. WINQUEST: That's a big round number.

6 CHAIR DENT: I think that's it as far as
7 questions.

8 Thank you, Mr. Raymore. I appreciate the
9 presentation.

10 That'll close item E 1. Moving on to item
11 E 2, District general manager report of May 10th,
12 2023.

13 TRUSTEE TULLOCH: Thank you both.

14 CHAIR DENT: General Manager Winquest, the
15 floor is yours.

16 MR. WINQUEST: That threw me off. It's
17 been at the end of the meeting the last few times,
18 so sorry.

19 CHAIR DENT: You guys snuck it in here.

20 MR. WINQUEST: Yeah.

21 I will be brief. The GM report starts on
22 page 59 of 1123.

23 I do want to say that I am working on,
24 kind of, a new template for the GM report, and I
25 just -- based on bandwidth and everything, I haven't

1 been able to finalize it, so were trying to, kind
2 of, you know, change up the look a little bit, the
3 flow of the information.

4 A couple of things I want to point out, on
5 page 59, I think I sent an email out, the
6 partnership agreement with the USACE has been
7 finalized and fully signed off on.

8 So, it is now official that we are
9 receiving the \$5.7 million, which actually, I think
10 should be celebrated, and I'll remind a couple of my
11 friends on the community that told us we were never
12 going to get that money.

13 Also, on the -- for the community dog park
14 committee, I don't think I've updated the board that
15 we did lose a member of the committee, and we have
16 replaced that member with Laura Ronnie (phonetic),
17 who is a local resident, and she has actually
18 attended the last couple of meetings.

19 It's been nice to have -- of course, it
20 was a bummer that we lost Layton (phonetic), but
21 Laura has been a great addition to that committee,
22 and we did have a meeting last week.

23 Also, I've been asked a couple of times,
24 what's going to happen with employee privileges
25 after we brought that item to you guys.

1 And based on discussion that evening,
2 Director of Human Resources Feore and I are planning
3 to only bring back the document that reflects the
4 changes that were asked to be made as well, which
5 obviously includes no beach access.

6 So based on discussion, we didn't feel
7 there was a big appetite to bring back any other
8 concepts for additional privileges.

9 So, unless the board gives us different
10 direction, that's what our plans are as of right
11 now.

12 Also on page 61, you see that Mr.
13 Bandelin's provided an update. He will be -- he's
14 working on an end-of-season report that you all will
15 be receiving, I believe, he said at the June 14th.
16 So, a full, thorough recap of the Diamond Peak
17 season.

18 And then based on discussion that we just
19 had, it sounds like we would have all the
20 information from the EXL Media, and we can provide
21 that information in there as well.

22 There was also an additional request from
23 one of the trustees to report on, historically,
24 which years Diamond Peak has been profitable. So,
25 you'll likely see some information on that as well

1 included in that update, as I've discussed that with
2 Mr. Bandelin.

3 Real quick, there was a comment earlier --

4 And Ms. Miller, I apologize. I haven't
5 emailed you back yet.

6 But we are -- it's been unfortunate that
7 it's taken us as long it has it to get Open Gov back
8 and live. I mean, it' really we just lost our
9 control over it. It's a bandwidth thing.

10 And over the last couple weeks, our
11 director of finance has just been primarily focusing
12 on help working on the golf materials, so it's -- I
13 apologize to the community. It's certainly not the
14 timing that we want.

15 I see here, it says sometime by the end of
16 the month. I've also, to be a hundred percent up to
17 date transparent, I also saw an email where it said
18 something back and forth with Open Gov, it said
19 something, the first week of June, but they're
20 hoping to beat that.

21 So, our senior accountant has been working
22 on this, and we're really trying to push this to get
23 it up and live. We understand that is a tool that
24 there are community members that rely on that tool
25 for information.

1 And I apologize for not emailing you back,
2 because I told you I would.

3 Also wanted to comment on public records.
4 We are working on these, we're working on these as
5 diligently as we can.

6 We currently, as you know, do not have a
7 district clerk, but we have staff working on it. A
8 lot of staff that would be working on these
9 particular items, and some of these are pretty
10 significant requests, a lot of those staff members,
11 like Mr. Navazio, has been tied up with other
12 things, so we're doing everything we can to try to
13 bring together all these public records request and
14 get them out as timely as we can.

15 And, of course, we would like it to be
16 much more expeditious, but that's where we are right
17 now from a bandwidth standpoint.

18 That's all I'm going to report on at this
19 time, but I'm happy to answer any questions.

20 CHAIR DENT: General Manager Winqest, can
21 we make sure in the next agenda that we put the page
22 numbers back in? I missed that when I approved the
23 agenda, but that would be helpful, especially with
24 the thousand-plus pages to be able to tell everyone
25 what page to turn to.

1 MR. WINQUEST: It is on there, actually.

2 CHAIR DENT: It's not on mine.

3 MR. WINQUEST: Really?

4 CHAIR DENT: Yeah.

5 MR. WINQUEST: That is odd. I apologize.

6 I have no idea why that would be the case.

7 CHAIR DENT: Any questions or --

8 MR. NELSON: It's on mine. I think what
9 it is, Chair, if you download just the agenda from
10 the link on the web page, just the agenda itself,
11 the pictures -- I mean the pages numbers don't show
12 up.

13 But if you download each of the parts of
14 the agenda packet, the numbers are on that part of
15 the agenda.

16 CHAIR DENT: Okay. Maybe that's what
17 happened.

18 Can we -- any questions for the general
19 manager?

20 TRUSTEE SCHMITZ: So --

21 CHAIR DENT: Trustee Schmitz?

22 TRUSTEE SCHMITZ: Thank you. Sorry.

23 CHAIR DENT: Where are we and what's the
24 game plan with the controller and do we need to go
25 and hire, you know, look for a temporary person to

1 fill the role? I mean, we can't let this continue.

2 So, what's the plan?

3 MR. WINQUEST: So I actually met with our
4 director of finance and director of human resources
5 this afternoon about this topic.

6 We went through a round of interviews a
7 few weeks back. We were not impressed with any of
8 the candidates; in fact, we felt like we had
9 internal staff that were more knowledgeable than the
10 folks that we interviewed.

11 And so we have gone back out, and we also
12 discussed today a couple of different options.

13 One includes reaching out to consultants
14 to see if we could potentially get a temp in,
15 whether it's a temporary that may become permanent,
16 or just someone that's just going to come in and be
17 a temp to help us.

18 As you probably can imagine, you can't
19 just, like, call your normal temp agency, you know?
20 You could, not saying that they could have a
21 controller, but I can tell you right now, every
22 agency that I've been talking to about this is
23 struggling to hire accountants right now. And this
24 is just, kind of, a theme that we're seeing.

25 So, we're going to give it one more shot,

1 and we're posting it as, you know, if we see a
2 candidate, there's no deadlines, so we can go ahead
3 and interview them right away, and if we like the
4 individual and we think they're going to be an asset
5 to the District, then we will hire them.

6 But we are taking it seriously. I'm
7 taking it very seriously because my director of
8 finance is spending a lot of time doing things that,
9 you know, he normally wouldn't be if we had a
10 controller.

11 So, we understand how important it is. If
12 we find the right temporary person that would
13 work -- but, as you know, bringing someone in,
14 there's still a fair amount of training that would
15 need to occur as far as how to use our systems, you
16 know, our financial statements and things like that.

17 But we are aware that there's a lot of
18 folks out there that could hit the ground running
19 and that stuff would be pretty easy.

20 So, if the board members have any ideas or
21 any agencies, let us know.

22 CHAIR DENT: Trustee Tulloch?

23 TRUSTEE TULLOCH: Yeah. Thanks.

24 Just a thought. I mean, all the golf
25 numbers seem to have brought out hundreds of CPAs in

1 the community all claiming to know that.

2 Perhaps, given the wealth of talent that
3 we have here -- perhaps, we should be indicating in
4 the community that we would entertain a temporary
5 position. That might be of interest to some of our
6 retirees.

7 MR. WINQUEST: Well, you just marketed it
8 well. So, hopefully, everyone who is watching, if
9 there's anyone out there. I have actually talked to
10 a few of my friends who are accountants in town, and
11 the answer was H-no. So, there we go.

12 But, you're right, there's a lot of talent
13 in town, there may be folks out there that may want
14 to get involved.

15 So, if there is, you know how to get a
16 hold of me.

17 TRUSTEE TULLOCH: It might even be worth
18 something, you know, next door or something, just
19 expressions of interest.

20 I would say from marketing, look at the
21 return you're there. Okay. Thank you.

22 Couple of other follow-up questions. The
23 pipeline project has been delayed a week, is that
24 going to be added cost to us?

25 MR. WINQUEST: I don't see why there would

1 be any cots, but I would have to have Mr. Underwood
2 answer that question. We can certainly get you an
3 answer to that.

4 TRUSTEE TULLOCH: Yes. Just the fact
5 they've, obviously, began mobilizing already prior
6 to that, and it's delayed a week.

7 MR. UNDERWOOD: I can answer that if you'd
8 like me to.

9 CHAIR DENT: Mr. Underwood, the floor's
10 yours.

11 MR. UNDERWOOD: There's no extra costs to
12 that. It's just the delay in the start of the work,
13 and they started work this week, and we've got pipe
14 in the ground.

15 TRUSTEE TULLOCH: Okay. So, there's no
16 extra cost for all the equipment that's already
17 mobilized and things?

18 MR. UNDERWOOD: No.

19 TRUSTEE TULLOCH: Okay. Is that also --
20 is that likely to impact, you know, you're told to
21 do six weeks' worth of four weeks' worth of at the
22 end of the contract. Is this going to lose a week
23 of that potential window?

24 MR. UNDERWOOD: Not at the end. Not in
25 the fall, no.

1 We're losing a week, obviously, at the
2 front end. The contractor is going to try to make
3 up the efforts so we can get the work done that we
4 intend to at the beginning, and still continue with
5 the work in the fall.

6 TRUSTEE TULLOCH: Okay. Thank you.

7 Next one, I'm delighted to see the
8 internal controls that you've transition -- you're
9 trying to move to department procurement cards.
10 I'll take some credit for that one. I think it's a
11 good start.

12 Just to clarify, I'm assuming that to
13 maintain proper internal controls when it's held by
14 the department head, that's the statement that needs
15 to be signed off by their manager.

16 MR. WINQUEST: Yeah. It would still be
17 signed off by the manager, and we also keep a log
18 for anyone that utilizes that, to check it in and
19 out.

20 So, we are testing this right now. It's
21 working well. My goal is to transition this across
22 all departments.

23 But I want to make it clear that there are
24 individuals within the District who will be keeping
25 their individual procurement card, but that's only

1 because of the nature of the types of purchases;
2 like, for example, our safety specialist who is
3 constantly purchasing PPE equipment, all that kind
4 of stuff.

5 There are people that need to have an
6 individual card.

7 TRUSTEE TULLOCH: Understood. That's -- I
8 mean, my professional experience, because I've had
9 quite a lot of experience with them in resolving
10 issues around them.

11 So, yeah, I think this is a good start,
12 I'll commend you on that. And thank you for
13 listening on that.

14 On the financial transparency, we've got
15 the March numbers completed, and we're well into
16 May. When are we going to start seeing more timely
17 reports? I mean, typically, I would expect to see
18 these within 14 days of the cause. It's hard to run
19 an operation if you don't know -- you're six weeks
20 behind with your data to see where you spend this.

21 I couldn't run a business what way.

22 MR. WINQUEST: Yeah, I think we've kinda
23 talked about what some of the barriers have been so
24 far with the Tyler implementation as well as some of
25 the staffing levels.

1 But I can't remember specifically. I
2 think there was some kind of a minor issue with
3 finishing up -- I think there was with March.

4 Traditionally, over the years, it seems to
5 me that the prior month typically does close around
6 the third week of the following month.

7 So, what you're saying is accurate, as far
8 as a benchmark, but certainly that would be our
9 goal. Would be to have it in, at least, by the end
10 of the, you know, close March by the end of April.

11 Obviously, as quickly as we can, but, as
12 you know, we get invoices in late, there's things
13 that come in they have to reconcile, so there's
14 reasons why, you know, sometimes it'll take them a
15 little bit longer.

16 TRUSTEE TULLOCH: One thing to consider is
17 doing a snapshot for venue managers at least. I've
18 done that and seen that done in several
19 organizations.

20 You may not have all the invoices, but you
21 get a snapshot so you've got an 80, 90 percent
22 probability.

23 MR. WINQUEST: Which we're able to access
24 our financials at any point in time? We can get
25 that snapshot in time. So, we do have that.

1 But if you're asking if we can get that to
2 the board, if it's unavailable, if we haven't closed
3 the prior month, I'd have to talk Mr. Navazio about
4 that.

5 TRUSTEE TULLOCH: Okay. I would like to
6 see a target of two weeks. That would be the
7 typical period.

8 Thank you.

9 CHAIR DENT: Any other questions for the
10 general manager? Trustee Tonking?

11 TRUSTEE TONKING: It was brought to my
12 attention there's, possibly, a safety issue in the
13 dog park. Are we -- it was brought up at a
14 community meeting a couple weeks ago, and I received
15 a phone call about it as well.

16 How are we moving forward with that?

17 MR. WINQUEST: Are you referring to care
18 flight?

19 TRUSTEE TONKING: Yeah.

20 MR. WINQUEST: So, yeah, that was
21 discussed at the Friday community forum. I have met
22 with Chief Summers, just he and I. He also gave a
23 presentation on this exact subject to the community
24 dog park committee last week at the meeting.

25 Chief Summer's concern was, primarily,

1 just that he didn't really know about the plans, and
2 had some assumptions that, potentially, like the
3 fencing would be temporary, not permanent.

4 But we do know now that -- obviously, the
5 care flight has operated off of Village Green for
6 several year, and it's not just once or twice a
7 year. I mean, my managing that venue, I mean, it
8 seems like, at minimum, five or six times a year,
9 sometimes more. And then during the ski season,
10 we've seen several of them.

11 So, it may restrict us from building a dog
12 park on lower Village Green. It likely will.

13 And that's if we wanted to continue to
14 allow them -- which they really do need that site.

15 He did -- he was asked some really good
16 questions by the dog park committee about other
17 locations, and it's really hard to find other open
18 spaces and locations that they can utilize for the
19 care flight.

20 So it -- what we landed on was is that,
21 assuming the District continues to push forward with
22 designing and implementing a dog park at Village
23 Green, that we would work hand-in-hand with Chief
24 Summers and his team on the design, on the process,
25 on the placement of everything so that we weren't

1 impeding their ability to operate care flight off

2 that facility.

3 TRUSTEE TONKING: Great. Thank you.

4 MR. WINQUEST: You're welcome.

5 CHAIR DENT: Trustee Tulloch?

6 TRUSTEE TULLOCH: Yeah, just a follow-up
7 on that. Have we thought about instead of a fencing
8 the dog park, fencing the soccer pitch? Which might
9 make a lot more sense.

10 MR. WINQUEST: I don't think that that has
11 come up, but that's a good suggestion. That's
12 something we can bring back to the committee.

13 Yeah, the only challenge is, you know, the
14 dogs that are running. I mean, they can't get onto
15 the soccer field, obviously, but -- and, quite
16 frankly, we are not sure we're going to continue to
17 offer soccer there.

18 I am back in negotiations with Washoe
19 County School District on the upper field at Incline
20 High School.

21 TRUSTEE TULLOCH: Excellent. Thank you.

22 CHAIR DENT: I think that's it for
23 questions.

24 Trustee Schmitz?

25 TRUSTEE SCHMITZ: As it relates to the dog

1 park at Village Green, I don't need to get into the
2 details, but hearing the discussion, has the
3 committee thought about just moving the dog park to
4 the upper Village Green versus the lower Village
5 Green, and -- as long as you're nodding yes, I'm
6 fine.

7 MR. WINQUEST: Yes. We are. That is
8 actually what we're looking at.

9 TRUSTEE SCHMITZ: Okay.

10 I just have a few follow-up questions on
11 the things that we are already asked.

12 As it relates to financial management for
13 golf and food and beverage, as we talked about on
14 Monday evening, there seems to be a need for having
15 more timely financial information so that
16 adjustments can be made to reduce losses, what have
17 you.

18 So, will the venue managers have timely
19 financial information more so than waiting, you
20 know, six weeks? I mean, because six weeks, you
21 know, a third of the golf season, and adjustments
22 need to be made more quickly than that.

23 So, will they have more timely financial
24 information to manage their business?

25 MR. WINQUEST: Yes. I believe that

1 something that was formally requested by this board,
2 so that's our plan.

3 I would expect to see your first report,
4 probably, early July. And that would -- because
5 we're not even opening the golf courses until, at
6 earliest, Memorial Day weekend for Champ. And
7 likely Mountain is not going to be for another
8 couple weeks after that or at least a week.

9 So, our goal would be to get it to you
10 every month. Likely, at the same time that the GM
11 report is coming out.

12 TRUSTEE SCHMITZ: Really, to me, more
13 important is for the venue manager to have timely
14 information so that they can adjust course.

15 That was really what my question is about.

16 MR. WINQUEST: Traditionally, we do,
17 internally; however, I think it's important for the
18 board to get that information so that if it looks
19 like we're going to need to make some adjustments,
20 or, like what we're talking about with marketing,
21 put some marketing energy if we started seeing the
22 tee sheet not filling up or whatever, you know,
23 getting feedback from the board on how to move
24 forward.

25 I don't expect that to happen, but that is

1 just a random example of something that may come in
2 front of the board where, all of a sudden, we're
3 kind of shifting gears.

4 TRUSTEE SCHMITZ: Yeah. Understood.

5 So, again, following up, do we have a CPA
6 on staff presently?

7 MR. WINQUEST: I do not believe that we
8 currently have a CPA on staff.

9 TRUSTEE SCHMITZ: So, it is really
10 important for us to --

11 MR. WINQUEST: The controller is the
12 position where we really want that individual to be
13 a CPA, yes.

14 TRUSTEE SCHMITZ: Okay.

15 When you're looking for a CPA, are you --
16 a controller, are you and is our Direct of Finance
17 Navazio willing to have someone working remotely?
18 Is it a requirement that they have to be on site?

