

## MEMORANDUM

**TO:** IVGID Board of Trustees

**THROUGH:** Mike Bandelin  
Acting General Manager, Mike Bandelin

**FROM:** Shelia Leijon  
Director of Parks & Recreation

**SUBJECT:** Review, discuss and possibly approve the recommendations brought forth by the General Manger's Advisory Committee on a Dog Park

### **RELATED STRATEGIC PLAN INITIATIVE(S):**

#### LONG RANGE PRINCIPLE #5 – ASSETS AND INFRASTRUCTURE

The District will practice perpetual asset renewal, replacement and improvement to provide safe and superior long term utility services and recreation venues, facilities, and services.

#### Related Long Range Initiative #6

Execute the short and long-term strategy as they relate to various District venue and facility master plans and studies as the roadmap for the future.

**Budgeted Initiatives for 2021 - 2023** *defined as the measurable 2021-2023 work plan efforts that are supporting this objective(s) and related strategies:*  
G. Advance the planning of the Community Dog Park.

**DATE:** July 26, 2023

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### **I. RECOMMENDATION**

That the Board of Trustees make a motion to approve the recommendations to move forward with “Next Steps” for building a dedicated dog park in spring of 2024.

### **II. BACKGROUND**

With the IVGID Board of Trustees’ direction to build a dedicated dog park for the Incline Village/Crystal Bay community at the Village Green (VG), the Dog Park Committee (Committee) has developed a conceptual plan as a first step in creating, approving and completing this project. This update will allow the Board

of Trustees to consider conceptual aspects of the plan, including proposed amenities and amenity placement. A map of the geographical area will help identify the rationale for the various aspects of the park. The Dog Park Committee hopes that the Trustees will consider this proposal, and provide direction allowing the proposed plan to serve as a starting point for the next steps in the site survey, design, detailed plan development, execution of cost estimates and timelines.

## **BASIC GEOGRAPHIC ELEMENTS**

The included map (**Exhibit A**) represents the northern half of the Village Green, which is approximately 2 feet above the southern half of the Village Green, and the area to the west of the field. The upper Village Green was selected for the final location of the dog park, as the lower Village Green must remain free of obstruction, in the interest of community safety. This is necessary to provide North Lake Tahoe Fire Protection District (NLTFPD) and CareFlight medical transport service the ability to land, operate and takeoff safely and efficiently. NLTFPD Chief Ryan Sommers has assured the Committee that the proposed use of the upper Village Green as proposed will not affect the operation of transporting critical patients to hospitals in Reno and elsewhere.

The northern, flat, grassy field, along with a portion of the wooded area to the west of the field, will be set back from the protected 3<sup>rd</sup> Creek stream environment zone (SEZ). A 6-foot fence (**Exhibit B**) to keep dogs in the park and bears, coyotes, and other larger animals out will surround the park area. The area to be fenced is approximately 1.5+ acres, depending on how far the park extends into the wooded area to the west. This will allow sufficient open dog run areas for throw/retrieve activities, and shaded forested areas for dog walking and play.

The wooded area to the west of the larger dog run field may require earth contouring to make the area more walkable, while ensuring minimal disturbance of existing trees. Maintained walking trails and a possible agility course located in the treeless northernmost section are also proposed.

## **PARKING**

A parking lot, consisting of 10 – 12 spaces at street level is proposed between the northern field and Incline Way. The parking lot will include angled spaces accessed via a one-way entry point on the west end of Incline Way, and exiting at the east end back onto Incline Way. The orientation of the parking spaces along with a low wall and shrubbery will help direct dogs exiting parked vehicles toward the dog park and away from the road. Using the Rec Center parking lot was considered as a possible alternative for parking; however, the Committee felt that crossing the road to access the dog park was dangerous. The existing retaining wall separating this area from the northern VG field will undoubtedly require engineering,

reconstruction and increased depth and width to support the land and materials infill necessary to bring this area up to the level of the road.

The elevated area with the parking spaces is large enough to accommodate:

- 1) A gender-neutral single stall restroom (**Exhibit C**)
- 2) A space for snow cleared from the parking lot
- 3) Dog park specific gate(s) - these gates allow owners to enter and exit the park safely, one dog at a time (**Exhibit D**)
- 4) A switchback ADA compliant ramp leading to the dog park gate
- 5) Appropriate dog park signage (etiquette, hours of operation, leash law code)

### **LARGE DOG RUN**

The main dog run would include a dog wash station with a porous 3x5 foot tile base with a timer locked hose to allow owners to wash dirt and mud off their dogs before entering the water feature or getting back into their vehicles. Also proposed in this dog run area is an adult, ADA/child, dog water fountain and bottle filling station for fresh water (**Exhibit E**). A utility gate would be installed on the east side of the park for utility vehicle access.

A proposed double-entry gate will be located at the south-west end of the park allowing access to the dog-friendly FitTrail via the 3<sup>rd</sup> Creek Bridge. The dog park will include benches (**Exhibit F**), and bear box type trash cans/dog-waste dispensers installed on low maintenance permeable pavers. All features will be part of the proposed naming/memorial/honorarium fundraising opportunities.

### **OPTIONAL SMALL DOG RUN**

A fenced in area, to the north-east, could be designated for smaller dogs (< 25 - 35 lbs.) if, based on feedback from dog owners when the plan is presented to for community feedback, a sufficient number of owners wished to keep these dogs separate from larger dogs in the park. The smaller dog run area would include a bench in the NE corner.

