

# NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District will be held starting at **6:00 p.m.** on **August 10, 2021** in the Chateau at 955 Fairway Boulevard, Incline Village, Nevada.

**In accordance with the Governor's Emergency Directive, all those in attendance will be required to wear a mask. Thank you, in advance, for your compliance**

- A. PLEDGE OF ALLEGIANCE\*
- B. ROLL CALL OF TRUSTEES\*
- C. INITIAL PUBLIC COMMENTS\* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*
- D. APPROVAL OF AGENDA (*for possible action*)
- The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*
- OR-**
- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*
- E. DISTRICT GENERAL MANAGER UPDATE (*for possible action*)
- F. REVIEW OF THE LONG RANGE CALENDAR (*for possible action*)
- G. REPORTS TO THE BOARD\* - Reports are intended to inform the Board and/or the public.
1. Verbal report regarding the Audit Committee Meeting of August 10, 2021 (Audit Committee Chairman Raymond Tulloch)
  2. Treasurers Report (*for possible action*)
    - A. Payment of Bills (*for possible action*) (*For District payments exceeding \$10,000 or any item of capital expenditure, in the aggregate in any one transaction, a summary of payments made shall be presented to the Board at a public meeting for review. The Board hereby authorizes payment of any and all obligations aggregating less than \$10,000 provided they are budgeted and the expenditure is approved according to District signing authority policy*) (Requesting Trustee: Treasurer Michaela Tonking)
  3. Nevada League of Cities Verbal Report (Requesting Trustee: Treasurer Michaela Tonking)
  4. 4<sup>th</sup> Quarter and end-of-the-year Investment Report (Requesting Staff Member: Director of Finance Paul Navazio)
  5. District General Counsel Joshua Nelson's verbal report on IVGID v. Mark Smith litigation

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## Incline Village General Improvement District

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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# NOTICE OF MEETING

Agenda for the Board Meeting of August 10, 2021 - Page 2

- H. **CONSENT CALENDAR** (*for possible action*) (In cooperation with the Chair, the General Manager may schedule matters for consideration on a Consent Calendar. The Consent Calendar may not include changes to budget, user rates or taxes, adoption or amendment of ordinances, or any other action which is subject to a public hearing. Each consent item shall be separately listed on the agenda, under the heading of "Consent Calendar". A memorandum containing all relevant information will be included in the packet materials for each Consent Calendar item. The memorandum should include the justification as a consent item in the Background Section. Any member of the Board may request the removal of a particular item from the Consent Calendar and that the matter shall be removed and addressed in the General Business section of the meeting. A unanimous affirmative vote shall be recorded as a favorable motion and approval of each individual item included on the Consent Calendar.)
1. Review, discuss, and possibly authorize a procurement contract for Snowmaking Fan Guns; 2021/2022 Capital Improvement Project; Fund: Community Services; Program: Ski; Project #3464SI1002; Vendor: TechnoAlpin USA Inc., in the amount of \$122,600.00 (Requesting Staff Member: General Manager Diamond Peak Ski Resort Mike Bandelin)
  2. Review, discuss and possibly approve a procurement contract for the manufacturing and delivery of a replacement Surface Lift; 2021/2022 Capital Improvement Project; Fund: Community Services; Program: Ski; Project #3467LE1703; Vendor: Star Lifts USA, in the amount of \$55,565.00 (Requesting Staff Member: General Manager Diamond Peak Ski Resort Mike Bandelin)
  3. Annual Report to Board of Trustees from Audit Committee (Submitted by Audit Committee Chairman Raymond Tulloch)
- I. **GENERAL BUSINESS** (*for possible action*)
1. Review, discuss and possibly approve:
    - A. Sole Source Finding
    - B. Procurement Contract for a Replacement Ski Lift Haul Rope – 2021/2022 Capital Improvement Project; Fund: Community Services; Division: Ski; Project # 3462HE1711; Vendor: Fatzer LTD. in the amount of \$71,293.59
    - C. Procurement Contract for a Replacement Ski Lift Haul Rope Services – 2021/2022 Capital Improvement Project; Fund: Community Services; Division: Ski; Project # 3462HE1711; Vendor: Wire Rope Services in the amount of \$24,600.
    - D. Budget augmentation of \$100,000 for CIP Project # 3462HE1711 (Lodgepole Ski Lift Maintenance and Improvements) - Ski Fund (340) from available Community Services Fund (Fund 300) reserves, to support total project costs
    - E. Staff to execute all purchase documents based on a review by Legal Counsel and Staff

(Requesting Staff Member: General Manager Diamond Peak Ski Resort Mike Bandelin)
  2. Review, discuss and possibly approve a contract with Tri-Strategies, Ltd. to provide legislative advocacy services in the not to exceed amount of \$20,000.00 (Requesting Staff Member: District General Manager Indra Winquest)
  3. Review, discuss, and possibly authorize Washoe County Roads Department to replace +/- 2,700 square feet of asphalt pavement damaged by a water line leak; Fund: Utility; Division: Water; Vendor: Washoe County Road Department in the amount of \$97,300. (Requesting Staff Member: Director of Public Works Brad Underwood)
  4. Review, discuss and potentially adopt Policy 20.1.0 regarding Board correspondence (Requesting Staff Member: Joshua Nelson; Requesting Trustee: Board Chairman Tim Callicrate)



# NOTICE OF MEETING

Agenda for the Board Meeting of August 10, 2021 - Page 3

5. Review, discuss, and potentially approve proposed Whistleblower Policy for Financial (Requested by Audit Committee Chairman Raymond Tulloch)
- J. MEETING MINUTES *(for possible action)*
  1. Meeting Minutes of July 13, 2021
- K. FINAL PUBLIC COMMENTS\* - Limited to a maximum of three (3) minutes in duration.
- L. ADJOURNMENT *(for possible action)*

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## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Thursday, August 5, 2021 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of August 10, 2021) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website ([www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas](http://www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas))
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: [sah@ivgid.org](mailto:sah@ivgid.org)/phone # 775-832-1207)

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**Board of Trustees:** *Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.*

**Notes:** *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas".***