19 MR. WINQUEST: No. We are definitely
20 open -- I like more of a hybrid model because, for a
21 government agency like ours, this is -- that does as
22 much we do and that manages the venues, it's
23 important that they get out, they kind of understand
24 and they're interacting with the staff, and kind of
25 knowledgable about the flow, the everyday flow.

1 But with those types of positions, with IT
2 positions and even with some others, that's one of
3 the most common things you get asked now is can we
4 work remotely.

5 So, we are very open to -- I mean, even
6 with the posting of our district clerk position, I
7 mean, we're very open to work remotely.

8 Because I think, you know, we've
9 discovered that most of the people that I manage, we
10 allow to work remotely at times, seem to be very
11 productive, which, obviously, during the pandemic,
12 that's something that changed, and employers
13 understand that.

14 So, absolutely, we would be open to that.

15 TRUSTEE SCHMITZ: The last follow-up I
16 have is related to procurement cards, and I know we
17 saw some of the reports awhile ago where there were
18 some substantial purchases done on procurement
19 cards.

20 So, what is the current limit on
21 procurement cards?

22 MR. WINQUEST: Credit limits?

23 TRUSTEE SCHMITZ: For their purchase. Any
24 single purchase.

25 MR. WINQUEST: I don't think we allow

1 anything over \$5,000, but Mr. Navazio would have to
2 respond to that.

3 Their credit limits are based on the
4 businesses that they're in and what they're
5 purchasing.

6 So, my direction to staff is that anytime
7 that we can set up somebody as a vendor, in
8 particular when they're these high-dollar purchases,
9 that is what we do. There are some vendors that
10 don't operate that way.

11 But without seeing the transactions, I --
12 I can't really comment.

13 TRUSTEE SCHMITZ: Yeah. I think that's
14 something that should be looked at because it seems
15 like that's quite a large dollar amount to charge
16 using a procurement card.

17 MR. WINQUEST: Can you give me an example
18 of a transaction that you're talking about?

19 TRUSTEE SCHMITZ: We had a couple that
20 were over \$2,000. I can't remember exactly.

21 MR. WINQUEST: To me, that's actually not
22 that much.

23 CHAIR DENT: Director of Finance Navazio?

24 MR. NAVAZIO: I'm not sure if I heard the
25 gentleman's initial response, but the procurement

1 card spending limit varies by employee, and by
2 the -- department directors have a higher spending
3 authority, but I think they max out at \$5,000 for
4 the employees that have that access.

5 So, we'll go back and look -- I think you
6 shared some information on historical. I can't
7 think off of the top of my head an individual
8 purchase that would approach \$5,000, but I'm sure
9 it's happened.

10 What we have been stressing for staff is
11 that the procurement cards are form of payment, but
12 they don't -- they're not a separate procurement
13 process.

14 So, you still have to follow the
15 purchasing policy and all of the procedures for the
16 purchase, regardless of whether it's paid through a
17 PO, a check, electronic payment, or procurement
18 card.

19 So, those purchases, were appropriate,
20 would have still adhered to our procurement policy
21 and practices.

22 CHAIR DENT: Thank you.

23 Trustee Tulloch, did you have anything
24 else to add or a question?

25 TRUSTEE TULLOCH: Yeah, just one follow-up

1 to Trustee Schmitz' comment to my previous comment.

2 Particularly for golf, where there's
3 fairly ambitious revenue numbers, would it be
4 possible -- how quickly could you provide the board
5 just the revenue numbers for the month?

6 Since they should not be subject to delay,
7 I think that would be very helpful to use to see
8 whether we need to put -- ring alarm bells and that
9 sort of thing.

10 MR. NAVAZIO: Yeah, I mean, we could
11 provide -- I mean, the revenues are actually -- I'll
12 be careful if I say this -- generally the more
13 straightforward, easier transactions, in fact, we
14 get nightly, daily revenue reports from the point of
15 sales system.

16 And I did want to emphasize what the
17 general manager said earlier that our venue managers
18 have realtime access to the information that's in
19 the system.

20 And as we're working to take full
21 advantage of the functionality of our new financial
22 system, they're also being set up with their own
23 individual dashboard. So the golf manager will have
24 realtime revenue and expenditures information. Of
25 course, those dashboards are only as good as the

1 data that's driving it. We're doing some clean up.

2 Venue managers do have, essentially,
3 realtime access, and we can provide -- we'll work
4 with the general manager on a method, either through
5 the board treasurer or to the board, to provide
6 whatever information the board wishes to have to
7 ensure that we're meeting or financial targets.

8 TRUSTEE TULLOCH: Yeah, that would be
9 helpful.

10 I think I would like to see further down
11 the line that board members have similar dashboard
12 access. I think it would be very helpful and save a
13 lot of time and effort.

14 Can I suggest that, at the moment, we at
15 least get monthly end-of-month revenue updates
16 against budget? That would be helpful.

17 MR. NAVAZIO: Yeah.

18 We'll also need to do those -- I'll remind
19 you, not remind you because the board knows this,
20 but as we are finally getting the Open Gov system
21 fully integrated with Tyler, there's also -- will be
22 a daily and nightly upload to the Open Gov system,
23 so in that system also, you would, and any member of
24 the public, will have access that same information.

25 TRUSTEE TULLOCH: Thank you.

1 CHAIR DENT: Thank you, guys. I think
2 that's it.

3 I'll close out item E 2. Moving on to
4 item E 3, the treasurer's report. Requesting
5 trustee, Treasurer Ray Tulloch.

6 TRUSTEE TULLOCH: Thank you, Chair Dent.

7 Not a whole lot to report this month, just
8 a normal large payment to NV Energy.

9 Apart from that we had a payment of
10 \$54,000 to SHI international, which -- sorry.
11 \$56,257, for part of the network upgrades for
12 wireless access points. It's part of the previously
13 budgeted amount.

14 We also had two payments of \$54,000 to
15 First Non-Profit, who's providing the unemployment
16 insurance coverage that we discussed at the
17 two-board-meetings-ago.

18 That was -- they were all large checks,
19 over \$50,000, for the month.

20 CHAIR DENT: Any questions?

21 Trustee Schmitz?

22 TRUSTEE SCHMITZ: Are you also reviewing
23 the weekly bill pay?

24 TRUSTEE TULLOCH: Not regularly enough, I
25 will admit to that. I've been deficient in that.

1 Now that my season is finished out, I should be much
2 more up to date on that.

3 CHAIR DENT: I think that will close out
4 item E 3. Thank you, Trustee Tulloch.

5 Moving on to item 4, the consent calendar.

6 F. CONSENT CALENDAR

7 CHAIR DENT: Is there a motion to accept
8 the consent calendar as amended in the approval of
9 the agenda process?

10 TRUSTEE TONKING: I move that the board
11 accepts the consent calendar.

12 CHAIR DENT: Motion's been made. Is there
13 a second?

14 TRUSTEE NOBLE: Second by Dave Noble.

15 CHAIR DENT: Motion's been made and
16 seconded. Any further discussion?

17 All those in favor, state aye.

18 TRUSTEE NOBLE: Aye.

19 TRUSTEE TONKING: Aye.

20 TRUSTEE TULLOCH: Aye.

21 TRUSTEE SCHMITZ: Aye.

22 CHAIR DENT: Aye.

23 Opposed? Motion passes 5/0.

24 All right. Moving on to item G 1,

25 formally item F 1, review and possibly approve

1 meeting minutes from March 22nd, 2023. This can be
2 found on page 66 of your board packet.

3 Trustee Schmitz?

4 TRUSTEE SCHMITZ: Thank you.

5 I just have some questions for my fellow
6 trustees, but I have a request. On page 202 of our
7 board packet, which happens to be the April 5th,
8 page 10 of those meeting minutes.

9 It talks about -- in the middle of the
10 paragraph that begins "Trustee Schmitz," right in
11 that middle, it says "gold courses," it should be
12 golf courses.

13 And I begin making some statements, that
14 was to clarify the numbers that were stated at a
15 board meeting being directly from our finances as it
16 relates to the budget, and it allows the beginning
17 of it, but when you get over on to page 11 of the
18 meeting minutes, it says "she continued her
19 statements."

20 This is very important that these
21 statements be added because it was to clarify
22 concerns relative to comments made by community
23 members.

24 So, those statements need to be added to
25 that page.

1 Then beginning at that -- later on, where
2 I'm going to with my question to my fellow trustees
3 is that in this paragraph, you'll see there was
4 substantial discussion. So there's not a lot of
5 detail.

6 A then when we get to the meeting minutes
7 for April 12th, there's really no detail. It's very
8 minimal.

9 So, my question to the board, and,
10 perhaps, even to our clerk that's on the call
11 tonight, is what's going on to be our standard for
12 our meeting minutes so that we can have some
13 consistency.

14 I, for one, appreciate the detail because
15 I do go back and review these to refresh my memory
16 and make sure that we're following the direction
17 that was given.

18 So, I, for one, like the detail, but now
19 that we're making a change, I'm asking my fellow
20 board members what was the direction that was given
21 to our reporter or our clerk?

22 CHAIR DENT: Understood.

23 Legal counsel, you wanted to weigh-in?

24 MR. NELSON: Yeah. I think this is a
25 really important topic and one that absolutely the

1 board should discuss.

2 I think, unfortunately, we really can't
3 discuss it in this format just as approving these
4 meeting minutes, but we can answer the question,
5 Chair, if you'd like, as to what we're doing for
6 this evening. I'll let you do that.

7 CHAIR DENT: You'll let me do that?

8 MR. NELSON: My understanding is we've
9 arranged for a court reporter to cover very detailed
10 meeting minutes, consistent with what past practice
11 has been.

12 CHAIR DENT: Right.

13 MR. NELSON: I do think, going forward,
14 the board should consider having a discussion as to
15 what format meeting minutes you'd like. And that
16 can be agendized.

17 CHAIR DENT: I do too. We can then put
18 that on the June agenda.

19 But as far as the comments you made
20 regarding that meeting minutes, I would say let's
21 just get your comments corrected. I don't have an
22 issue if there's comments to be corrected. Work
23 with our district clerk to get those updated.

24 General Manager Winquest?

25 MR. WINQUEST: I just wanted to comment

1 that a lot of those meeting minutes were done by our
2 previous district clerk, just trying get those done
3 before she left the District, so I think that's why
4 you're seeing them.

5 But I would also say that this discussion
6 needs to be agendized, I agree.

7 CHAIR DENT: Yep. Sounds good.

8 Trustee Tonking?

9 TRUSTEE TONKING: When we agendize this,
10 can we also talk about the cost differential of what
11 it costs a court recorder to do, like, full notes
12 versus short notes as well.

13 CHAIR DENT: Yes. Sounds good.

14 So, let's go back to item G 1, formally F
15 1. Is there a motion to accept the meeting minutes
16 with the requested changes?

17 TRUSTEE SCHMITZ: I'll make a motion to
18 accept the meeting minutes for March 22nd, and April
19 5th with the additional detail requested, and April
20 12th.

21 CHAIR DENT: Did we talk about those ones?

22 TRUSTEE SCHMITZ: Yeah. I went through
23 12.

24 CHAIR DENT: All right.

25 Trustee Tonking?

1 TRUSTEE TONKING: I thought, because we
2 made them individual items, we have to do each of
3 them as individual items on the calendar.

4 TRUSTEE SCHMITZ: I jumped ahead to the
5 middle one.

6 MR. NELSON: The agenda always allows us
7 to combine or split out things. So, if the board is
8 comfortable with a single motion for items G 1
9 through 3, previously F 1 through 3, that's
10 acceptable.

11 CHAIR DENT: Does anyone have any
12 questions with the motion?

13 TRUSTEE TONKING: I will second that
14 motion.

15 CHAIR DENT: Motion's been made and
16 seconded. Any further discussion?

17 All those in favor, please state aye.

18 TRUSTEE NOBLE: Aye.

19 TRUSTEE TONKING: Aye.

20 TRUSTEE TULLOCH: Aye.

21 TRUSTEE SCHMITZ: Aye.

22 CHAIR DENT: Aye.

23 Opposed? Motion carries 5/0.

24 All right. That closes out items F 1 --
25 or G 1 through G 3.

1 Moving on to item G 4, formerly F 6,
2 review, discuss, and possibly authorize district
3 general manager to execute change order number 1 to
4 the letter of agreement for KPS3 for professional
5 services to redesign and redevelop the District's
6 YourTahoePlace.com website for one-time cost of
7 \$38,524. Requesting staff members, Marketing
8 Manager Paul Raymore and Director of Information
9 Technology Mike Gove. This can be found on page 379
10 of your board packet.

11 I don't recall who -- I don't recall who
12 pulled this item. Okay. Trustee Schmitz.

13 So, we'll wait a second for Mr. Raymore to
14 come up on here.

15 Mr. Raymore, Trustee Schmitz has a
16 question regarding this item.

17 TRUSTEE SCHMITZ: Thank you. I'm in full
18 support of this effort. It's a very important one.

19 I just have a question about the scope of
20 it, and should we, as a board, potentially, expand
21 the scope of it.

22 And it happen to come up even in public
23 comment, I believe Ms. Miller was talking about it,
24 would we have the capability of, potentially,
25 scanning a lot of papers that we have here in the

1 office -- and contracts -- and having more
2 information in a repository so that our community
3 members could search for documents and search for
4 materials?

5 I used be in a business where we scanned
6 and did OCR-type work, and might that be helpful,
7 not only for us as board members, but for the
8 community, to do something like that, is that
9 something that reasonably could be added to this
10 project, or, potentially, a separate phase to this
11 project?

12 MR. RAYMORE: My understanding is that in
13 the scope of work, in my conversations with KPS3 for
14 this -- the next version of YourTahoePlace, we will
15 have that search within a PDF functionality, that
16 would specifically -- we have it now on the board
17 agenda's packet page.

18 The current website, YourTahoePlace, we
19 were looking to add that functionality for the
20 public records request page, I believe, with the new
21 iteration of YourTahoePlace, but there's no reason
22 that if we're developing that functionality for that
23 specific, you know, area of content, that we can't
24 do it for any PDF on the site that we put in the
25 right areas.

1 So, I guess we just need to know a little
2 bit about, specifically, what kinds of documents,
3 how you would like those to be organized on the back
4 end of the website, and we can tell KPS3 that all of
5 these need to be searchable.

6 TRUSTEE SCHMITZ: I was just thinking that
7 we get a lot of questions -- we do -- about
8 contracts, bids, even financials sometimes.

9 And so I'm trying to think ahead and think
10 about can we do some things that would, perhaps,
11 reduce the number of public records requests that we
12 obtain.

13 So that's really where my thought process
14 is, if it's possible, and it's something that would
15 need to be added to the scope, what have you, I just
16 wanted to bring it up for consideration.

17 MR. RAYMORE: Before we move on, the
18 other, I guess, consideration that I think Director
19 of IT Gove can speak to this a little bit more is,
20 our new CivicPlus platform has a lot of that
21 functionality for at least the board packets
22 and that information.

23 I believe as we transition to that
24 platform for board packets, as well as all that
25 side, that will probably live in the CivicPlus side.

1 So that comes with additional functionality there.

2 But if we're talking about, you know,
3 public works, contracts, or anything that may live
4 on the YourTahoePlace website, searching within that
5 certainly can be included in the scope.

6 In my understanding of the current scope
7 that we're working off of, it is included and will
8 be.

9 And, I guess, my only worry with that is,
10 you know, depending on the key words you choose,
11 there are some that appear in millions, thousands of
12 documents, and so people are going to have to get
13 pretty specific in their searches if they're
14 searching via keyword.

15 But any tools that cut down on the number
16 of records requests, we'd certainly investigate.

17 TRUSTEE SCHMITZ: The other thing that was
18 brought up in public comment -- and I don't -- I'm
19 not familiar with it, but I believe that Ms. Miller
20 had talked about that there used to be some sort of
21 communications where there were open questions. I
22 wasn't familiar with that.

23 So, is there something that the website
24 used to do or that we should incorporate into this
25 that would be an interactive community forum? I

1 don't know what it was.

2 CHAIR DENT: Put the Incline Village

3 Facebook politics page on there?

4 TRUSTEE SCHMITZ: Oh, not at all.

5 CHAIR DENT: The only thing I could think

6 of when Ms. Miller brought that up was when I

7 sponsored Flash Vote, like, five years ago, we

8 allowed anybody to send an email, and they could ask

9 questions, like, to be able to -- if we thought it

10 was a good question, put it out there.

11 I don't know about any forms.

12 Other than that, I had that on a website,

13 but it was not an IVGID thing.

14 Director of IT, Mr. Gove?

15 MR. GOVE: A couple of things. This

16 happened prior to my inception here at the District.

17 I believe there was a module that we were paying for

18 within Open Gov that may have allowed community

19 interaction based on projects. We no longer use

20 that because there wasn't enough engagement and it

21 was actually a large management task that was upon

22 the former communications coordinator.

23 If that's something that you want to get

24 back into, I'm sure we can figure that out and look

25 into it.

1 Couple things to what Mr. Raymore was
2 speaking to earlier, the general manager has
3 mentioned previously we're looking at a
4 function-built public records portal that would
5 actually be put on the website called "Next Request"
6 through CivicPlus.

7 I think a lot of what you're speaking to
8 would actually be better built into the portal so
9 that there's one location for community members to
10 go for their public records request that they're
11 inputting, but also we have the opportunity with
12 that system -- software -- it's not really a
13 system -- to publicly post any previous public
14 records or any current public records.

15 So, you were to put a request in and it
16 was determined by whomever that that should be a
17 permanent public record for the community, it would
18 stay in that location in the website.

19 So, I see that as a better location for it
20 than them being actually on the website servers that
21 are hosting the website.

22 And I know that's what Mr. Raymore was
23 speaking to: If we start putting a ton of data out
24 there, we actually can start to affect the website's
25 performance.

1 Where these other applications, CivicPlus
2 -- excuse me, CivicClerk, which is the board meeting
3 management software that we're looking into and
4 getting running right now, they're built to do that.

5 CHAIR DENT: Thank you.

6 Any further questions? I'll entertain a
7 motion.

8 TRUSTEE TONKING: I move that the Board of
9 Trustees authorize the District's general manager to
10 execute order 1 to the letter agreement with KPS3
11 for professional services to redesign, redevelop the
12 District's YourTahoePlace.com website for a one-time
13 cost of \$38,524.

