

NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District will be held starting at 6:00 p.m. on **Wednesday, March 11, 2020** in the Chateau, 955 Fairway Boulevard, Incline Village, Nevada.

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF THE IVGID BOARD OF TRUSTEES*
- C. PUBLIC COMMENTS* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration.
- D. APPROVAL OF AGENDA (*for possible action*)

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR-

The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

- E. DISTRICT STAFF UPDATE (*for discussion only*)
 - 1. Interim District General Manager Indra Winquest
- F. GENERAL BUSINESS (*for possible action*)

PUBLIC COMMENTS WILL BE TAKEN AFTER AGENDA ITEMS F.1. THROUGH F.5.

Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration

- 1. Accept the Tennis Center Renovation Project final design and authorize District Staff to publically advertise for construction bids the Tennis Center Renovation Project [budgeted at \$1,170,000] - 2019/2020 Capital Improvement Project: Tennis Center Renovation Project; Fund: Community Services; Division: Tennis; Project 4588BD1604 (Requesting Staff Member: Engineering Manager Nathan Chorey)
- 2. Review, Discuss and Possibly Approve implementation of a three-tiered Season Pass sales initiative and rate structure for Diamond Peak Ski Resort's 2020-2021 ski season pass program (Requesting Staff Member: Diamond Peak Ski Resort General Manager Mike Bandelin)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

www.yourtahoeplace.com

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3. Review, discuss and possibly restrict \$9,656,890 to the Effluent Pipeline Project, Project #2524SS1010 from the Unrestricted Net Position in the Utility Fund effective March 12, 2020 (Requesting Staff Member: Interim District General Manager Indra Winquest)
4. Review, discuss, and possibly authorize the Audit Committee Chair to engage an independent expert for a sum not to exceed \$35,000 to give an opinion and/or guidance on the issues raised by the Board of Trustees regarding the District's 2019 CAFR as well as guidance on accounting policies used in the preparation of the District's financial statements. (Requesting Trustee: Audit Committee Chairman Matthew Dent)
5. Review, discuss, and possibly authorize the Audit Committee Chair to engage an independent expert for a sum not to exceed \$45,000 to facilitate internal controls assessment including but not limited to recommend internal controls, policies and procedures for District businesses and functions, including auditing the accounting and reporting of the punch card utilization for the last 4 to 7 years. (Requesting Trustee: Audit Committee Chairman Matthew Dent)
6. Overview of the District's **DRAFT** Operating Budget – Fiscal Year 2020/2021 (Requesting Staff Member: Interim District General Manager Indra Winquest)

Presentations by Venue Managers in following order:

- a. **Championship Golf Course** – Director of Golf/Community Services Darren Howard
- b. **Mountain Golf Course** – Director of Golf/Community Services Darren Howard
- c. **Diamond Peak Ski Resort** – Diamond Peak Ski Resort General Manager Mike Bandelin
- d. **Marketing** – Marketing Manager Paul Raymore
- e. **Facilities** – Director of Golf/Community Services Darren Howard
- f. **Recreation Center** – Interim District General Manager Indra Winquest
- g. **Community Programming** – Interim District General Manager Indra Winquest

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- h. **Parks** – Interim District General Manager Indra Winqest
 - i. **Beaches** – Interim District General Manager Indra Winqest
 - j. **Tennis** – Interim District General Manager Indra Winqest
 - k. **Community Services Administration** – Interim District General Manager Indra Winqest
 - l. **Public Works - Water** – Director of Public Works Joe Pomroy
 - m. **Public Works - Sewer** – Director of Public Works Joe Pomroy
 - n. **Public Works - Solid Waste** – Director of Public Works Joe Pomroy
 - o. **Public Works - Tahoe Water Suppliers Association** - Director of Public Works Joe Pomroy
 - p. **Internal Services (Fleet and Engineering)** – Director of Public Works Joe Pomroy
 - q. **Internal Services (Buildings)** - Director of Golf/Community Services Darren Howard
 - r. **District Administration** - Interim District General Manager Indra Winqest
- G. APPROVAL OF MINUTES *(for possible action)*
- 1. Meeting Minutes of January 29, 2020
 - 2. Meeting Minutes of February 12, 2020
 - 3. Meeting Minutes of February 26, 2020
- H. REPORTS TO THE IVGID BOARD OF TRUSTEES*
- 1. District General Counsel: Law Firm of Hutchison & Steffen

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- a. Report on the Katz Case – Nevada State Supreme Court Ruling - Denial of Motion of En Banc Reconsideration
- I. BOARD OF TRUSTEES UPDATE (***NO DISCUSSION OR ACTION***) ON ANY MATTER REGARDING THE DISTRICT AND/OR COMMUNITIES OF CRYSTAL BAY AND INCLINE VILLAGE, NEVADA*
- J. PUBLIC COMMENTS* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration.
- K. REVIEW WITH BOARD OF TRUSTEES, BY THE DISTRICT GENERAL MANAGER, THE LONG RANGE CALENDAR (*for possible action*)
- L. ADJOURNMENT (*for possible action*)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, March 6, 2020 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of March 11, 2020) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and a copy was posted at the following seven locations within Incline Village/Crystal Bay in accordance with NRS 241.020:

1. IVGID Anne Vorderbruggen Building (Administrative Offices)
2. Incline Village Post Office
3. Crystal Bay Post Office
4. Raley's Shopping Center
5. Incline Village Branch of Washoe County Library
6. IVGID's Recreation Center
7. The Chateau at Incline Village

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

Board of Trustees: Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Peter Morris.

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. Copies of the packets containing background information on agenda items are available for public inspection at the Incline Village Library.

IVGID'S agenda packets are now available at IVGID's web site, www.yourtahoeplace.com; go to "Board Meetings and Agendas". A hard copy of the complete agenda packet is also available at IVGID's Administrative Offices located at 893 Southwood Boulevard, Incline Village, Nevada, 89451.

*NRS 241.020(2) and (10): 2. Except in an emergency, written notice of all meetings must be given at least 3 working days before the meeting ...10. As used in this section, "emergency" means an unforeseen circumstance which requires immediate action and includes, but is not limited to: (a) Disasters caused by fire, flood, earthquake or other natural causes; or (b) Any impairment of the health and safety of the public.