

# NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District will be held starting at **6:00 p.m.** on **Wednesday, May 26, 2021** in the Boardroom at 893 Southwood Boulevard, Incline Village, Nevada.

In compliance with State of Nevada Executive Department, Declaration of Emergency Directives 006, 016, 018, 021, 026, and 029, this meeting is closed to the public and attendance is limited to members of the Board of Trustees and essential staff. Public comment is allowed and the public is welcome to make their public comment either via e-mail (please send your comments to [info@ivgid.org](mailto:info@ivgid.org) by 4:00 p.m. on Wednesday, May 26, 2021) or via telephone (the telephone number will be posted to our website on the day of the meeting).

- A. PLEDGE OF ALLEGIANCE\*
- B. ROLL CALL OF TRUSTEES\*
- C. INITIAL PUBLIC COMMENTS\* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*
- D. APPROVAL OF AGENDA (*for possible action*)

*The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*

**-OR-**

*The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*

- E. REQUIRED PUBLIC HEARINGS\*
  - 1. **REQUIRED PUBLIC HEARING ON THE DISTRICT'S OPERATING AND CAPITAL IMPROVEMENT PROGRAM BUDGETS, FISCAL YEAR 2021/2022** (*this public hearing will be held no earlier than 6:00 p.m. and as soon thereafter as practicable*)
  - 2. **REQUIRED PUBLIC HEARING ON THE REPORT FOR COLLECTION OF RECREATION STANDBY AND SERVICE CHARGES, FISCAL YEAR 2021/2022** (*this public hearing will be held no earlier than 6:00 p.m. and as soon thereafter as practicable*)
- F. DISTRICT GENERAL MANAGER UPDATE (*for possible action*)
- G. REVIEW OF THE LONG RANGE CALENDAR (*for possible action*)
- H. GENERAL BUSINESS (*for possible action*)
  - 1. Review, discuss and possibly Approve Fiscal Year 2021/2022: Budget, Capital Improvement Project Budget, Recreation Facility Fee, Beach Facility Fee and Central Service Cost Allocation (Requesting Staff Member: District General Manager Indra Winqest & Director of Finance Paul Navazio)
    - a. Review and approve the Central Services Cost Allocation Plan for Fiscal Year 2021/2022 allocating a total of \$1,546,624 in costs from the General Fund to the Utility Fund, Community Services Funds and Beach Fund;

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## Incline Village General Improvement District

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

[www.yourtahoeplace.com](http://www.yourtahoeplace.com)

# NOTICE OF MEETING

Agenda for the Board Meeting of May 26, 2021 - Page 2

- b. Review and adopt the proposed Fiscal Year 2021/2022 Recreation Facility Fee of \$100 per parcel/dwelling unit and the Beach Facility Fee of \$680 per parcel/dwelling unit;
- c. Review and approve the Incline Village General Improvement District's Final Operating Budget for Fiscal Year 2021/2022 (Form 4404LGF as prescribed by the State of Nevada Department of Taxation, and authorized positions; and
- d. Review and approve the Incline Village General Improvement District's Capital Improvement Project Budget for Fiscal Year 2021/2022

- 2. Review, discuss and possibly approve Resolution Number 1889: A Resolution Approving the Report for Collection, on the Washoe County Tax Roll, of Recreation Standby and Service Charges per parcel of \$780 with beach privileges and \$100 without beach privileges, Fiscal Year 2021/2022 (Requesting Staff Member: District General Manager Indra Winquest & Director of Finance Paul Navazio)
- 3. Review, discuss and possibly approve Resolution 1885: Policy and Procedure Resolution No. 140, Resolution Number 1885, An Emergency Resolution to amend Resolution Number 1884 to temporarily limit employees' access to the beaches, located in Incline Village, Nevada known as Incline Beach, Burnt Cedar Beach, Ski Beach and Hermit Beach (Requesting Trustees: Sara Schmitz and Matthew Dent; Presenting Staff Member: District General Counsel Josh Nelson)

I. MEETING MINUTES *(for possible action)*

- 1. Meeting Minutes of April 29, 2021

J. FINAL PUBLIC COMMENTS\* - Limited to a maximum of three (3) minutes in duration.

K. ADJOURNMENT *(for possible action)*

**CERTIFICATION OF POSTING OF THIS AGENDA**

I hereby certify that on or before Friday, May 21, 2021 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of May 26, 2021) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and a copy was posted at the following seven locations within Incline Village/Crystal Bay in accordance with NRS 241.020:

- 1. IVGID Anne
- 2. Incline Village
- 3. Crystal Bay Post
- 4. Raley's Shopping
- 5. Incline Village
- 6. IVGID's
- 7. The Chateau at Incline Village

**SUSPENDED – STATE OF NEVADA EXECUTIVE DEPARTMENT, DECLARATION OF EMERGENCY, DIRECTIVES 006, 016, 018, 021, 026, AND 029.**

- Vorderbruggen Building (Administrative Offices)
- Post Office
- Office Center
- Branch of Washoe County Library
- Recreation Center

/s/ Susan A. Herron, CMC  
Susan A. Herron, CMC  
District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

**Board of Trustees:** *Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.*

**Notes:** *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. Copies of the packets containing background information on agenda items are available for public inspection at the Incline Village Library.*

**IVGID'S agenda packets are now available at IVGID's web site, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas". A hard copy of the complete agenda packet is also available at IVGID's Administrative Offices located at 893 Southwood Boulevard, Incline Village, Nevada, 89451.**

*\*NRS 241.020(2) and (10): 2. Except in an emergency, written notice of all meetings must be given at least 3 working days before the meeting ...10. As used in this section, "emergency" means an unforeseen circumstance which requires immediate action and includes, but is not limited to: (a) Disasters caused by fire, flood, earthquake or other natural causes; or (b) Any impairment of the health and safety of the public.*