14 CHAIR DENT: Motion's been made. It there
15 a second?

16 TRUSTEE NOBLE: Second by Dave Noble.

17 CHAIR DENT: Motion's been made and
18 seconded. All those -- I'll call for the question.

19 First, is there any further discussion by
20 the board? All right.

21 Call for the question. All those in
22 favor, state aye.

23 TRUSTEE NOBLE: Aye.

24 TRUSTEE TONKING: Aye.

25 TRUSTEE TULLOCH: Aye.

1 TRUSTEE SCHMITZ: Aye.

2 CHAIR DENT: Aye.

3 Opposed? Motion passes 5/0.

4 Thank you, guys. Appreciate it.

5 All right. That will close out item G 4.

6 Moving on to item G 5, formerly F 7, review,
7 discuss, and potentially approve policy 22.1.0,
8 disclosure of community groups. This can be found
9 on page 407 of your board packet.

10 Trustee Tonking, I think -- no.

11 Trustee Noble -- oh.

12 MR. NELSON: Chair, would you like me to
13 present the item?

14 CHAIR DENT: Legal counsel, Mr. Nelson,
15 please do.

16 MR. NELSON: All right. Thank you.

17 So, this is a follow-up from your April
18 12th meeting.

19 At that meeting, we considered the initial
20 draft of this policy, and while there wasn't
21 consensus to move forward, those trustees in favor
22 requested that it be brought in.

23 And so if you look at page 410 of your
24 packet, the red line, I think it's the easiest way
25 to see the proposed changes.

1 The first change is to clarify what
2 relationship with a group qualifies for disclosure.

3 So, previously it been a member or an
4 officer of that organization. Employee has been
5 added. If you're an employee in addition, that
6 would also need to be included in your disclosure
7 report.

8 The second way it's been modified is in
9 the types of qualifying organizations that need to
10 be listed for disclosure, and that's in two ways:

11 The first is -- previously it was limited
12 to non-profits; it has now been expanded to both
13 for-profit, not-for-profit, and non-profit
14 association, businesses, or entities, however
15 they're organized. So, not just limited to
16 non-profits.

17 And then the second way it's been modified
18 for the entities is their location. Previously, it
19 was only those entities whose mission or services
20 included providing services within the Crystal Bay,
21 Incline Village community, that's been expanded to
22 the more broader Northern Nevada, Lake Tahoe
23 communities. And the way we've done that is by
24 defining it as any entity which could or does
25 operate in any of the California or Nevada counties

1 that border the Lake, essentially.

2 One edit that I saw that wasn't discussed
3 with the board that I included and would, of course,
4 appreciate board feedback, was I saw that audit
5 committees were not included, and it felt, given the
6 level of disclosure, they should be included as
7 well, so I added that.

8 I'm happy to answer any questions.

9 Thank you.

10 CHAIR DENT: Thank you, Mr. Nelson.

11 Any questions?

12 TRUSTEE SCHMITZ: I'd like to make a
13 couple of suggestions for some edits.

14 First of all, on page 409, I'm not looking
15 at the red-lined version, I'm looking at actually
16 the policy.

17 The center paragraph that begins with "to
18 provide," I think you did a good job of defining a
19 qualifying group.

20 If we could just have that pulled out and
21 say -- before we start talking about it, saying
22 "here is a qualifying group," because we're, sort
23 of, discussing it and then we define it.

24 So, my suggestion is to define it, and
25 then be discussing it. So, that's my first

1 suggestion.

2 Then, as it relates to the language, my
3 feeling is that these updates should be done more on
4 a quarterly basis, as opposed to an annual, because
5 a lot of us are doing things not on an annual basis.

6 So, I suggest a quarterly basis.

7 And then, instead of using the word
8 "community group or organization," to user-defined
9 qualifying groups.

10 So, what happened is it just got flipped,
11 and I think if you can define it and then use.

12 Okay?

13 That's my suggestion, and it would say
14 then -- here's how it would word, to say "to prove
15 additional transparency beyond state minimum
16 requirements, IVGID trustees, audit committee
17 members, and senior management shall update on a
18 quarterly basis any qualifying group for which they
19 are an employee, member, or officer."

20 Does that make sense? It's just a little
21 more clear.

22 Then, I'm not sure why qualifying groups
23 needs to use the word "and organizations." Just say
24 "qualifying groups shall be for-profit, non-profit,
25 non-profit associations." So, just take out and

1 organizations.

2 And then, for me, I don't -- I think we
3 should say "that are located otherwise." I don't
4 really understand why the location is important at
5 all.

6 To me, what's important is to disclose the
7 involvement in a qualified group.

8 So, those are my suggestions.

9 CHAIR DENT: Thank you.

10 Trustee Tonking?

11 TRUSTEE TONKING: What is purpose of this
12 policy? Because my understanding was the purpose of
13 the policy was to identify conflict of interest.

14 You're not going to have a conflict of
15 interest if you're doing something in, like,
16 Nebraska or New York.

17 I just feel like this is going to, like,
18 an excessive amount of reporting because I probably
19 would have to report every single state that I do --
20 that I have as a client. Right?

21 If you get rid of location, I think it
22 would.

23 TRUSTEE SCHMITZ: That's part of your job.
24 That's part of your employment. Right?

25 TRUSTEE TONKING: But it says anything I

1 do for a profit, non-profit, that's --

2 MR. NELSON: It would just be situations
3 were you were an employee, an officer, or a member
4 of any of those organizations.

5 So, if it was just your client, it
6 wouldn't be included.

7 But to use your example, if you were on
8 the board of a non-profit in Nebraska, because
9 that's where you had family or for whatever reason,
10 then that would need to be disclosed if it wasn't
11 limited to the Northern Nevada, Lake Tahoe
12 community.

13 CHAIR DENT: Any further discussion?

14 Trustee Tulloch?

15 TRUSTEE TULLOCH: Yeah, just -- I agree
16 with Trustee Schmitz, that it should just be
17 general.

18 I think it's -- I understand Trustee
19 Tonking's concern about -- I think the way it's
20 worded, I think that's a real concern.

21 In the middle of that third paragraph it
22 says "not of profit."

23 MR. NELSON: It's a typo.

24 CHAIR DENT: Is that it, Trustee Tulloch?

25 TRUSTEE TULLOCH: That's it.

1 CHAIR DENT: All right. Trustee Noble?

2 TRUSTEE NOBLE: I expressed this in the
3 April 12th meeting. I'm fine with applying this to
4 board members, and it's an element above the minimum
5 state law requirements. As far as applying it to
6 senior employees, I don't think it's necessary. I
7 think it just goes too far.

8 I'm trying to figure out what the problem
9 is we're trying to fix, and, to me, there doesn't
10 seem to be any problem that we're trying to fix
11 right now that's been expressed in discussions on
12 this.

13 With all that said, if you do move
14 forward, you may want to, in the very last
15 paragraph, last line, where it has "and general
16 manager," you might want to replace with "and senior
17 employees," just to be consistent with the language
18 up higher.

19 CHAIR DENT: Thank you, Trustee Noble.

20 Any further -- Trustee Tonking?

21 TRUSTEE TONKING: I, as we know, will be
22 voting against this item. I'm fine with it being
23 us, I'm fine with it being the general manager, but,
24 like Trustee Noble, I do not believe that it should
25 apply to employees.

1 I also think it's deterring people from
2 being involved in our community.

3 TRUSTEE TULLOCH: I would respectfully
4 disagree with my two fellow trustees in that.

5 I think it is -- at the end of the day, we
6 have quite wide latitude under Nevada Revised
7 Statutes in terms of what goes out, what has to go
8 out to competitive bid, and what can be awarded on a
9 no-bid business basis.

10 I think that's why it's important. I
11 think it's for the protection of staff, of employees
12 as well, to have that included.

13 TRUSTEE SCHMITZ: I would concur. This is
14 not to be a deterrent in any way; it's for
15 transparency, because when we do have senior-level
16 staff members who are -- have accounting and have
17 financial authority for spending and what not that
18 is important to know if they are affiliated with
19 different organizations.

20 So, it's really to just be transparent so
21 that there aren't any surprises and there aren't any
22 accusations about improprieties of staff or the
23 trustees. And when I say "staff," I'm talking
24 specifically senior-level managers that have signing
25 authority.

1 TRUSTEE TULLOCH: Yeah, thank you,
2 trustee.

3 It's not -- I think concern that it's,
4 maybe, some witch hunt. It's not.

5 To me, it's also good for transparency.

6 It's also -- I think as a trustee, I'd like to
7 understand all the different organizations that
8 we're representing. I think it's a very -- it's a
9 positive staff are involved in all these.

10 I think it'd be good for the community to
11 understand where senior staff are involved in these
12 organizations as well. I think it gives direction
13 to the community when they're contributing funds and
14 things as well. I think it's worthwhile from that
15 perspective.

16 CHAIR DENT: I'll agree with those
17 comments, and I think I said this back in January
18 when this first was proposed, but, yeah, it's
19 definitely for transparency. And then, also, to
20 praise the senior staff for being involved.

21 I will -- general counsel?

22 MR. NELSON: I just have one question: On
23 Trustee Noble's proposed edits, if I captured those
24 correctly, the last paragraph, the last sentence of
25 the last paragraph, changing "general manager" to

1 "senior employees." If that's correct -- I did just
2 want some clarification.

3 As previously proposed, the general
4 manager would be responsible for ensuring senior
5 management employees, not -- that were not him or
6 her. We're making those audits and taking
7 appropriate action.

8 If we were to make the edit that I think I
9 captured, that would actually make this board
10 responsible for that and not the general manager.

11 And that's totally okay, but I want to
12 make sure the board is considering that.

13 CHAIR DENT: Trustee Noble, are you okay
14 with reverting that back?

15 TRUSTEE NOBLE: It is up to you because I
16 am going to be voting no on this.

17 CHAIR DENT: Sounds good.

18 I would say we would keep the language as
19 stated in the packet for the last sentence.

20 Trustee Tulloch, I'll entertain a motion.

21 TRUSTEE TULLOCH: Does that mean it needs
22 an extra sentence to spell it, general manager's
23 responsibilities then?

24 MR. NELSON: We can clarify that. The
25 intent was the first sentence of that paragraph was

1 capturing that where it required the general manager
2 to adopt and enforce personnel policies to enforce
3 this, but we can certainly modify it.

4 TRUSTEE TULLOCH: I'm fine with that.

5 MR. NELSON: And, Chair, I apologize. I'm
6 not trying to make this more difficult.

7 But if we are going to move to quarterly
8 reporting, I actually would like the opportunity to
9 discuss that with senior management staff as to
10 when, at the beginning or the end of the quarter
11 would be the most appropriate for work loads,
12 because that will be a little bit extra. I don't
13 want to add more work to folks when they're
14 especially busy or not as busy.

15 So, if you are comfortable with that --

16 CHAIR DENT: No issue with that.

17 MR. NELSON: -- I could bring it back if
18 the board, you know, wherever you want to put it on
19 the agenda.

20 CHAIR DENT: That's fine. So, no action
21 needs to be taken?

22 MR. NELSON: That's correct. I'm
23 comfortable with the direction I received.

24 CHAIR DENT: Okay. Sounds good.

25 All right. That will close out item G 5.

1 Moving on item G 6, formerly G 1, review,
2 discuss, and award construction contract for Mt.
3 Rose Golf Cart Path Restoration, Phase II, and
4 recirculation with Phase III with other
5 construction-related contracts. To be found on page
6 412 of your board packet. Requesting staff member
7 Director of Public Works Brad Underwood.

8 G. GENERAL BUSINESS

9 MR. UNDERWOOD: Kate Nelson and Brie
10 Waters are going to present this item.

11 CHAIR DENT: Floor's yours.

12 MS. WATERS: We're here to bring Mountain
13 Golf Cart Path Project, Phase II and III up for your
14 approval. The board packet's, obviously, very large
15 and in depth. All the contracts for approval are in
16 that.

17 And I think everything's been stated
18 before at previous board meetings in the board
19 packet, so if you guys have any questions, we're
20 here to answer them.

21 CHAIR DENT: Any questions for Brie, Kate,
22 or Mr. Underwood?

23 TRUSTEE SCHMITZ: I just have questions
24 because it was questions from public comment.

25 So, one of the questions was, in the past,

1 staff hasn't done inspections that we've hired an
2 outside party in the past, and I'm just curious if
3 this is being changed for a specific reason or is
4 this the new process for going forward?

5 But there was a question about using
6 outside services for conducting the inspections.

7 MS. WATERS: I'm not sure exactly what
8 staff has done in the past. I know that the
9 projects that we've taken over from the past
10 engineering department, they did do inspections.

11 If he's talking about materials
12 inspections, that's what we're hiring Back Eagle to
13 do. They come on site and do the materials testing.

14 But we've -- that's our -- that's my area
15 of expertise, that's Hudson's, that's Kate's. We do
16 management construction inspection.

17 TRUSTEE SCHMITZ: So, then the other
18 question he asked was relative to permits. Does
19 this budget include --

20 MS. WATERS: We have all the permits.

21 TRUSTEE SCHMITZ: So everything with that
22 is already completed.

23 My only question isn't for all of you;
24 it's a question for Mr. Navazio, and I'm going to
25 share my question with my fellow trustees so that

1 you know what the question is, and it's not just
2 about this project, and if I get off topic, you can
3 tell me so.

4 With these projects, these are being
5 budgeted as entirely capital improvement projects.

6 And as staff identified some cost savings
7 last year, some things are being done differently
8 that might not be a capital improvement, but would
9 be an expense.

10 And we haven't -- for our projects, we are
11 not identifying a percentage or anything to say this
12 project might have X number of dollars in expenses
13 versus capital.

14 So, I was asking that question because we
15 have tree removal and whatnot as part of this, and
16 our budget solely is in a capital improvement
17 project.

18 So, am I allowed to ask that question?

19 MR. NELSON: Um-hum.

20 TRUSTEE SCHMITZ: Okay.

21 CHAIR DENT: Mr. Navazio?

22 MS. WATERS: I would like to kind of start
23 before Paul does because the tree removal is a part
24 of this project. We can't do this project without
25 the tree removal.

1 Clearing and grubbing is a part of most
2 construction projects, so we're removing the trees
3 that are directly affecting the cart path. We
4 wouldn't be doing that had we not be doing this
5 project.

6 So, we're not removing trees that we done
7 in the previous phase, the previous 3 through 8,
8 we're not removing trees there.

9 These all have to do with this project,
10 specifically.

11 TRUSTEE SCHMITZ: I was just using that as
12 an example because we have certain situations with
13 the effluent pipeline project where we're
14 determining that certain parts of it are expensed
15 versus capitalized.

16 So, my question is: How is that we are
17 going to be handling these going forward?

18 MR. NAVAZIO: The general sense, there are
19 examples of projects where there are components of
20 the projects that may not be capitalized.

21 Currently, what we are doing is, kind of,
22 regardless of where it's budgeted, when the work is
23 done, the contracts are executed, invoices are being
24 paid, we evaluate that particular expense relative
25 to capital versus expense. And I think you've

1 actually seen in past -- in a few status reports
2 where we've tracked the actuals and expense.

3 Generally, what we would need to do at
4 that point is -- because it's part of the project
5 and part of the project budget, we would be
6 reallocating funds from the capital line item to the
7 expense line item.

8 And I think a question that Trustee
9 Schmitz and I discussed briefly is, you know, the
10 extent to which staff would have the discretion to
11 do that to match the budget with the expense, or
12 when something like that comes up, we come to the
13 board, besides a reporting function.

14 But, generally, that is handled during the
15 course of the project.

16 The other piece of this that I think is
17 important is, again, going forward, in our new
18 financial system, the budget for a capital project
19 will not just be a line item in an account that says
20 "capital." A project will have a line item budget.

21 So, you'll see the staff time charged to
22 it, you'll see the permitting, you'll see the
23 contracts, you'll see the construction, and it will
24 be able to handle expense elements that are
25 determined to not be eligible for capital.

1 But we're moving into that. Right now, we
2 sort of look at it on a case-by-case basis during
3 the execution of the project.

4 TRUSTEE SCHMITZ: So, will we just shore
5 that up at year end to say this needs to be get
6 shifted over into expenses?

7 MR. NAVAZIO: So, I think there's two
8 places where the board will see that.

9 One is, prior to year end, and you may
10 even see some of these in the third quarter CAP
11 popular status report that's on your next agenda,
12 where we will show the expense, you know, the
13 expenditure on the expense project, and say, hey,
14 the budget was in the capital, and so we're
15 reallocating or want the board to either acknowledge
16 or support it.

17 At year end, will be more of when we get
18 into the year-end close, and literally the audit and
19 the scrutiny where there may be some adjustments
20 that get made, but, hopefully, those are done prior
21 to year end; we're not cleaning them up at year end,
22 we're tracking them appropriately at the time.

23 TRUSTEE TULLOCH: Couple of questions.
24 The first one's going to surprise you. I can
25 understand you can make an argument for cutting

1 trees being capital because that's the only way you
2 can improve -- extend the life of the cart path.
3 So, I'm actually okay with that in that sense.
4 Surprising enough.

5 Follow-up question, though, you have two
6 different projects here. What's the depreciation
7 life? Are you applying different depreciation life
8 to these expenditures since, obviously, just doing
9 crack sealing is not going to extend it by 30 years
10 or 40 years or 20 years; it's going to be a much
11 shorter time period than the cart path replacement.

12 MR. NAVAZIO: So, I don't know if I have a
13 definitive answer for you at this time, but we --
14 with two difficult elements of project, we'll have
15 to look at how we're tracking it because, sort of,
16 the default is that it falls under one project, and
17 a pathway will be in the 15 to 20 year.

18 And so if there's an element that is going
19 to be redone every three to five or seven years,
20 then it would not be appropriate to depreciate it
21 over the longer term.

22 TRUSTEE TULLOCH: I'm just -- just for
23 clarification, I'm assuming that you're treating
24 cart paths as a bulk asset, so you're just having so
25 much of the bulk asset; you're not tracking

1 individual section?