### **WATER FEATURE**

To allow dogs to cool off and to deter owners from allowing/encouraging their dogs to enter the creeks, a water feature is proposed for the park (**Exhibit G**). The proposal includes a 16-20 foot diameter cement/sealed splash pad surrounded by a 25 ft. rectangular area covered with ForeverLawn or similar artificial turf. This splash pad would have to a single central drain leading to the sewer line on Incline Way. Dual connection to the sewer for restrooms may be possible. This water feature would be located in the area just west of the northwest corner of the northern field.

The water feature would include a bollard system (**Exhibit H**) to allow 5-10 minute timed flow into one or two different adjustable mist spray elements fed by fresh water. The water flow is approximately 8 gallons per minute. Typical costs for these water features (based on information from MySplashPad and H2OFido, runs around \$15-20 per square foot for the turf, installed, and \$100-150 per square foot for the splash pad, construction and piping and bollard system and misting elements included. Estimated cost is between \$50,000 to \$80,000 and could be funded by community donations.

### **THE PERIMETER OF THE PARK**

On the east side of the northern VG field, a utility road would run from the exit of the parking area to the southern end of Village Green. Most of this utility road already exists. A protective split rail fence to discourage dogs from accessing Incline Creek would border the eastern edge of the road.

To the west side of the dog park, another utility road / path, as requested by the IVGID field maintenance staff, would be installed. The western edge of this utility road would be bordered by a similar split rail fence to dogs from accessing 3<sup>rd</sup> Creek.

### **THE WALL**

The southern edge of the dog park could be enclosed by a 10 foot high wooden wall. This wall would serve multiple purposes –

- 1) Limit noise from the dog park interfering with activities on the lower VG field
- 2) Serve as a backdrop for movies, bleachers or to house a performance stage facing the lower field

### **III. NEXT STEPS**

- 1) A geologic/mapping survey of the entire area of the fenced-in dog park, including a portion of the wooded area to the west, the adjacent areas that may involve the SEZ, etc.
- 2) Seek TRPA approval for the use of a portion of the wooded area between the VG and 3<sup>rd</sup> Creek
- 3) Develop a detailed conceptual design
- 4) Seek Board of Trustees approval for the conceptual design
- 5) Permitting from TRPA and Washoe County
- 6) Civil engineering evaluation and plan development
- 7) Development of cost estimates for construction and maintenance
- 8) Seek community feedback on the proposal
- 9) Seek donations and conduct naming rights options

#### **IV. BID RESULTS**

At this time, there are no bid results associated with this action

#### **V. FINANCIAL IMPACT AND BUDGET**

- 1) The remaining \$99,427.14 in CIP project # 4378LI2104 Dog Park funding will be carried forward to 2023 2024 for design and planning costs.
- 2) \$1,000,000 in Dog Park funding is budgeted in 2023 2024

#### **VI. ALTERNATIVES**

- 1) The Board of Trustees may elect to direct Staff to revise and bring the conceptual proposal back; or
- 2) Choose to not build a dedicated dog park

#### **VII. DECISION POINTS NEEDED FROM THE BOARD OF TRUSTEES**

- 1) General feedback from the Board on the conceptual proposal
- 2) Approval to move forward with a site survey, conceptual design and an opportunity to seek community input on design.
- 3) The results of these actions will be brought back to the Board for additional direction and approval by fall/winter 2023.

### Exhibit A - Proposed Village Green Dog Park





**Exhibit B – 6' Chain-link Parameter Fencing**



**Exhibit C - Prefab ADA Single Stall Restroom**



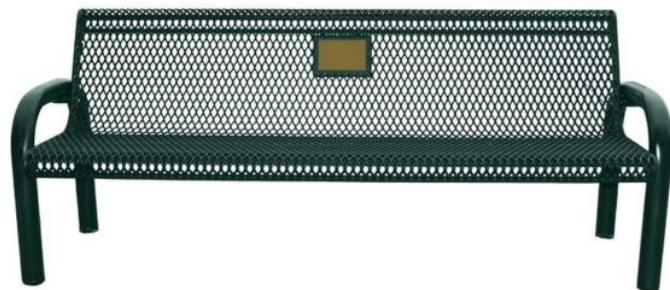
### Exhibit D - Double-entry Gates



### Exhibit E -Drinking Fountain

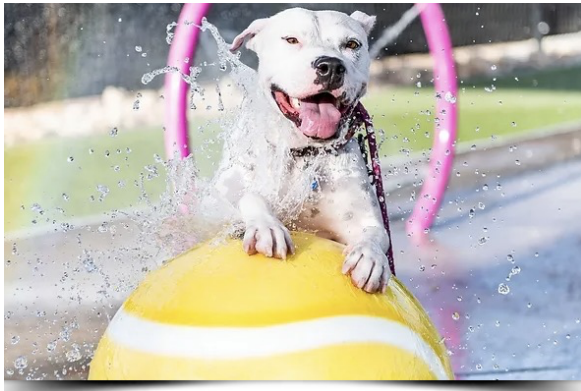


### Exhibit F - Memorial/Honorarium Bench





### Exhibit G – Water Feature Options



### Exhibit H - Timed Bollard Water System