2 MR. NAVAZIO: Yeah, it's a bulk asset.

3 And as we've discussed in other examples,
4 part of it is actually an exercise in looking at how
5 previous cart paths were capitalized and how they're
6 on the books as fixed assets and, really, only if we
7 can identify a piece that we're replacing that is
8 already fully depreciated or we're writing off the
9 prior asset and then replacing it with a new asset.

10 TRUSTEE TULLOCH: Yeah. So, on a
11 bulk-asset basis, it might be appropriate to take
12 the two different depreciation or two different
13 lives and apportion it down proportionately from the
14 expenditure.

15 So, maybe, instead of it being five years
16 and ten years, it becomes seven years or something.
17 Or eight years.

18 Just a thought. I'll leave that detail to
19 you.

20 MR. NAVAZIO: We'll leave that to the
21 CPAs.

22 CHAIR DENT: Thank you, Mr. Navazio.

23 TRUSTEE TULLOCH: A couple of follow-ups,
24 Chair Dent.

25 I see this is under the '23 capital spend.

1 Now, we're told on Monday night that the -- we're
2 shown figures for the capital spend. I think I saw
3 in the packet this from carry over from '23, from
4 the '23 year capital budget? This is next year's
5 capital budget?

6 MR. NAVAZIO: No. Actually, we -- this
7 funding is in the current year budget. I believe it
8 was carried over from a prior year into this year.

9 TRUSTEE TULLOCH: So it will be carried
10 over.

11 We say numbers for the golf capital
12 improvement spend on Monday night, has this been
13 included in that number?

14 MR. NAVAZIO: So, it is not.

15 It's in this year's numbers. It's
16 currently not in the --

17 TRUSTEE TULLOCH: Not in the --

18 MR. NAVAZIO: -- (inaudible) in the '24.

19 We -- as noted in the staff report, we will not be
20 carrying over the balance of the fund because we
21 don't need the full 1.1 million, and we'll be
22 estimating how much we will have projected to spend
23 by the end of June, because the balance will be
24 carried over into next fiscal year.

25 So, no, it's not in the numbers that you

1 saw, but for the purposes, again, of the pricing and
2 the rate setting -- again, this is capital, and
3 we're setting the pricing based on the operating
4 expenses so it doesn't impact the operating budget.

5 But once it's completed, it will add to
6 the depreciation going forward.

7 TRUSTEE TULLOCH: Yeah, just to clarify
8 because on Monday night, the numbers shown showed a
9 big decrease in the capital improvement, and,
10 obviously, I know that 6-, 700,000 adds -- makes
11 quite a big change in that graph, so I wanted to
12 clarify that.

13 Okay. Thank you for that. And I'm glad
14 to hear that you're going to pull the savings out so
15 it doesn't add to the original baseline.

16 My question for Ms. Waters now as well,
17 and I discussed this earlier with Mr. Underwood.

18 I was concerned to see that the inspection
19 -- construction management was approximately ten
20 percent of the total project cost, which is pretty
21 high in my experience.

22 I'm assuming this will be treated -- am I
23 correct in assuming that this will be treated as an
24 absolute maximum, not just a spend?

25 MS. WATERS: Yeah. It's kind of my same

1 answer as to the wetlands project.

2 I mean, I have experience with SMC; I

3 don't have experience with West Coast Paving. I

4 don't know what it looks like.

5 My budget is for -- to have the associate

6 engineer out there on site for a maximum amount of

7 time, plus a project manager, project engineer's

8 time.

9 It's a worst-case scenario. I'm hoping we

10 don't even spend half of that.

11 TRUSTEE TULLOCH: Excellent. Look forward

12 to putting that back in savings.

13 Thank you.

14 CHAIR DENT: Any further questions?

15 I will entertain a motion on this item.

16 TRUSTEE TONKING: I move that the board

17 approve the award of the construction contract for

18 Mountain Golf Cart Path Restoration, Phase II,

19 Sierra Nevada Construction, Inc., in the amount of

20 \$187,007, authorize staff to execute change orders

21 of additional work of ten percent of the Mountain

22 Cart Path Restoration, Phase II, construction

23 contract in the amount of \$18,700, approve the

24 contract with Black Eagle Consulting for materials

25 testing for the Mountain golf Cart Path Restoration,

1 Phase II, in the amount of \$5,500, and for the
2 Mountain Golf Cart Path Restoration, Phase III, in
3 the amount of \$3,900.

4 Approve the award of the construction
5 contract for the Mountain Golf Cart Path
6 Recirculation, Phase III, to West Coast Paving,
7 Inc., in the amount of \$216,000. Authorize staff to
8 execute change orders for additional amount of ten
9 percent of the Mountain Cart Path Recirculation,
10 Phase III, construction contract in the amount of
11 \$21,600.

12 Authorize staff to perform construction
13 services and inspection as required not to exceed
14 \$60,450. Approve the contract with Rockwood Tree
15 Service for tree removal services in the amount of
16 \$55,225. Authorize staff to hold a \$60,000 owner
17 allowance for unforeseen damage to the cart path due
18 to past winter that was not accounted for during
19 inspections last year in preparation of the design.

20 Authorize staff to execute contract
21 amendments for the additional services as required
22 with Black Eagle Consulting, not to exceed \$1,000.

23 Authorize the Chair and Secretary to
24 execute the contracts in substantially the form
25 presented.

1 CHAIR DENT: Motion's been made. Is there
2 a second?

3 TRUSTEE NOBLE: Second by Dave Noble.

4 CHAIR DENT: Motion's been made and
5 seconded.

6 Any further discussion by the board?

7 All those favor, state aye.

8 TRUSTEE NOBLE: Aye.

9 TRUSTEE TONKING: Aye.

10 TRUSTEE TULLOCH: Aye.

11 TRUSTEE SCHMITZ: Aye.

12 CHAIR DENT: Aye.

13 Opposed? Motion carries 5/0.

14 Thank you, guys.

15 All right. We're going to take a
16 five-minute break. We'll be back at 8:10.

17 (Break from 8:05 P.M. to 8:10 P.M.)

18 CHAIR DENT: All right. Let's start the
19 meeting up again.

20 We are moving on to item G 7, review,
21 discuss, and possibly approve all portions of the
22 management consulting engagement with Moss Adams and
23 reallocate a maximum of \$110,000 from the general
24 fund for this project. Requesting trustee, Trustee
25 Schmitz. This can be found on page 1,050 of your

1 board packet.

2 Trustee Schmitz?

3 TRUSTEE SCHMITZ: Thank you.

4 I tried to just briefly describe the
5 process, but we did receive three RFP responses.

6 One was disqualified, two were
7 interviewed, and after the interview process, one
8 decided to decline.

9 That one that declined did not have a
10 complete response; they that had, I believe, three
11 of the five items, and they didn't have -- they
12 didn't have a clear understanding of what we were
13 looking for, and I think they realized it and
14 decided to not move forward.

15 So, Moss Adams came in and shared their
16 expertise and the breadth of their organizational
17 experience, so that they would be able to tap into
18 various expertise, IT expertise, policy expertise,
19 what have you. So, the response is included here in
20 the packet.

21 And both Trustee Tulloch and myself were
22 part of the interview committee, as well as General
23 Manager Winquest, Director Navazio, Director Feore,
24 and -- was that it from staff? Oh, and Chris Nolet
25 and also Mike Gove from IT. So, we had a really

1 extensive interview committee.

2 And this is what I'm bringing before the
3 board, and leave it to all of you to ask any
4 questions.

5 CHAIR DENT: Thank you for the overview.

6 Trustee Noble?

7 TRUSTEE NOBLE: With regards to the one
8 response that was eliminated, why was that one
9 eliminated, and who made that decision to eliminate
10 it?

11 TRUSTEE SCHMITZ: So, that -- the
12 organization was Raftelis, they have worked with the
13 District before. They did the utility assessment on
14 staffing. And they were eliminated because they
15 didn't respond according to the RFP instructions.

16 So, the RFP instructions requested that
17 each response be provided an estimate for each
18 individual breakdown of the item and give a schedule
19 for that item and give details related to that, and
20 they did not.

21 I reached out to them and explained the
22 situation, that they -- what they didn't provide us,
23 and they still refused and said this was their
24 methodology.

25 And so they didn't -- they were given an

1 opportunity to, sort of, revamp it a little bit, and
2 they opted not to.

3 TRUSTEE NOBLE: Okay.

4 And I'm looking at -- the scope of work
5 includes, looking at page 1,061, under strategic
6 plan "requests to review with the Board of Trustees
7 and senior management, the existing strategic plan
8 and formulate recommendations for improvement."

9 When putting that scope of work together,
10 was it anticipated that the -- are they reviewing
11 all the Board of Trustees and all senior management
12 together, separately? How is that contemplated?

13 Because when I'm reading their proposal,
14 which is at page 1,092, they talk about that they'll
15 host one to two work sessions with the Board of
16 Trustees and senior management to review and refine
17 the recommendations.

18 And so it's sounds like they're going to
19 go in, first, and come up with some recommendations,
20 and then talk about it with the board and staff.

21 And I'm wondering, though, from the scope
22 of work, I got the impression it was more wanting
23 the -- whoever is successful, to meet with the board
24 and staff first, come up with the recommendations,
25 and then come back.

1 It just -- when I read the proposal on
2 1,092, it seems to be putting the cart before the
3 horse on that.

4 So, I'm just trying to get a better
5 understanding of how those these meetings were
6 anticipated, because what I read in the scope of
7 work, their proposal doesn't seem to mesh with that,
8 necessarily.

9 TRUSTEE SCHMITZ: So, my understanding is
10 if you look at Phase II, which is their fact
11 finding, where it's -- it's just the page before,
12 1,091, there's Phase II that says "fact finding."

13 And in the fact finding, they're
14 discussing performing interview with IVGID
15 leadership, staff interviews, fact finding, this
16 should include the Board of Trustees as well.

17 I will make sure that that's included.

18 And then their next phase is the
19 assessment, and that's where you were going to the
20 assessment step.

21 So, it's sort of -- it's not the first
22 step in the process; it's actually the second step
23 in the process.

24 TRUSTEE NOBLE: And when they do their
25 fact finding and they're involving trustees, is it

1 going -- I'm assuming they're going to reach out to
2 all of us.

3 TRUSTEE SCHMITZ: Yes.

4 TRUSTEE NOBLE: Okay. So that they don't
5 have -- it's not just one?

6 TRUSTEE SCHMITZ: That would be -- yes,
7 that is correct.

8 TRUSTEE NOBLE: Okay. All right.

9 TRUSTEE SCHMITZ: And I will make sure --
10 my assumption is that they included us Board of
11 Trustee members in the term of leadership.

12 So, I will make sure that that is
13 clarified. And it is not intended to be one; it's
14 intended to be all of us.

15 CHAIR DENT: And I just want to speak to
16 that real quick.

17 From past experience, being on the board
18 and having a consultant come in, they do reach out
19 to all the trustees, they reach out to senior staff.

20 But I think it is good that we get that
21 clarified.

22 TRUSTEE TULLOCH: Just for clarification
23 of that point. That was one of the questions I
24 brought up during the interview as well, and that's
25 why -- where it was added.

1 I think if -- just one thing, I think one
2 of the discussions we need to have with them as well
3 in terms of strategic plan, I think the review of
4 the strategic plan should take a brief look at the
5 current one given that we're working a new strategic
6 plan.

7 I think the focus of their work and the
8 strategic plan should be based upon some of the
9 recommendations as well, rather than just critiquing
10 the current one and then going back. To me, that
11 would be back ended in the review.

12 Otherwise, I'd say yeah. I thought they
13 made a very good presentation, and I think they --
14 the scope of their skill set seemed pretty good.

15 TRUSTEE TONKING: I have a couple
16 questions, some for legal, some for Trustee Schmitz.

17 The first question is a legal question:
18 Are we allowed to get access to all the other bids
19 or are you not allowed to make that public?

20 MR. NELSON: Yes. Absolutely.

21 TRUSTEE TONKING: Okay. Great. I would
22 like those.

23 The other question I have is: Do we have
24 any information about the withdrawal? Like, was
25 that written in writing that we could have access to

1 about why that other group withdrew?

2 My only question on that is because I feel
3 like our scope was a little bit vague, and I don't
4 think that was an issue -- it just ended up being
5 more vague, and I think, like, even as a consultant
6 looking at it, I would have had some concerns, and,
7 like, making sure I didn't meet it.

8 So, I was just interested to see, like,
9 what their rationale is. So, if I can get that in
10 writing, that would be great.

11 My other question is: I'm looking at page
12 --

13 TRUSTEE SCHMITZ: Can I just ask you one
14 question before you go on?

15 TRUSTEE TONKING: Sure.

16 TRUSTEE SCHMITZ: So, your question about
17 why did they withdraw and what have you, there
18 seemed to be -- they didn't seem to understand that
19 they had a question period, and they were sort of
20 interpreting that the interview was going to be
21 their opportunity to ask questions.

22 And the RFP had a specific timetable that
23 questions could be submitted and responded to.

24 So, it is almost like they didn't quite
25 understand the process for which the RFP process

1 that was laid out.

2 TRUSTEE TONKING: I would like to see

3 their response in writing.

4 TRUSTEE SCHMITZ: Yeah. Sure.

5 TRUSTEE TONKING: Thank you.

6 The other question, page 1,118, I see this

7 response to the interview -- and I might have missed

8 them, but where were all of the other responses?

9 So, this is one person on the committee

10 submitted a response?

11 TRUSTEE SCHMITZ: We had two responses.

12 Josh, correct me if I'm wrong.

13 Because they went to Josh. The response

14 didn't go to me, they went to Josh.

15 So, we had one that was from Chris Nolet,

16 and we had the other, I believe, that was submitted

17 by General Manager Winqest.

18 I didn't submit one because I'm here, and

19 that's probably the same thing with Trustee Tulloch.

20 TRUSTEE TONKING: And I'm guessing this

21 occurred because we had a quorum of the audit

22 committee, so you all couldn't discuss when you were

23 at the --

24 TRUSTEE SCHMITZ: Yep.

25 TRUSTEE TONKING: That's fine. I think,

1 going forward, we shouldn't have a situation like
2 that, only because I think that discussion after is
3 really beneficial, personally, and I think that
4 deterred from that discussion, because, now,
5 everyone's -- well, actually, only two people
6 submitted this form, and so I don't actually --
7 unless, like, we all go around and I can hear --
8 like, it just takes away from the consensus
9 building, I think, personally, so I would like to
10 not see projects be reviewed this way going forward.

11 My next question is about the -- I think
12 the proposal's great. I know Moss Adams. I have
13 some qualms with some of the work they've done in
14 the past, but I think they do a good job.

15 My concern is with number 3, though. And
16 that's looking at financial software and systems,
17 1,061.

18 I know this is a big deal for us as a
19 board, and I think it's really important. And I
20 think it's an area that we need to grow a lot in,
21 and we've talked a lot about ways to do it.

22 I've looked at both at their proposal and
23 I went on their website, and I'm not sure they have
24 that expertise.

25 And so my concern is -- I think they're

1 great, probably -- well, I know they're great at 2,
2 I'm guessing they're probably great at 4, and they
3 do a great job of reviewing policies, so 5. And so
4 the strategic plan, I'm sure that is all integrated
5 in that idea, so I think they'll be fine at that.

6 My concern is number 3. And I'm just not
7 sure they have that expertise for that.

8 And I'm almost wondering if we tried to
9 take that out separately and do that as a separate
10 RFP.

11 I'm just very hesitant with them on this
12 after looking at all their staff and looking at what
13 they've done in the past, that I haven't seen much
14 work in this.

15 And I don't know if that was asked in this
16 meeting, but I have not heard much conversation on
17 that either.

18 And maybe Director of IT Gove could speak
19 to that as well.

20 TRUSTEE SCHMITZ: So if I could --

21 CHAIR DENT: Hold on. I'm going to give
22 it to Trustee Schmitz, then it's going to go to
23 Trustee Tulloch, General Manager Winquest, and
24 Director of IT.

25 So, Trustee Schmitz?

1 TRUSTEE SCHMITZ: I'm trying to back up
2 and answer your questions.

3 So, I don't know why we don't have
4 anything from -- the only -- we're missing write ups
5 from staff members. It would be Director Navazio,
6 Mr. Gove, director of human resources.

7 Nolet responded, I did not because I knew
8 would be here this evening as well.

9 So I don't know why we didn't get things
10 in writing from other staff members.

11 TRUSTEE TONKING: Well, then, going back
12 to that, I would have like to have seen your and
13 Ray's layout too under all these questions. I think
14 it would have been helpful.

15 TRUSTEE SCHMITZ: I knew that I would be
16 here tonight --

17 TRUSTEE TONKING: I know, but --

18 TRUSTEE SCHMITZ: -- discussing it.

19 TRUSTEE TONKING: -- it would be nice to
20 see it laid out by each of these questions.

21 That's --

22 TRUSTEE SCHMITZ: So --

23 TRUSTEE TONKING: -- all I'm saying.

24 Going forward, we just --

25 TRUSTEE SCHMITZ: -- then the other thing

1 that we asked about was the -- we had concerns about
2 the IT systems. We did. I actually -- we all asked
3 questions about that.

4 And if I'm recalling correctly -- and we
5 were all on the interview together. But I recall
6 them saying that because they do -- their primary
7 business is municipalities, that they have had
8 experience with Tyler Munis systems implementation.

9 So, the IT person was not on the call, but
10 they did cover the fact that they, in working with
11 municipalities, that they have done these types of
12 systems integrations and the Tyler Munis system.

13 I also reached out to Tyler Munis and
14 asked them if they were interested in responding to
15 the one component, and they did not respond.

16 So I thought that was interesting as well.

17 CHAIR DENT: Trustee Tonking, did you --

18 TRUSTEE TONKING: Yeah. I think that's
19 fine.

20 I was just thinking that I feel like
21 there's a lot of financial software groups out there
22 who do this kind of consulting work, and I just -- I
23 know that it's such a big issue for us as a District
24 that I want to get that part right.

25 Like, I feel very confident in Moss Adams

1 and all the other ones, that's just standing out to
2 me, and I know that's something we want to be very
3 successful.

4 Like, if it was a small pice, I would be,
5 like, uh, let's just --

6 CHAIR DENT: Understood.

7 Trustee Tulloch?

8 TRUSTEE TULLOCH: Great questions, Trustee
9 Tonking.

10 I'll be honest, the reason I didn't submit
11 a form was since, you know, the other proposal had
12 withdrawn the day after. It seemed kind of
13 pointless, and I didn't want to put it in writing,
14 so I'm either -- because I would -- if I had to put
15 comments on both parties, and I did not want to
16 commit some of that to writing for reasons which
17 shall be -- we can discuss off the record in terms
18 of that.

19 In terms of the Tyler Munis, I was
20 actually happy with their response because I see
21 this initial phase as being -- looking at it from a
22 functional perspective, not from a tactical
23 perspective, and I was comfortable with their views
24 about this stage.

25 And based on my own implementation

1 experience, really getting the functional side of it
2 correct is (inaudible) in the detail of the
3 individual tentacles. I was very happy with the
4 response on that.

5 But I'll defer to Mr. Gove on that as
6 well.

7 MR. WINQUEST: So I followed Trustee
8 Schmitz's directions and sent the email and the
9 document.

10 There are reasons why the staff didn't
11 submit, and it's the same thing that Trustee Tulloch
12 said and take that offline, if you'd like.

13 TRUSTEE TONKING: I can say something to
14 that, then?

15 I just think that, maybe, then, that's why
16 we don't have quorums on these types of
17 presentations, so that we can all have that
18 consensus.

19 And I just hope that's something we can
20 consider as a board, going forward.

21 (Inaudible comment from unidentified
22 speaker.)

23 TRUSTEE TONKING: Yeah, of the audit
24 committee. That's why you guys couldn't --

25 MR. WINQUEST: (Inaudible) Sara and Chris.

1 TRUSTEE TONKING: You had three: You,
2 Sara, and Chris Nolet. So that's why. That's why
3 you guys couldn't discuss.

4 TRUSTEE SCHMITZ: We could have. It was
5 in being overly abundantly cautious, because this
6 was not a committee -- this was not a recommendation
7 or not action that the audit committee was going to
8 be taking.

9 So -- but we did it as an abundance of
10 caution.

11 MR. NELSON: Yeah, I mean, I'm a broken
12 record when it comes to this stuff. We take Open
13 Meeting Law compliance very seriously.

14 I felt that this was the type of item that
15 could come before the audit committee at some point,
16 and for that reason, I recommended it not be a
17 quorum.

18 TRUSTEE TONKING: And I think that's fine.
19 I'm just saying going forward, maybe we should have
20 quorums on committees.

21 CHAIR DENT: General manager?

22 MR. WINQUEST: So, what was not included
23 in the packet was my actual, the text of my email
24 that I sent. And I know that was not purposely
25 done.

1 I said, "I have attached my comments on
2 the Moss Adams interview. I did not do one for MRG,
3 as they withdrew. Overall, I feel this was not a
4 competitive RFP process, and that we should go back
5 out on this engagement to see if we can get
6 additional and possibly more qualified consultants
7 to submit."

8 So, I will explain: I am very comfortable
9 with Moss Adams taking on internal controls, policy
10 review.

11 I did not hear a lot about their
12 experience with strategic management, but I'm
13 assuming that's something they can do.

14 I was not comfortable, as you can see on
15 my document, with review of structure and -- as well
16 as job descriptions. And this is no knock on Moss
17 Adams, they do good work, I'm sure, on the things
18 that they have expertise in.

19 It was really because they were not able
20 to answer the question that I asked, specifically,
21 which was: Please describe, kind of, your
22 background of professional experience actually
23 working in these types of positions.

24 So, that's just me, personally, on my
25 feeling. I would have liked to have seen four or

1 five other high-level consultants, there's a lot out
2 there. And for me, personally, I just didn't feel
3 like this was a competitive process.

4 It's nobody's fault. We got the
5 submittals that we got, and it's unfortunate that
6 one withdrew and that one was -- I would agree with
7 Trustee Schmitz -- light, for sure on the Raftelis
8 one.

9 I will say, then I'll let my director of
10 IT, kind of, explain, but I am -- I absolutely
11 believe and would recommend that we bifurcate out
12 the systems and the IT piece of it, and RFP that out
13 to some firms that actually specialize in that kind
14 of work.

15 I was very concerned that the individual
16 that was going to be the principal on that portion
17 of the engagement was not actually present in the
18 interviews, and I did not feel like the rest of
19 their staff did a very good job of answering those
20 questions.

21 I could be wrong, but I'm just basing on
22 what I felt.

23 I'm going to pass it over to Mr. Gove. He
24 can be a little more technical.

25 MR. GOVE: Thank you.

1 So, the majority of bullet point 3 relates
2 to Tyler Munis. There's one line that's in there
3 that I think is actually flipped, in my opinion. It
4 should be the rest of the systems, and then the
5 Tyler Munis piece.

6 I understand that's a big consideration of
7 the board and a big concern of the board that it's
8 done and done properly.

9 In my opinion, we're at the tail end of
10 implementing that system. We're actually to the
11 point where we're starting to fully utilize it
12 across all of the venues for payroll and finance.

13 If the board has the desire to have
14 someone come in and review where we're at and make
15 any changes, I would ask that the board understand
16 that would require going back out to Tyler.

17 We're going to have to -- they are the
18 owners of that system, they know how the system
19 operates. We pay them to implement the system to
20 our needs, as well as the -- if you all remember,
21 the first part of the scope of work was actual
22 consultation on our current processes and how we can
23 change them or better them to fit the -- today's
24 standard as well as Tyler's standards.

25 So, that would be my opinion on it.

1 And the only reason why I didn't write in
2 my feelings here was I was actually immediately
3 going on vacation. I took a portion of my vacation
4 to sit in on these two interviews, which I was happy
5 to do. I think this is very important.

6 The next morning, I got that email that
7 the other party had retracted. I was going to take
8 my laptop with me and sit down and do this in a
9 hotel, and I decided at that point not to.

10 And I also share some of what Trustee
11 Tulloch spoke to. I felt and I expressed this with
12 Ms. Schmitz, it was a little uncomfortable to, kind
13 of, sit in the quorum as well as the two candidates
14 there and put out my honest opinion on it.

15 That's where I feel it is -- I do agree
16 with the general manager: We should put the second
17 piece or the last line out to someone who
18 specializes in the systems that we have and someone
19 -- or an organization that has specific hospitality
20 software system integrations like the ones that we
21 have.

22 There are companies out there that -- had
23 we had the other portion of the scope, the strategic
24 plan, the internal controls removed off of it -- I
25 believe would have responded from a software

1 integration aspect.

2 CHAIR DENT: Thank you.

3 Trustee Tulloch?

4 TRUSTEE TULLOCH: Mr. Gove, just the RFP

5 did offer all respondents the opportunity just to

6 bid on single parts of it. And, yeah, I'll stick to

7 my previous assertion.

8 I did not expect this phase of the project

9 deep diving into Tyler Munis. To me, it's more

10 getting up a semi QA, and a realistic assessment

11 whether it is going to fit our needs.

12 That was my view of it in terms of that,

13 that's why I'm comfortable with it.

14 I do believe if IVGID come out that we

15 need a much deeper review of it, yeah, I would agree

16 it would be a system integration firm.

17 But I think at this stage, to me, this is

18 a more functional review than a technical review.

19 MR. GOVE: And, again, I don't have an

20 opinion either way on that.

21 My concerns come from the -- what I said

22 earlier was the larger piece and pulling in all of

23 our point of sales and integrating them into this

24 concept that we have of, like one district, one

25 card, where every resident is the same resident

1 through all of our systems.

2 There are organizations out there that
3 specialize in that, that we have been in discussions
4 with.

5 We took the opportunity and we're very
6 appreciative of Trustee Schmitz showing interest in
7 our interest in getting someone to do this.

8 We know or knew, have known for a while
9 that, within District talent that we have right now,
10 we need assistance in this project. It's a massive
11 undertaking.

12 We're trying to get to homeostasis with
13 those systems so that we can say: This is the one
14 we're going to keep here. This is the one we're
15 going to keep here. We're going to use it for the
16 next however many years. It's worth the investment.
17 Let's connect them.

18 Apologies for taking the light and taking
19 it away from the Tyler side, but that, in my
20 opinion, is much more important and critical with
21 what we're doing with beaches, with golf, and with
22 all of these other venues from a system standpoint,
23 aside from the Tyler Munis ERP.

24 And I do -- I was -- I shared this during
25 the call, I feel like the gentleman with Moss Adams

1 spoke to potential experience that they had with
2 Tyler. And, again, I don't have an opinion either
3 way. If that's what the board would like to have,
4 that functional overview, yeah, that makes sense.

5 Past that, I don't know what we can
6 achieve with them.

7 CHAIR DENT: Thank you, Mr. Gove.

8 Trustee Tulloch?

9 TRUSTEE TULLOCH: Yeah, just to follow up.

10 Yeah, I agree with you in terms of looking at our
11 whole platform, I agree that was never the intent --
12 my understanding is that was never the intent of
13 this RFP.

14 It was more a initial review. And I would
15 expect it may well be this initial review, that
16 would be one of the recommendations to look at that.

17 And I would agree with you, it's -- that
18 is a difference -- that's a completely different
19 project and much bigger scope.

20 I'm looking how well all our platforms are
21 going to stick together and what our five-year road
22 map looks like.

23 MR. GOVE: Sure. Yeah.

24 Just to clarify, that is actually what's
25 laid out. If you look at bullet point 3 there: The

1 District needs and assesses the other systems
2 utilized by the District for potential consolidation
3 and/or systems improvements.

4 The systems are outlined in the attached
5 Exhibit D; that attached Exhibit D is, basically,
6 everything we do, taking a dollar from a customer
7 anywhere within the District, to a dollar hitting
8 Tyler and hitting our books.

9 That's the portion that I'm saying is this
10 giant circle that we really want to connect and
11 homogenize. And that's where I come from saying
12 that I believe that the Tyler Munis part is actually
13 the smaller piece of it.

14 But I understand the board's concern and
15 the direction you would like to take.

16 TRUSTEE TONKING: The reason I'm bringing
17 this up too, if you look at page 1,095, the project
18 cost and schedule.

19 This is, like, the most expensive
20 component that they have in there, and I just really
21 still strongly feel that they are not the right fit
22 to really fit this.

23 I am fine if we can have them do all those
24 other things and maybe they have to have a little
25 bit more added, because I'm sure there's a portion of

1 this in their scope that they would need.

2 But I just really feel that that other

3 part needs to go out.

4 Because, I mean, we hear it every summer

5 too. Right? The rec doesn't talk to golf systems,

6 the golf doesn't talk to the beaches. Everyone's

7 always -- there's a constant complaint about it.

8 It's about to start in a month, less than a month,

9 and we'll hear about it again.

10 So I just think this is a really important

11 issue.

12 Again, I'm totally great with Moss Adams

13 and what they do; this is just the one place I don't

14 feel confident.

15 TRUSTEE NOBLE: Sitting here listening to

16 the discussions, I'm fine with 1, 2, 4 and 5, but I

17 am not fine moving forward with Moss Adams with

18 regards to the financial and software systems.

19 And I would like to save that \$30,000 for

20 something else.

21 TRUSTEE SCHMITZ: So this particular item,

22 just to give a little bit of background, this was

23 created because staff had said this is their need.

24 And they have a need even with the Tyler system

25 because it's not fully implemented.

1 And so this wasn't necessarily intended to
2 just be a systems overview because it was intended
3 to have the next phase, which would be
4 implementation.

5 So, it is important to make sure that we
6 are addressing the needs of staff, because this
7 bullet point was put together with collaboration
8 with Mike -- I'm sorry. Mr. Gove, Director of IT,
9 and the director of finance.

10 If we, as a board, would like to take a
11 pause on that and even potentially delve deeper with
12 Moss Adams to say, okay, we need more information,
13 we need -- and at the same time, potentially, if we
14 want to go and do an open bid just on this, we could
15 do that.

16 What's really disappointing for is that
17 Tyler never even returned a phone call. I mean, I
18 spoke with their head representative of our account
19 and I explained to him what we were doing and why we
20 wanted some assistance, and there's been no
21 response. That doesn't make me very comfortable.

22 And it is something that staff has said
23 they need assistance with.

24 So, I understand everybody's perspective,
25 and I'm not really arguing with anyone, but I do

1 know that these are things that are important, and
2 this Tyler system needs to get finished so that
3 we're not struggling for another month and two
4 months. I mean, this has been dragging on. This
5 project should have been done more than a year ago.

6 So, whatever we do, it's just that -- what
7 the intent was is to be helpful and get things
8 expedited for staff.

9 TRUSTEE TONKING: I don't think you're
10 wrong. Like, I think this is exactly the right
11 place to put it. I think it was a great area. As
12 you said, you reached out to Tyler to answer that
13 one.

14 I don't think it's a problem with the
15 direction; I think we just heard staff tell us this
16 isn't meeting the needs either. And I'd rather use
17 that \$30,000, and I will work on an RFP to bring to
18 the board at our next meeting and get that out to
19 get that moving.

20 I just don't feel like we're spending
21 \$30,000 well for the needs of what staff has just
22 said.

23 That's the one area. That's all I'm
24 saying.

25 TRUSTEE SCHMITZ: And I think the thing

1 that we need to really, maybe, perhaps, pull apart

2 is all of the point of sale things from the Tyler.

3 But staff is asking and wanting some help

4 with completing this Tyler implementation. Okay.

5 How do we want to get that accomplished?

6 TRUSTEE TONKING: I agree.

7 I'm just saying I don't think this is

8 meeting that need, and I don't want to spend \$30,000

9 to come back and do that again.

10 That's all.

11 CHAIR DENT: Okay. Sounds good.

12 IT director?

13 MR. GOVE: Just a reminder of the

14 conversation we had at the time during the interview

15 process: One of the reasons that that is the

16 largest cost or piece of the proposal was of all of

17 the unknowns that they had with the software that we

18 have, all of the other pieces of software.

19 I believe that if we were to divide that

20 particular piece of the scope out and seek someone

21 specifically for Tyler, that it would, obviously,

22 come in a little cheaper.

23 I would also like to suggest, if there's a

24 potential, that the staff could put together a

25 project update, a formal project update to come back

1 to the board where we can discuss this effort to
2 engage a third party to assist with the Tyler
3 implementation.

4 I think a formal, this is where we're at,
5 this is, you know, very important.

6 We've made some massive milestones within
7 in the last six months. And I agree with you, it's
8 taken a very, very long time. We've had staff
9 turnover, we've battled COVID, there are numerous
10 reasons why this project as gone on as long as it
11 has.

12 But I can assure you, everyone that's
13 involved on this project, we've cried together,
14 we've -- I won't say we've bled together, but we've
15 shouted Tyler at the top of our lungs for a very
16 long time, and I don't want to begrudge Tyler in any
17 way, but I share the experiences that you spoke to
18 previously with contacting them.

19 CHAIR DENT: Thank you, Mr. Gove.

20 Trustee Tulloch?

21 TRUSTEE TULLOCH: I think this would be a
22 very good discussion.

23 I'm going to propose something that might
24 not meet the immediate need, but I think it's going
25 to be more effective.

1 I don't think Moss Adams can complete this
2 engagement by touching on some of IT systems.

3 I would suggest we rewrite the scope on
4 the IT systems. They're going to touch on it at
5 some state.

6 I know it's not something you want to
7 hear, I would suggest we just hold back on another
8 detailed RFP. Let's get -- this is probably a two-
9 to three-month process, max, with Moss Adams.

10 I prefer to see some of the
11 recommendations, some of the general recommendations
12 in terms of that before we dive into another RFP and
13 end up with other competing consultants because all
14 we get then is finger pointing, and that's my
15 professional experience in that.

16 I would suggest that might be a better
17 direction to go.

18 So, let's see what comes out of the
19 initial assessment here from Moss Adams, and we
20 remove the detailed IT systems review from their
21 proposal and just -- they can take a quick overview
22 as part of the remit.

23 I think that would in better, then we can
24 better develop a detailed plan, a detailed RFP.

25 TRUSTEE NOBLE: Actually, I like

1 Mr. Gove's proposal to come back in the near future
2 with, sort of, a report on where they're at, and
3 then we can move forward.

4 I'm still -- I still think carving out
5 this piece would be better. Money not well spent,
6 but money well saved.

7 TRUSTEE SCHMITZ: I just want to clarify
8 that I was not placing blame or finding fault with
9 the fact that this project has gone on so long.

10 I was one that, when this project was
11 approved, saying, we needed to have consultants do
12 this.

13 Because to ask staff to do their daily
14 jobs and do an entire financial system conversion,
15 it's just not realistic, and it's too much to expect
16 from people.

17 So, if we need some help to get this over
18 the finish line, then let's do that, because we need
19 to get this over the finish line.

20 MR. GOVE: I appreciate that. Thank you.

21 I wanted to, maybe, address or agree or
22 disagree to agree, however you say it, with you.

23 I believe -- in your previous statement
24 that you were speaking to, the functionality review,
25 I believe -- one of the problems that I see often in

1 IT is a lot of people come to us with a problem and
2 expect a solution from the technology.

3 I would like to see a firm like Moss Adams
4 engaged to answer the how-do-we-do-it problem, and
5 then we answer the technology problem behind it.

6 So, while I agree with you that they may
7 need to touch into systems, I think the majority of
8 what is proposed here, outside of the IT piece and
9 the systems piece, is actually processes and
10 procedures, which we would then tailor the systems
11 to to work to, which, unfortunately, would then need
12 the Tyler team to change up their implementation for
13 us, if there are changes there.

14 TRUSTEE TULLOCH: I think I'm in agreement
15 in terms of that. Yeah, I don't think -- yep.
16 Absolutely violent agreement.

17 I would expect -- what I'm suggesting is
18 that Moss Adams just do -- take a quick overview of
19 functionality and point out some of the issues
20 there, and then we can -- because it becomes a much
21 more expensive follow-up in terms of that.

22 And that's why, rather than just diving
23 into detailed RFP and getting consultants, I would
24 prefer just to ask you to bear with it a little bit
25 longer, and we can get some other views on it, which

1 would also help inform your views in terms of
2 direction.

3 CHAIR DENT: So, is there, potentially, a
4 motion to scale back the financial software systems
5 component of this that could be accepted by all?

6 That's what I've heard. Maybe I'm totally
7 off, but it's what it sounds like.

8 MR. NELSON: Chair, before a motion's
9 made, just to request that whatever motion's made,
10 to move forward tonight, includes flexibility to
11 allow us the finalize the contract language with
12 Moss Adams.

13 You saw in the packet, we're still working
14 through some of their exceptions, at least.

15 CHAIR DENT: Understood. Thank you.

16 We got crickets up here. You guys want to
17 get done by 9:00? Let's talk about this item.

18 Trustee Schmitz?

19 TRUSTEE SCHMITZ: I just want to clarify
20 that my recollection, and I'm looking at Director of
21 Finance Navazio, we put this RFP together, I mean,
22 weeks ago.

23 So all of these attachments, staff worked
24 diligently to get them and to provide them to me as
25 part of this process.

1 And my recollection is that staff did do a
2 status of where they were with the Tyler
3 implementation.

4 So, to my recollection, that was provided,
5 in some level of detail, as part of this. And I'm
6 looking between the two of you.

7 But, in any event, I mean, I just want to
8 clarify that the Tyler piece of it --

9 Pardon me?

10 TRUSTEE TONKING: Sorry. I think it was
11 more for us, like as a board, to have that
12 discussion.

13 TRUSTEE SCHMITZ: Yes.

14 And I want to just make sure that what
15 we're doing is expeditious enough to try to help
16 staff through this process where they are
17 understaffed and they're trying to get this Tyler
18 implementation finished.

19 And, perhaps, you know, we do decide to
20 remove this, I would like to, potentially, request
21 that Moss Adams come back to us with more detail on
22 this particular item of what skills they have, what
23 experience they have, where they see they could add
24 value.

25 Because I understand the point of sale,

1 but I'm also just concerned about -- we need to get
2 this Tyler system implementation finished and behind
3 us.

4 And the fact that Tyler didn't respond,
5 what is it -- how can we, as a board, be helpful and
6 supportive of staff's effort of getting this
7 completed.

8 TRUSTEE TULLOCH: Okay. I'll make a
9 motion.

10 I would suggest we accept the Moss Adams
11 proposal on items 1, 2, 4, and 5. We go back to
12 Moss Adams on item 3, and we talk about a revised
13 scope, just a much more general overview.

14 I think we can actually score out the bit,
15 the line "the firm must analyze the current
16 association and formulate plan and recommendations
17 for completing the Tyle Munis system
18 implementation," I would score out that.

19 I would suggest that we go back and
20 discuss with Moss Adams a higher-level overview to
21 address -- to give some more guidance on the reduced
22 cost on that.

23 I think -- I mean, one of the reasons for
24 suggesting that is I think that it would be
25 impossible for them to review the overall strategic

1 plan and things without doing some assessment of
2 that.

3 And I would suggest we put a maximum price
4 level on it as well.

5 CHAIR DENT: Is that a motion?

6 TRUSTEE TULLOCH: No. It's more like
7 diatribe.

8 CHAIR DENT: Well, I think it's important
9 that -- well, we know the contracts under -- or
10 we're working through the contract language, so
11 that's something that we need to discuss in here.

12 I think, also, reallocating the maximum of
13 \$110,000 from the general fund is something that
14 needs to be included in the motion.

15 Let's have it.

16 TRUSTEE TONKING: Okay. I move that the
17 Board of Trustees accepts -- or approves the
18 management consulting engagement with Moss Adams for
19 scope numbers 1, 2, 4, 5, and a reallocation of a
20 maximum amount of \$80,000 from the general fund for
21 this project, and the board asks for a change of
22 scope in 3, and further discussion for later
23 approval and reallocation of dollars.

24 CHAIR DENT: Motion's been made. Is there
25 a second?

1 (Inaudible question asked from
2 unidentified speaker.)

3 CHAIR DENT: No. We just don't second it,
4 the motion dies, and then we would try again.

5 Legal counsel?

6 MR. NELSON: Yes, unless you wanted to
7 propose a modification now, and then Trustee Tonking
8 could see if she was comfortable with it.

9 CHAIR DENT: There we go. Let's have it.

10 TRUSTEE SCHMITZ: I'd like to propose that
11 the language in Moss Adams' response on page 23 of
12 their response, under "perform interviews," add the
13 words "Board of Trustee Members."

14 And -- I'll just wing it -- clarification
15 on scope of work number one, that it also includes
16 reviewing the current work in progress on the
17 strategic plan.

18 TRUSTEE TONKING: I'm fine with that.

19 CHAIR DENT: Motion's been made and
20 amended. Is there a second?

21 TRUSTEE TULLOCH: I'll. second that.

22 CHAIR DENT: Motion's been made and
23 seconded.

24 Further discussion by the board?

25 TRUSTEE NOBLE: So with regarding to scope

1 of work number 3, is that going to be coming back to
2 the board of approval?

3 (Inaudible answer from unidentified
4 speaker.)

5 TRUSTEE NOBLE: Okay. All right.

6 CHAIR DENT: Any further discission? Any
7 further questions?

8 TRUSTEE TULLOCH: I suspect Moss Adams
9 would be very happen to rediscuss item 3. I think
10 they were uncomfortable with that level of detail
11 required in the Tyler Munis.

12 As Mr. Gove pointed out, that's not their
13 primary strength. A revised scope would make sense
14 and gives us a sense of important pointers.

15 CHAIR DENT: Okay. Great.

16 So, motion's be made and seconded. It's
17 doesn't look like we have any further discussion.

18 I'll call for the question. All those in
19 favor, please state aye.

20 TRUSTEE NOBLE: Aye.

21 TRUSTEE TONKING: Aye.

22 TRUSTEE TULLOCH: Aye.

23 TRUSTEE SCHMITZ: Aye.

24 CHAIR DENT: Aye.

25 Opposed? Motion passes 5/0.

1 TRUSTEE SCHMITZ: May I ask a question of
2 the board as it relates to direction? Was I given
3 direction to go back to Moss Adams and have this
4 discussion on item numbers 3?

5 CHAIR DENT: I believe so.

6 TRUSTEE SCHMITZ: To bring back to the
7 board?

8 CHAIR DENT: Yep.

9 TRUSTEE SCHMITZ: Okay. Thank you.

10 CHAIR DENT: All right. That closes out
11 item G 7.

12 H. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS

13 Item H, I don't believe there was anything
14 in the packet for item H.

15 MR. NELSON: Nothing in the packet. There
16 will be update at your next board meeting. There
17 were a couple that were just about ready to be
18 released.

19 CHAIR DENT: All right. Thank you,
20 Mr. Nelson.

21 That closes out item H. Item I,
22 long-range calendar, review the long-range calendar.
23 This can be found on page 1,120 of the board packet.

24 I. LONG RANGE CALENDAR

25 MR. WINQUEST: Starting with May 24th,

1 there are some changes. There's some things that
2 we've moved around. This meeting started getting
3 really, really big.

4 As you can see, we have the annual budget,
5 the rec roll.

6 We have moved the presentation by Waste
7 Management. I believe it's now going to be June
8 28th.

9 Just as a reminder, Director of Public
10 Works Underwood is working closely with Trustee
11 Tulloch and myself. Trustee Tulloch has been
12 involved in discussions with Waste Management, and
13 will be involved all along the way as they come up.

14 We don't need to bring back policy 22.1,
15 as we just got that done -- well, I guess we do now,
16 we'll leave that on there.

17 MR. NELSON: Yes.

18 MR. WINQUEST: We'll be bringing it back.

19 Okay.

20 We have moved the revisions of public
21 records policies to the 14th of June.

22 And then, practice 6.0, that's on there
23 twice for some reason. That is actually going to
24 move into June as well. We wanted to wait until
25 after the budget gets approved.

1 And then, the Director Lejion is working
2 with engineering staff, trustee Schmitz is our
3 liaison at the beaches, they will be bringing the
4 LSC study as well as some other recommendations on
5 beach access -- or on access gates, et cetera, off
6 season access at the June 14th meeting.

7 Also, I wanted to make sure that -- I
8 think you guys are aware, but there's actually a
9 stand-alone meeting set on June 7th, for the general
10 manager's evaluation.

11 I'm wondering if that's really the way you
12 guys want to handle it, or should we -- I know when
13 we had talked about, Trustee Dent, you wanted to
14 make sure we had an additional meeting before the
15 end the fiscal year.

16 CHAIR DENT: Just because of things in the
17 past, that was the -- we were going to have an
18 additional meeting from review.

19 So, we can probably get rid of June 7th,
20 meeting and have the June 14th and June 28th.

21 MR. WINQUEST: Okay.

22 CHAIR DENT: And then one thing I noticed
23 on here was -- or, yeah, it's discussing the general
24 manager's goals before the evaluation occurs, and I
25 think that would be --

1 (Inaudible comment from unidentified
2 speaker.)

3 CHAIR DENT: -- what's that?

4 TRUSTEE TONKING: It's after the
5 evaluation deadline?

6 CHAIR DENT: Correct. And -- but because
7 this is all being pushed out, I think we need to
8 get -- I'll get with Erin as far as tweaking these
9 dates a little bit and responding, because the idea
10 was we were going to discuss the goals before we did
11 the individual eval.

12 So, don't submit your eval tomorrow.

13 MR. WINQUEST: Also, we just had
14 discussion about giving the board an update on the
15 Tyler implementation.

16 There's an outside chance we could have
17 that by the 25th, but we could definitely bring that
18 on the 14th and give you a full-scale update of
19 which components we're still working through and
20 things of that nature.

21 CHAIR DENT: Do you think it's within the
22 bandwidth of staff? I think the sooner we see that,
23 the better, but understand we got a lot on the 25th.

24 MR. WINQUEST: Yep.

25 And I'm happy to answer any other

1 questions. I know I'm not going to go any further
2 than that June 14th meeting.

3 CHAIR DENT: And I think the June 14th was
4 also --

5 Trustee Tonking, we just talked about this
6 on Monday, but I believe this is your item, the
7 review of the CIP roles and responsibilities, wasn't
8 that it? Or was it the committee item?

9 TRUSTEE TONKING: Committee item's mine.

10 CHAIR DENT: Capital advisory committee,
11 criteria, and process. And then we also --

12 MR. WINQUEST: No. That's Trustee
13 Schmitz.

14 TRUSTEE TONKING: Mine is the all the
15 committees.

16 So, what we talked about on Monday, like,
17 how we're going to handle the golf committee, the
18 pickleball, tennis committee, all those committees,
19 what our approach to them is.

20 CHAIR DENT: Okay. So then we can --

21 MR. WINQUEST: We'll piggyback that.

22 CHAIR DENT: Yeah. Exactly.

23 MR. WINQUEST: Yeah, it was Trustee
24 Schmitz who --

25 CHAIR DENT: Then we also want to talk to

1 the golf committee on the 14th.

2 MR. WINQUEST: Yeah, that's what I'm
3 saying.

4 So, we have the capital advisory committee
5 that Trustee Schmitz is working on. We can add a
6 second piece to that to have the discussion that
7 Trustee Tonking has requested.

8 CHAIR DENT: Yep. Perfect.

9 Any other questions, concerns, issues with
10 the long-range calendar?

11 TRUSTEE TULLOCH: Just my favorite -- and
12 General Manager Winquest, in terms of presentation,
13 if you're going to put these dates in a purple or
14 pink box, can you use white text so at least it's
15 legible?

16 MR. WINQUEST: I recommend we just get rid
17 of the colors.

18 TRUSTEE TULLOCH: Yep. Thank you.

19 CHAIR DENT: Agreed.

20 TRUSTEE SCHMITZ: I like the color coding
21 on the side, that, I like, but I can't even read the
22 colored text.

23 Can we please not have colored text?

24 Except I liked how they're classified, and
25 that being color coded, that's fine, but the text is

1 just so hard.

2 So, if we could please do that, that would

3 be helpful.

4 MR. WINQUEST: Got it. Understood.

5 TRUSTEE SCHMITZ: We also don't have it

6 here, unless I'm not reading it because it's some

7 crazy color, we were supposed to have a public

8 records update. We are supposed to have a six-month

9 review of the time expended on public records

10 request, and we had requested that in January.

11 So, it should be on our calendar somewhere

12 June or July.

13 MR. WINQUEST: That's a good point. And

14 yeah, it was January when we discussed that, so

15 we'll -- likely June 28th, we'll give you that

16 update.

17 TRUSTEE SCHMITZ: Okay.

18 And then the HR benefits, are you going to

19 be putting that as an agenda item or is that going

20 to be in a general manager report where that chart

21 is going to be -- that grid is going to be updated?

22 MR. WINQUEST: So, I believe the board

23 actually has to approve the actual documents. We

24 were planning on bringing a general business item;

25 it likely won't be on the 25th, but I think we'll

1 have it either the 14th or the 28th of June.

2 TRUSTEE SCHMITZ: Okay. That will be on
3 the -- okay.

4 Then, other thing that we need to do,
5 based on golf the report, is where we need to have
6 some sort of a report on the food and beverage
7 losses.

8 The food and beverage losses, and,
9 potentially, incorporate at the same time,
10 facilities, because that, again, is food and
11 beverage, and I think we should target that for the
12 June 14th as well.

13 TRUSTEE TONKING: Can we add marketing to
14 that discussion too? How we feel about marketing
15 food and beverage, can we add that as part of that
16 general item.

17 TRUSTEE SCHMITZ: Sure.

18 But we need to have a report back to us of
19 what and why with financial data to show us what
20 happened and what's going to change so that it
21 doesn't happen going forward.

22 MR. WINQUEST: June 28th, I mean, I think
23 the 14th meeting is starting to get really big. So
24 is it okay if I move a couple of the June 28th?

25 And then my question on that is if the

1 intention is to do a forensic, deep dive on food and
2 beverage like we did with golf, there's no way we
3 can have it ready by June 14th.

4 If that's what the expectation is, we're
5 going to need more time, just based on we went
6 through with the golf materials.

7 But if it's something a little bit more
8 watered down -- I guess I'm asking, like, what are
9 you actually asking us to bring?

10 TRUSTEE SCHMITZ: So, from my
11 perspective -- because I'm the one who asked for the
12 agenda item, my perspective, looking to say, show me
13 what it is, where is it in our financials that we
14 lost that much, please explain to us why did we lose
15 that much, and what are we going on to do
16 differently so that we can assure us that it's not
17 going to continue to happen.

18 So, to me, it's much less complex than the
19 whole golf rate thing.

20 TRUSTEE TONKING: My thought is it's a
21 function object code breakdown. And I can help with
22 that. It's a line item by function object code.

23 MR. WINQUEST: Yeah. What she just
24 described is not an issue for us. I just wanted to
25 make sure it wasn't the same expectation as the golf

1 material.

2 CHAIR DENT: Trustee Tulloch?

3 TRUSTEE TULLOCH: Yeah. I would add to

4 that because the golf projections were huge

5 increases in profits from food the beverage this

6 year.

7 So I'd like to understand what we're doing

8 because, to me, that is a key part of it. If we've

9 been making losses like that in the past, if we're

10 the only place that can serve alcohol at 20 bucks

11 for a gin and tonic and still make a loss, there's

12 something far wrong here.

13 CHAIR DENT: Any other -- Trustee Schmitz?

14 TRUSTEE SCHMITZ: Lastly, this goes back

15 to a subject that I have been asking about for, I

16 think, over a new now, going on a year and a half.

17 And that is contracts. There are contracts that the

18 board is supposed to be reviewing on a periodic

19 basis.

20 Staff went through the effort to create

21 the list, but we have not populated a consent

22 calendar with those contracts to then say, here's

23 the calendar that we need to go and review these

24 contracts, on whatever the periodic basis is.

25 The task was done to list the contracts,

1 and it's gone no further that. And the intention
2 was not just to create a list, but to actually have
3 the contracts coming before the board, per the
4 contracts.

5 So, we still don't have that.

6 MR. WINQUEST: So, you're referring to
7 ones that are up for annual review?

8 TRUSTEE SCHMITZ: Well, I happen to know
9 that --

10 MR. WINQUEST: Because there are several
11 that are populated in the long-range calendar.

12 CHAIR DENT: Yeah. There's, like, five.

13 TRUSTEE SCHMITZ: In the long-range
14 calendar? So as long as we have --

15 MR. WINQUEST: I'm not saying that that's
16 all inclusive. We'll certainly look at that.

17 I just wanted to point out, I mean, we
18 have the Hyatt Sports Shop, we have the Alta Vista
19 Cleaning, we have the Sand Harbor Water Sports,
20 we've got Best, Best & Krieger coming up on July
21 12th.

22 TRUSTEE SCHMITZ: But that doesn't
23 include -- we have Washoe County School. Right?

24 So, we have number of -- so, when you and
25 I reviewed -- it might be the MOU with Washoe

1 County, it states in there that the board is to
2 review the terms of this contract on an annual
3 basis.

4 So, there are things that we are supposed
5 to be reviewing.

6 MR. WINQUEST: Does it say the board or
7 the District?

8 TRUSTEE SCHMITZ: It says the board.

9 MR. WINQUEST: Because I do review with
10 the School District on an annual basis.

11 TRUSTEE SCHMITZ: Yep.

12 MR. WINQUEST: Okay. I'll go back and
13 double check that.

14 MR. NELSON: Yeah, we should just double
15 check the list put together --

16 MR. WINQUEST: No. No. No. That's
17 exactly what we'll do.

18 CHAIR DENT: If we do have contracts
19 expiring, could we just make sure all the
20 expirations -- like, we have the Hyatt Sport Shop
21 contract, but then there's no expiration dates.
22 Some of them have expiration dates. That's what I
23 was looking for when I said five.

24 But, yeah, now I see, like Flash Vote, the
25 expiration date's not on here. I just think it's

1 good we stay consistent with all the contracts that
2 are expiring out.

3 MR. WINQUEST: Understood.

4 TRUSTEE SCHMITZ: And my only question,
5 then, on the parking lot is I'm listed with
6 something from February 8th, and I don't know what
7 -- if anyone can enlighten me, what this means:
8 Disengaged with certain departments.

9 (Inaudible cross talk.)

10 TRUSTEE SCHMITZ: I'm not sure what that
11 means: Disengaged with certain departments.

12 I don't know whether that was -- I
13 remember requesting that we review, like, the League
14 of Cities, what are the various agencies that we are
15 affiliated with, and should consider disengaging
16 with City of Trees.

17 I don't know, so it's hard for me take
18 action on something when it's not clear to me.

19 TRUSTEE TULLOCH: External agencies,
20 external bodies that --

21 MR. WINQUEST: I think that was the
22 recommendation made by a member of the public,
23 Ms. Becker, I believe, about -- or somebody. It
24 was. It was about external agencies.

25 I'll double check with --

1 TRUSTEE SCHMITZ: And I think it was a
2 comment, because I did say we should discuss these
3 things. And I don't know the complete list of all
4 of the external agencies for which we have contracts
5 with and what not.

6 So, I think that's what it's pertaining
7 to.

8 CHAIR DENT: Any other question, concerns,
9 issues with the long-range calendar?

10 Trustee Tonking?

11 TRUSTEE TONKING: I just wanted to add in
12 either the late September meeting or the October
13 meeting, us to create a policy around language,
14 like, verbal language and written language like
15 Spanish, English, Italian.

16 CHAIR DENT: The Flash Vote discussion?

17 TRUSTEE TONKING: Yes.

18 CHAIR DENT: Okay. All right.

19 TRUSTEE TULLOCH: Yeah, actually the
20 results of staff tracking and timely public records
21 requests is already in the August 9th meeting. Yep.

22 (Inaudible comment from unidentified
23 speaker.)

24 TRUSTEE TULLOCH: Yep. I was struggling
25 to read whether it was August 9th.

1 MR. WINQUEST: That sounds right.

2 CHAIR DENT: All right. I think that

3 closes out long-range calendar, item I 1.

4 Moving on to Board of Trustee updates,

5 item J.

6 J. BOARD OF TRUSTEE UPDATE

7 CHAIR DENT: Any updates?

8 TRUSTEE TONKING: I just have a quick

9 update. I met with the pickleball and tennis

10 committee. As we know, they shoveled out a bunch of

11 the courts. They were really just meeting to talk

12 about operational issues, when they were going to

13 start doing some sealing, all that, on the courts

14 for safety purposes.

15 And then they brought up how the committee

16 process was going to work, which is why I put that

17 on the agenda -- or the long-range calendar.

18 That's all that I have.

19 TRUSTEE SCHMITZ: From the beach

20 perspective, myself and the Director of IT Gove and

21 Director of Parks and Rec Sheila Lejion met at the

22 beaches to discuss options and potential short-term

23 versus long-term solutions for having the beaches

24 restricted access all year round.

25 And my recollection is that the director

1 of IT was going to bring back to the board for the
2 board's consideration some of the those ideas with
3 some cost estimates.

4 As it relates to Washoe County, Washoe
5 County has put together a transportation plan, and
6 the transportation plan didn't include and involve
7 employee transportation needs.

8 And I spoke at the county commissioner's
9 meeting last week on this subject because our
10 director of HR was not -- they did not reach out to
11 find out what the number two employer in Incline
12 Village would need for potential, some sort of
13 public transportation provided to employees.

14 And I spoke about how having a van pool
15 doesn't really work for part-time, seasonal workers
16 who work different shifts, who are -- just like
17 restaurants -- potentially working later evenings,
18 that sort of thing.

19 It doesn't appear that that was something
20 that the county was going to include in their
21 transportation plans.

22 So, I was very disappointed in that, and I
23 left a message for Assistant County Manager Dave
24 Solaro asking for more feedback of what the county
25 is intending to incorporate, and I've heard nothing.

1 It's been over a week, I've heard nothing back.

2 I did review a few contracts. And I
3 apologize, I didn't have time to get a grid updated
4 of my contracts that I've been reviewing. I will do
5 that, and I will send it to all of you and send it
6 so that it gets posted out on to the District
7 website.

8 But one of the contracts was for on-call,
9 as-needed technical support for Skatus (phonetic)
10 system by Public Works. And they originally put
11 together an addendum to a contract that was
12 originated back in 2009.

13 So, legal counsel has worked with staff to
14 move them up to date and get them on to our standard
15 format. So, that was done, and it was something
16 that was budgeted and whatnot and legal counsel
17 helped. So, we're bringing them up to date with
18 contracts. That was with Jacobs.

19 And then there was another one for Waste
20 Not, and what was done is they included -- there was
21 language in the agreement, as well as in a form that
22 each employee had to sign that talked about
23 confidentiality of all IVGID information, because
24 this is electronic recycling, computers, that sort
25 of thing.

1 But what it didn't clarify is that that
2 doesn't preclude them from implementing or using the
3 whistleblower policy.

4 So, the letter had information added to
5 it, as did the letter that the employee signed, so
6 that they understood that, if there's a
7 whistleblower situation, that's completely separate
8 from their need to retain confidentiality.

9 But I will update the spreadsheet, and I
10 will share it.

11 CHAIR DENT: Thank you.

12 Trustee Tulloch?

13 TRUSTEE TULLOCH: As was mentioned
14 earlier, I have a meeting with Mr. Underwood and
15 General Manager Winquest with Waste Management next
16 week.

17 Also add, in terms of the golf, I
18 deliberately stayed clear of most of the
19 discussions -- most of the stuff during the process
20 since there was two or three other trustees working.
21 The last thing I want to do is add further confusion
22 to it.

23 I would like to thank Mr. Howard for
24 making time on Fridays to give me some
25 clarification, some updates. That was very helpful.

1 Thank you.

2 CHAIR DENT: Thank you, Trustee Tulloch.

3 Piggybacking on that, I think I will --

4 I'll thank Mr. Navazio and just let him know I

5 didn't intentionally not call on him. I guess he

6 did put his hand up a couple times during the

7 meeting, but, given the board's setup and everything

8 that was going on at the different location, I

9 failed to call on him.

10 Thank you for all your efforts, and you

11 and the team working together to get us information

12 we needed to get across the finish line, so thank

13 you.

14 That will close out item J. Moving on to

15 item K, final public comments.

16 K. FINAL PUBLIC COMMENTS

17 CHAIR DENT: Anyone in the room have

18 public comment? Nope. All right.

19 And we'll go to our one public comment via

20 Zoom. Mr. Gove?

21 MR. GOVE: Caller 4577.

22 CALLER 4577: This is Cliff Dobler

23 (phonetic). I don't have a prepared statement, so

24 I'm just going to point out a few things that I

25 would like to have you consider.

1 And there's a lot of old things that make
2 a lot of sense, but one of them is: You should
3 start walking before you run.

4 And then another one is: Don't bite off
5 more than you can chew.

6 Now, what I see going on here over the
7 last five years that I've been doing this,
8 especially this last year, year and a half, I know
9 everybody wants to accomplish things, but you better
10 slow down a little bit because I think you're taking
11 on much more than you can handle, and you're just
12 going to burn out staff because you're trying to
13 change too many things.

14 And the idea -- when you have of four
15 meetings on setting golf rates, and then you don't
16 even have meetings on rates for the Rec Center,
17 rates for tennis center, and there's one more I'm
18 not thinking of right now.

19 And then you don't really have any
20 consistency in reporting that would be similar from
21 one person reporting a report on a venue than
22 another person.

23 So, we're kind of all over the place here,
24 and I'm not -- I don't think this is too healthy.
25 I've been around for a long time, I'm 75 years old,

1 and I really believe that you gotta start slowing
2 down a little bit and actually finishing something
3 that you start.

4 It looks like you're putting -- another
5 good saying: You're putting irons in the fire.

6 But at some point in time, you gotta use
7 the iron for something.

8 I was kind of interested to realize that
9 you have this marketing budget, but you don't have a
10 department set it for, so there's no disclosure on
11 that anywhere. It's not in internal services or
12 whatever, and it's just there.

13 You haven't had a meeting on Parisol
14 (phonetic) for three years, four years, and I think
15 they were supposed to report every year about how
16 they were doing with their lease requirements.

17 And I just think that you're good-hearted
18 with trying to make things better, but I think
19 you're going to start tripping over yourself.

20 And that's all I've got to say. Thank
21 you.

22 CHAIR DENT: Thank you, Mr. Dobler.

23 Mr. Gove, it looks like we do not have any
24 more public comments.

25

1 MR. GOVE: I can confirm. There are no
2 further comments.

3 CHAIR DENT: Okay. Thank you.

4 All right. That closes out item K, final
5 comment. We will move to item L, adjournment.

6 L. ADJOURNMENT

7 CHAIR DENT: We are adjourned, 9:15 P.M.

8 Thank you all. Appreciate all of your
9 efforts.

10 (Meeting ended at 9:15 P.M.)

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**WRITTEN STATEMENT TO BE ATTACHED TO AND MADE A PART OF THE WRITTEN
MINUTES OF THE IVGID BOARD'S REGULAR MAY 10, 2023 MEETING – AGENDA
ITEM E(1) – PROPOSED 2023-24 MARKETING BUDGET – BUSINESS AS USUAL**

Introduction: Well “here’s another one” according to my friend DJ Khaled¹! I keep telling the IVGID Board and the public that the District is not being properly managed² and as a consequence, the facilities and services it furnishes can and should be more efficiently and fairly provided by another district³, or Washoe County, or more preferably, IVGID should simply be dissolved³ altogether! However in the interim, and in order to provide evidence in support of dissolution, let’s examine another example of the waste, mismanagement, and the ends justifying means mentality which permeates the District and in the end costs local parcel/dwelling unit owners dearly. Continuation of the marketing of our recreation facilities to the world’s tourists. And that’s the purpose of this written statement.

Here Paul Raymore Makes the Case For Budgeting Another \$1.31M or More For His Marketing Department⁴: I take issue for at least four (4) reasons. First, he admits that all the costs and unreimbursed staff time expended on the worthless IVGID Quarterly Magazine are buried with the costs he assigns to marketing. So now we’ll never know.

¹ Go to <https://www.djkhaledofficial.com/>.

² NRS 318.515(1)(a) and 318.515(3)(a)-(d) instruct that “upon notification by the Department of Taxation or upon receipt of a petition signed by 20 percent of the qualified electors of the district, that...a district of which the board of county commissioners is not the board of trustees is not being properly managed...the board of county commissioners of the county in which the district is located shall hold a hearing to consider...(a) adopt(ion of) an ordinance constituting the board of county commissioners, *ex officio*, as the board of trustees of the district; (b) adopt(ion of) an ordinance providing for the merger, consolidation or dissolution of the district...(c) fil(ing) a petition in...district court for the...appointment of a receiver for the district; or, (d) determin(ing) by resolution that management and organization of the district...remain unchanged.”

³ NRS 318.490(1)-(2) instruct that “whenever a majority of the members of the board of county commissioners...deem it to be in the best interests of the county and of the district that the district be merged, consolidated or dissolved, or if the board of trustees of a district, by resolution...agrees to such a merger, consolidation or dissolution, the board of county commissioners shall so determine by ordinance, (that)...(b) the services of the district are no longer needed or can be more effectively performed by an existing unit of government (or)...that the district should be dissolved, merged or consolidated.”

⁴ See pages 5-54 of the packet of materials prepared by staff in anticipation of this May 10, 2023 meeting (“the 5/10/2023 Board packet”).

Second, he admits that portions of the personnel costs of fellow employees *not* assigned to marketing are reported as expenses of marketing. This corrupts the financial reporting for marketing, and hides the full costs of the funds/sub-funds where those fellow employees' salary and benefits should and are reported. In other words, it understates the losses of those funds/sub-funds.

Third, we are continuously told that District owned recreation facilities exist primarily for the local parcels/their owners which are assessed the Recreation Facility Fee ("RFF"). Why then are we marketing these facilities to the world's tourists? And at a cost of \$1.13 million or more no less?

Finally, Mr. Raymore is unable to demonstrate that we realize one dollar of additional revenue that we would not have otherwise realized as a result of his department's efforts and the media advertising he directs through his partner, EXL Media. Without that data, any representations Mr. Raymore makes are without evidence.

My E-Mail of May 10, 2023: On May 10, 2023 I sent the Board an e-mail⁵ sharing my opposition to this agenda item. I have heard no word back by any Board member, in response.

Conclusion: We're losing nearly \$7 million annually on our beach and district owned recreation facility efforts. This overspending is directly subsidized by the RFF and Beach Facility Fee ("BFF") which are involuntarily levied against all non-exempt local parcels. Yet staff refuse to cut costs which perpetuates the need for this subsidy. So to reduce the subsidy, the District must reduce the RFF/BFF. And since staff refuse to go down this road, the burden shifts to those assessed parcel owners.

Here marketing efforts are a waste. And cost local parcel owners \$1.13 million or more annually. \$1.13 million towards the nearly \$7 million subsidy identified above. I ask you to reject Mr. Raymore's request and disband IVGID's marketing department.

And You Wonder Why the RFF and BFF Which Pay For This and Other Similar Waste Local Parcel/Dwelling Unit Owners Are Forced to Involuntarily Pay is Out of Control? I've now provided more answers.

Respectfully, Aaron Katz (Your Community Watchdog Because Nearly No One Else Seems to be Watching).

⁵ That e-mail is attached as Exhibit "A" to this written statement. Rather than restating its contents, the reader is encouraged to examine the same him/herself.

EXHIBIT "A"

May 10, 2023 IVGID Board Meeting - Agenda Item E(1) - Proposed Marketing Budget

From: <s4s@ix.netcom.com>
To: "Dent Matthew" <dent_trustee@ivgid.org>
Cc: "Schmitz Sara" <schmitz_trustee@ivgid.org>, "Tonking Michaela" <tonking_trustee@ivgid.org>, "Tulloch Ray" <tulloch_trustee@ivgid.org>, "Noble Dave" <noble4ivgid@gmail.com>
Subject: May 10, 2023 IVGID Board Meeting - Agenda Item E(1) - Proposed Marketing Budget
Date: May 10, 2023 1:59 PM

Chairperson Dent and Other Honorable Members of the IVGID Board -

So now we need to address more wasteful spending. It's marketing stupid. Remember. We lose nearly \$7M annually assigned to Community Services and the Beaches. And staff REFUSE to cut their wasteful spending. So members of the public are forced to come up with recommendations based upon the limited facts staff choose to share.

Do you realize that for the first time Mr. Raymore shares with the public that staff considers the IVGID Quarterly Magazine a "Marketing Department Service" (see page 5 of the Board packet)? I thought the magazine was nothing more than a means of keeping local parcel owners aware of the District's recreation facilities and programs available for their use (as if they didn't already know)? Dummy me I guess.

I've previously written that the magazine is a propaganda tool, it costs us a good \$100K or more annually, and it should be terminated yesterday. Hiding this expenditure under "marketing" allows this inappropriate conduct to continue unabated. I recommend the magazine be removed from marketing, and it be discontinued forthwithly. What an incredible waste.

Next I see that in addition to the 2.5 FTEs assigned to the Marketing Department, Mr. Raymore tells us that a portion of the salaries of other District personnel (like Darren Howard) are assigned to marketing (see page 7 of the Board packet). Now why is this, and why does the Board approve this disingenuous cost allocation? Are staff trying to mask the true losses in Community Services by assigning a portion of other personnel costs to marketing"

Mr. Raymore proposes a \$843,736 budget for marketing (see page 10 of the Board packet) which if you concentrate on the elements, you will see consist primarily of employee salaries and benefits (salaries, other earnings, employee taxes, retirement, medical, dental, vision, life, disability insurance, workers' compensation, employee recruitment, employee travel & conferences). And it includes nothing for paid advertising which Mr. Raymore proposes at \$287,700 (see page 12 of the Board packet) of which a whopping \$51.7K doesn't even go to advertising (see page 12 of the Board packet). Instead, it represents agency fees (commissions) to EXL Media!. And it doesn' include administrative office staff expenses nor office space and equipment (like copy machines) expenses, etc.

Which translates into a total marketing budget of over \$1M or \$1,131,486 to be precise. And really this number is understated because it includes no number for central services costs, nor office/office equipment/office support costs, etc, outlined above.

Over \$1.131M for marketing? You couldn't have come up with something more productive to spend this money on?

Mr. Raymore relies upon EXL Media to justify our advertising spend using fancy advertising terms such as clicks, impressions, CTRs which are translated as:

Clicks = how often someone clicked a link from Google or some other site to your site.

Impressions = any time a user opens an app or website and an advertisement is visible. It is not to be confused with actual engagement (or a click. I.e., when the user actually follows through and clicks on an ad).

CTRs aka Click Through Rate = the number of clicks your ad receives divided by the number of times your ad is shown: For example, if you had 5 clicks and 100 impressions, then your CTR would be 5%.

ROAS aka Return on Ad Spend.= the amount spent in an ad campaign with values you set for the conversions you're tracking. "ROAS is determined by taking total revenue generated from digital paid media and dividing by total digital media spend. According to EXL Media, revenue data was collected from pixels placed on the Diamond Peak booking engine. These pixels allegedly pass back revenue associated with the corresponding media buy" (see page 15 of the Board packet).When you create a ROAS targeted campaign, you'll need to set a value for the conversion you're tracking. For eCommerce, this is a website purchase conversion value. In other words, actual eCommerce sales you can identify caused as a result of a "click."

But at the end of the day, IMO these numbers are examples of voodoo economics because I believe staff is UNABLE to point to a single dollar in increased revenue realized as a result of Mr. Raymore's department's efforts including advertising spent with EXL Media. NOT A SINGLE DOLLAR!

I have examined the EXL Media reports a part of the Board packet. They suggest that they ARE able to track some of the revenues by embedding pixels (see reference above). Let's assume EXL Media is able to track revenue as a result of its media spend. Going to overall stats, \$657,865 of revenues were realized as a result of 2,341 transactions allegedly as a direct result of digital media advertisements (see page 15 of the Board packet). That's great. First of all, this is revenue and not profits, Since we did incur costs, we don't know the "net" revenues realized as a result of hidden "costs." Second of all, we only LOST \$475K? What a deal!

I want the Board to understand that we can afford to LOSE up to \$1,131,486 in recreation revenues and with ELIMINATION of the wasted marketing department, it wouldn't cost us a net penny! So it's time to eliminate this type of marketing expense. Especially because without it, I don't think we'll lose this much revenue.

And besides. We're not a private business. We're government. And our recreation facilities are not available for the world's tourists but rather, we local stakeholders. So why do we need to spend \$1.13M+ on marketing to ourselves. This is stupid, stupid, stupid. As usual, usual, usual.

Respectfully, Aaron Katz0

**WRITTEN STATEMENT TO BE ATTACHED TO AND MADE A PART OF THE WRITTEN
MINUTES OF THE IVGID BOARD'S REGULAR MAY 10, 2023 MEETING – AGENDA
ITEM E(2) – OUR GENERAL MANAGER'S REPORT**

Introduction: Well “here’s another one” according to my friend DJ Khaled¹! I keep telling the IVGID Board and the public that the District is not being properly managed² and as a consequence, the facilities and services it furnishes can and should be more efficiently and fairly provided by another district³, or Washoe County, or more preferably, IVGID should simply be dissolved³ altogether! However in the interim, and in order to provide evidence in support of dissolution, let’s examine another example of the waste, mismanagement, and the ends justifying means mentality which permeates the District and in the end costs local parcel/dwelling unit owners dearly. Less than ethical efforts to cut off reform [insofar as District procurement credit cards and public records Act (“NPRA”) requests are concerned] at the pass. And that’s the purpose of this written statement.

District Procurement Credit Cards: Essentially every ordinary Tom, Dick and Harry IVGID employee has his/her own District credit card. And many of us have demonstrated where charging privileges are being abused (taking the crew to lunch because we had a tough week). Many have called to pull all of the cards and take charging privileges away from our employees. However to cut the opposition off at the pass, now our GM reveals he is testing the notion these charging privileges continue however only the “department” can make such charges. I object because IMO many of the department heads are the very persons who have abused these privileges.

¹ Go to <https://www.djkhaledofficial.com/>.

² NRS 318.515(1)(a) and 318.515(3)(a)-(d) instruct that “upon notification by the Department of Taxation or upon receipt of a petition signed by 20 percent of the qualified electors of the district, that...a district of which the board of county commissioners is not the board of trustees is not being properly managed...the board of county commissioners of the county in which the district is located shall hold a hearing to consider...(a) adopt(ion of) an ordinance constituting the board of county commissioners, *ex officio*, as the board of trustees of the district; (b) adopt(ion of) an ordinance providing for the merger, consolidation or dissolution of the district...(c) fil(ing) a petition in...district court for the...appointment of a receiver for the district; or, (d) determin(ing) by resolution that management and organization of the district...remain unchanged.”

³ NRS 318.490(1)-(2) instruct that “whenever a majority of the members of the board of county commissioners...deem it to be in the best interests of the county and of the district that the district be merged, consolidated or dissolved, or if the board of trustees of a district, by resolution...agrees to such a merger, consolidation or dissolution, the board of county commissioners shall so determine by ordinance, (that)...(b) the services of the district are no longer needed or can be more effectively performed by an existing unit of government (or)...that the district should be dissolved, merged or consolidated.”

NPRA Concealment: Look at the many NPRA requests have not been satisfied⁴ notwithstanding the lapse of more than five business days⁵. I don't want to hear excuses. Five (5) business days means five (5) days. And if you can't do your job within the time constraints adopted by the Legislature, then I say get another job. And let's find competent, conscientious employees.

My E-Mail of May 10, 2023: On May 10, 2023 I sent the Board an e-mail⁶ sharing my objections to this agenda item. I have heard no word back by any Board member or Indra, in response.

Conclusion: We're losing nearly \$7 million annually on our beach and district owned recreation facility efforts. This overspending is directly subsidized by the RFF and BFF which are involuntarily levied against all non-exempt local parcels. Yet staff refuse to cut costs which perpetuates the need for this subsidy. So reduce or eliminate the subsidy. And since staff refuse to go down this road, the burden shifts to those assessed parcel owners.

And You Wonder Why the RFF and BFF Which Pay For This and Other Similar Waste Local Parcel/Dwelling Unit Owners Are Forced to Involuntarily Pay is Out of Control? I've now provided more answers.

Respectfully, Aaron Katz (Your Community Watchdog Because Nearly No One Else Seems to be Watching).

⁴ See pages 63-64 of the packet of materials prepared by staff in anticipation of this May 10, 2023 meeting ("the 5/10/2023 Board packet").

⁵ NRS 239.0107(1) instructs that "not later than the end of the fifth business day after the date on which the person who has legal custody or control of a public book or record of a governmental entity receives a written or oral request from a person to inspect, copy or receive a copy of the public book or record, a governmental entity shall do one of the following, as applicable..."

⁶ That e-mail is attached as Exhibit "A" to this written statement. Rather than restating its contents, the reader is encouraged to examine the same him/herself.

EXHIBIT "A"

May 10, 2023 IVGID Board Meeting - Agenda Item E(2) - GM's Report

From: <s4s@ix.netcom.com>
To: "Dent Matthew" <dent_trustee@ivgid.org>
Cc: "Schmitz Sara" <schmitz_trustee@ivgid.org>, "Tonking Michaela" <tonking_trustee@ivgid.org>, "Tulloch Ray" <tulloch_trustee@ivgid.org>, "Noble Dave" <noble_trustee@ivgid.org>, <ISW@ivgid.org>
Subject: May 10, 2023 IVGID Board Meeting - Agenda Item E(2) - GM's Report
Date: May 10, 2023 1:59 PM

Chairperson Dent and Other Honorable Members of the IVGID Board -

I take issue with at least two of the matters identified in the GM's report. They are as follows:

1. Continuing use of staff procurement credit cards, however, assigning them to "departments" rather than "individuals" (see page 59 of the Board packet). This doesn't solve the problem as much of the problems we have had in the past were caused by department heads - just look at Pandora Bahlman and Sheila Leijon.0
2. Staff's non-compliance with a number of public record ("NPRA") requests (see pages 63-64 of the Board packet). The NPRA says 5 business days yet to District staff, this means nothing.

Let's address public records first. The reason the District receives so many NPRA requests is because staff are NON-TRANSPARENT. I've said this many times before. Force staff to become more financially transparent, and you will reduce the number of NPRA requests. But since the Board refuses to do this, we're stuck with business as usual. And that business requires disclosure within five (5) business days. And if staff can't comply, it's time to secure competent staff that can. I don't want to hear about Melissa having left the employ of the District. Staff had advance notice and Susan Herron is still employed by the District so there's no reason why she couldn't step in and provide examination of the many public records which currently, remain concealed.

Now let's address procurement cards. Remember. We lose nearly \$7M annually assigned to Community Services and the Beaches. And staff REFUSE to cut their wasteful spending. So members of the public need to come up with recommendations.

The entire system has been abused by staff. Crap, crap, crap and lies, lies, lies. Indra is reluctant to do away with the system altogether, so he's trying to be inter active and come up with a half way solution - give the cards to department heads rather than the ordinary rank and file. But your department heads are just as irresponsible. If you examine all of the questionable charges, you will see that many are approved by department heads. So what makes you think they won't simply continue the current practice.

What we should have is a single procurement card czar. Whenever someone feels the need for a procurement card purchase, he/she comes to the czar to make his/her case. And assuming he/she is successful, the czar makes the purchase. And of course the czar gets trained in what is and is not an appropriate purchase. The remainder of expenses can hopefully be made NOT with a credit card but rather, ordinary invoicing and payment.

I thought Trustee Tulloch stated the issue of procurement card abuse was going to be agendized for an upcoming meeting. Is that not going to take place? Because it should.

Respectfully, Aaron Katz

**WRITTEN STATEMENT TO BE ATTACHED TO AND MADE A PART OF THE WRITTEN
MINUTES OF THE IVGID BOARD'S REGULAR MAY 10, 2023 MEETING – AGENDA
ITEM G(2) – RETAINING MOSS ADAMS TO POSSIBLY PROVIDE RECOM-
MENDATIONS RE CHANGES TO DISTRICT MATTERS**

Introduction: Well “here’s another one” according to my friend DJ Khaled¹! I keep telling the IVGID Board and the public that the District is not being properly managed² and as a consequence, the facilities and services it furnishes can and should be more efficiently and fairly provided by another district³, or Washoe County, or more preferably, IVGID should simply be dissolved³ altogether! However in the interim, and in order to provide evidence in support of dissolution, let’s examine another example of the waste, mismanagement, and the ends justifying means mentality which permeates the District and in the end costs local parcel/dwelling unit owners dearly. Actually here I am in favor of retaining Moss Adams. But the reason I say “here’s another one,” is because I suspect this measure will fail. I hope I am wrong. And that’s the purpose of this written statement.

Scope of Review: Trustee Schmitz has developed a proposed scope of review to be conducted by Moss Adams. I object to two (2) of them which I feel are a waste, and recommend a third which I find essential (an allocated central services cost plan).

Contrary to Staff Representations, This \$110K Cost WILL Be Paid by The Recreation (“RFF”) And Beach (“BFF”) Facility Fees Rather Than Taxes: \$4,913,733 in personnel costs assigned to the

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² NRS 318.515(1)(a) and 318.515(3)(a)-(d) instruct that “upon notification by the Department of Taxation or upon receipt of a petition signed by 20 percent of the qualified electors of the district, that...a district of which the board of county commissioners is not the board of trustees is not being properly managed...the board of county commissioners of the county in which the district is located shall hold a hearing to consider...(a) adopt(ion of) an ordinance constituting the board of county commissioners, *ex officio*, as the board of trustees of the district; (b) adopt(ion of) an ordinance providing for the merger, consolidation or dissolution of the district...(c) fil(ing) a petition in...district court for the...appointment of a receiver for the district; or, (d) determin(ing) by resolution that management and organization of the district...remain unchanged.”

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General Fund. \$4,337,814 in taxes assigned to the General Fund. Where is the \$110K Moss-Adams fee going to come from?

My E-Mail of May 10, 2023: On May 10, 2023 I sent the Board an e-mail⁴ sharing my recommendations to this agenda item. Rather than recounting them, I direct the reader to the same.

Conclusion: We're losing nearly \$7 million annually on our beach and district owned recreation facility efforts. This overspending is directly subsidized by the RFF and BFF which are involuntarily levied against all non-exempt local parcels. Yet staff refuse to cut costs which perpetuates the need for this subsidy. Since staff refuse to cut costs, the burden shifts to those assessed parcel owners. Which explains why I am in favor of this agenda item.

And You Wonder Why the RFF and BFF Which Pay For This and Other Similar Waste Local Parcel/Dwelling Unit Owners Are Forced to Involuntarily Pay is Out of Control? I've now provided more answers.

Respectfully, Aaron Katz (Your Community Watchdog Because Nearly No One Else Seems to be Watching).

⁴ That e-mail is attached as Exhibit "A" to this written statement. Rather than restating its contents, the reader is encouraged to examine the same him/herself.

EXHIBIT "A"

May 10, 2023 IVGID Board Meeting - Agenda Item G(2) - Engagement With Moss Adams

From: <s4s@ix.netcom.com>
To: "Dent Matthew" <dent_trustee@ivgid.org>
Cc: "Schmitz Sara" <schmitz_trustee@ivgid.org>, "Tonking Michaela" <tonking_trustee@ivgid.org>, "Tulloch Ray" <tulloch_trustee@ivgid.org>, "Noble Dave" <noble_trustee@ivgid.org>
Subject: May 10, 2023 IVGID Board Meeting - Agenda Item G(2) - Engagement With Moss Adams
Date: May 10, 2023 1:58 PM

Chairperson Dent and Other Honorable Members of the IVGID Board -

Here the District proposes engaging Moss Adams to address up to five scope of work items (see page 1051 of the Board packet). They are as follows:

1. Strategic Plan
2. Internal Controls
3. Financial Software Systems
4. Organizational and Staffing Structure
5. Policies

The staff memo instructs that "the Board has the option of selecting individual Scope of Work items." And that's what I suggest.

As a prelude, remember that we lose nearly \$7M annually assigned to Community Services and the Beaches. And staff REFUSE to cut their wasteful spending. So members of the public need to come up with recommendations.

The cost for items 1 and 5 are excessive and IMO the proposed benefits are marginal and unnecessary. But at least two (2) of the remaining three (3) items are extremely important[internal controls and organizational and staffing structure. Please move forward with these scope of work components. However, I have a proviso for financial software systems. We have a problem with Tyler Munis because our wonderful staff recommended purchase of a system which JUST DOESN'T work for our application. And if it doesn't work, WHY DID WE PURCHASE IT IN THE FIRST PLACE? If we can't get Tyler Munis to work with Tyler Munis, I say GET RID OF IT. Why are we spending more with Moss Adams to get them to make recommendations which may or may not integrate Tyler Munis?

And there's another scope of work component that is missing from the staff memo which I recommend gets incorporated. And that's our Allocated Central Services Cost.Plan. I have previously written to the Board regarding this matter pointing out that the Plan does not comply with the CLGF regulations which direct how the plan should operate. We need a professional third party to develop a different Plan founded upon a more accurate methodology. Please add this item to the Scope of Work.

Finally, I note the following: "The costs related to the implementation project(s) is to be budgeted in the 2023.2024 General Fund with the costs covered by tax revenue (and) not the Facility Fee." THIS IS NOT TRUE, and it is more staff propaganda. Here's the truth:

Tax revenues are assigned to the General Fund. The amounts are insufficient to cover the personnel and benefit costs assigned to the General Fund. So there's essentially no money left over to pay for other expenditures assigned to this

fund. Don't believe me? Go to page 890 of the April 12, 2023 Board packet. This is the summary of revenues and expenses assigned to the General Fund which forms a portion of our tentative approved 2023-24 budget. Let's look at tax revenues. \$2,145,020 of budgeted ad valorem taxes, and \$2,192,794 of budgeted C-taxes. That's a combined \$4,337,814.

Now let's look at personnel costs. \$4,913,733 of expenditures are budgeted..Thus budgeted tax revenues are SHORT \$575,919 just to cover personnel costs. So you tell me. Where is the \$110K of tax revenues to pay Moss Adams? Don't give me staff's disingenuous excuses. And don't give me your cherry picking of expenses our tax revenues allegedly pay for. Simply stated, they're insufficient just to cover personnel costs.

Because staff REFUSE to cut personnel costs and benefits, they intentionally budget to OVERSPEND. And where does the money come from to cover this financial shortfall? The RFF, BFF and the utility rates local parcel owners pay. It's just that staff had to come up with another disingenuous name for this subsidy. So they call it "central services costs" even though they're not.

Regardless what you call it, most of the subsidy comes from the RFF/BFF. So please don't tell me "the costs related to the implementation project(s) is to be budgeted in the 2023.2024 General Fund with the costs covered by tax revenue." Instead, you need to reduce bloated personnel costs assigned to the General Fund so tax revenues are sufficient to pay for personnel costs and benefits as well as the \$110K proposed for this contract.

Respectfully, Aaron Katz

This written statement is to be made part of the meeting minutes

I am addressing Item G.1 Construction Contracts and contingencies for the Mt Golf Course Cart Path Restoration.

In August last year, the Board decided to scale down the scope of replacing the remaining cart paths apparently due to a cost estimate of \$2.6 million. The decision was made to only replace a few small sections, create realignment in two areas and to crack seal and slurry the entire length of the paths.

The estimated costs in August was \$443,000 but the budget remained at \$1,000,000. No downward augmentation was made.

I am glad to see some competitive bidding and it seems wise that two contractors were selected to do different elements of the project. Removal of 67 trees will begin tomorrow, which is good, as the waste materials can be removed prior to beginning work on the paths. This was NOT done in the first Phase and large amounts of root mass was ground up into the asphalt base materials.

The combined bids including contingencies is \$630K well below the \$1,000,000 budget. There is no estimate for permits and I would assume the approximate \$30K already spent has not been accounted for.

Based on the historical experience with the engineering staff, I would not recommend allowing them to perform inspection services based on the poor results on the last cart path fiasco. Inspections have always been done by outside sources and should be kept that way.

It should be noted that the \$630,000 spending request is 42% higher than the August estimate of \$443,000. Estimating seems to be a major problem at IVGID. At the April 12, Board meeting, Mr. Underwood, when obtaining approval of the Granite pipeline contract indicated that his staff does not have estimating abilities. For example, the recent IVGID estimate for the Pump Track expansion, done in March, was \$190,000 but the sole bid came in at \$747,000. There is a hole here that needs to be filled.

Back to the Cart Paths, the estimated saving of \$370,000 from the \$1,000,000 budget should be reflected as an augmentation in the current budget in order to avoid reducing current cash flows and creating a false need for Facility Fees in this upcoming fiscal year.

As a final thought, I do not believe that slurry coating and crack sealing is the answer for many areas, especially hole #10 which should be replaced. That being said, right or wrong, the Board gave direction. An old saying "Penny wise and Pound Foolish" should be thought about.

INVOICE

1 of 1



151 Country Estates Circle
Reno, NV 89511
Phone: 800-330-1112
litigationservices.com

Susan A. Herron, CMC
Incline Village General Improvement District
893 Southwood Boulevard
Incline Village , NV 89451

Invoice No.	Invoice Date	Job No.
1621840	5/22/2023	986100
Job Date	Case No.	
5/10/2023		
Case Name		
Payment Terms		
Net 30		

ORIGINAL AND 1 CERTIFIED COPY OF TRANSCRIPT OF:
Public Meeting

2,444.40

TOTAL DUE >>>

\$2,444.40

The LIT Group 079F

Please note, disputes or refunds will not be honored or issued after 30 days

Charge to 100-11-100-6030
\$500 Base Fee
\$7.95 per page = 244.57 pages

S. Herron 5-22-2023

Tax ID: 20-3835523

Please detach bottom portion and return with payment.

Job No. : 986100 BU ID : RN-CR

Case No. :

Case Name :

Invoice No. : 1621840 Invoice Date : 5/22/2023

Total Due : \$2,444.40

Susan A. Herron, CMC
Incline Village General Improvement District
893 Southwood Boulevard
Incline Village , NV 89451

Remit To: **Sunshine Reporting and Litigation Services, LLC**
P.O. Box 103091
Pasadena, CA 91189-3091

PAYMENT WITH CREDIT CARD



Cardholder's Name: _____

Card Number: _____

Exp. Date: _____ Phone#: _____

Billing Address: _____

Zip: _____ Card Security Code: _____

Amount to Charge: _____

Cardholder's Signature: _____

Email: _____