



# NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District will be held starting at **6:00 p.m.** on Wednesday, March 10, 2021 in the Boardroom at 893 Southwood Boulevard, Incline Village, Nevada.

In compliance with State of Nevada Executive Department, Declaration of Emergency Directives 006, 016, 018, 021, 026, and 029, this meeting is closed to the public and attendance is limited to members of the Board of Trustees and essential staff. Public comment is allowed and the public is welcome to make their public comment either via e-mail (please send your comments to [info@ivgid.org](mailto:info@ivgid.org) by 4:00 p.m. on Wednesday, March 10, 2021) or via telephone (the telephone number will be posted to our website on the day of the meeting).

- A. PLEDGE OF ALLEGIANCE\*
- B. ROLL CALL OF TRUSTEES\*
- C. INITIAL PUBLIC COMMENTS\* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA (for possible action)

*The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*

**-OR-**

*The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*

- E. PUBLIC HEARINGS (for possible action) Reference: Nevada Revised Statutes 288.153
  - 1. Review, discuss, and possibly approve the Memorandum of Understanding between and for Incline Village General Improvement District and the Operating Engineers Local Union No. 3, Public Works Operations & Maintenance & Skilled Trades, July 1, 2020 through and including June 30, 2023 (Requesting Staff Member: District General Manager Indra Winquest)

F. DISTRICT STAFF UPDATES (for possible action)

- 1. District General Manager Indra Winquest
  - a. Report from Tri-Strategies for the 81<sup>st</sup> Legislative Session of the State of Nevada

G. REVIEW OF THE LONG RANGE CALENDAR (for possible action)

H. DISTRICT GENERAL COUNSEL UPDATE (for possible action)

**There is no District General Counsel update for this agenda.**

I. REPORTS TO THE BOARD\* - Reports are intended to inform the Board and/or the public.

- 1. Management responses and implementation plan regarding recommendations from the final report regarding the District's contract administration submitted by Moss Adams, LLC (Presenting Staff Members: District General Manager Indra Winquest, Director of Finance Paul Navazio and Engineering Manager Nathan Chorey)

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**Incline Village General Improvement District**

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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2. Treasurers Report *(for possible action)*

- A. Payment of Bills *(for possible action)* *(For District payments exceeding \$10,000 or any item of capital expenditure, in the aggregate in any one transaction, a summary of payments made shall be presented to the Board at a public meeting for review. The Board hereby authorizes payment of any and all obligations aggregating less than \$10,000 provided they are budgeted and the expenditure is approved according to District signing authority policy)*

- J. CONSENT CALENDAR *(for possible action)* *(In cooperation with the Chair, the General Manager may schedule matters for consideration on a Consent Calendar. The Consent Calendar may not include changes to budget, user rates or taxes, adoption or amendment of ordinances, or any other action which is subject to a public hearing. Each consent item shall be separately listed on the agenda, under the heading of "Consent Calendar". A memorandum containing all relevant information will be included in the packet materials for each Consent Calendar item. The memorandum should include the justification as a consent item in the Background Section. Any member of the Board may request the removal of a particular item from the consent calendar and that the matter shall be removed and addressed in the General Business section of the meeting. A unanimous affirmative vote shall be recorded as a favorable motion and approval of each individual item included on the Consent Calendar.)*

**There are no Consent Calendar items for this agenda.**

K. GENERAL BUSINESS *(for possible action)*

1. Review, discuss, and possibly approve the award of a contract for independent audit services to Davis Farr, LLC for Fiscal Years Ending June 30, 2021 through June 30, 2025 (Requesting Staff Member: Director of Finance Paul Navazio)
2. Review, discuss, and possibly approve a design services contract for the Mountain Golf Cart Path Replacement Project – Fund: Community Services; Division: Golf; CIP# 3241LI1903; Vendor: Lumos and Associates in the amount of \$75,100 (Requesting Staff Members: Engineering Manager Nathan Chorey and Director of Community Services/Golf Darren Howard)
3. Review, discuss, and possibly approve Diamond Peak Ski Resort's 2021-2022 Picture Pass Holder daily ticket and Picture Pass Holder/Non Picture Pass Holder season pass Key Rate proposal (Requesting Staff Member: Diamond Peak Ski Resort General Manager Mike Bandelin)
4. Review, discuss, and possibly approve Golf play pass rate structure, daily green fees and range fee rates for the Incline Village Golf Courses (Championship Golf Course and Mountain Golf Course) for the golf season of 2021 (Requesting Staff Member: Director of Community Services/Golf Darren Howard)
5. Review, discuss, and possibly approve facility rates for the Chateau and Aspen Grove, effective immediately for all future bookings (Requesting Staff Member: Director of Community Services/Golf Darren Howard)
6. Review, discuss, and possibly (1) Authorize re-allocating \$12,000 from unallocated Golf capital funds to augment Driving Range Nets replacement project (CIP#3143GC1201); (2) Award a construction contract for Driving Range Nets - 2020/2021 Capital Improvement; Fund: Community Services; Division: Golf; Project #3143GC1201; Vendor: Judge Netting, Inc. in the amount of \$96,000; (3) Authorize Staff to approve change orders to the construction contract, up to \$3,000, for additional work not anticipated at this time **and** (4) Authorize staff to execute the contract documents (Requesting Staff Members: Director of Community Services/Golf Darren Howard and Engineering Manager Nathan Chorey)
7. Review, discuss, and possibly authorize funds from the Fiscal Year 2020/2021 existing General Fund budget (up to \$50,000) and authorize the District General Manager to execute contract(s) for the purposes of executing one or more professional services contract(s) to review selected District policies (Requesting Staff Members: District General Manager Indra Winquest and Director of Finance Paul Navazio)
8. Three (3) Capital Improvement Program (CIP) Budget Amendments
  - a. Review, discuss, and possibly award Construction Contracts for interior reservoir coating repairs and reservoir ladder wire mesh installation utilizing excess funds from completed FY2021-22

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Capital Project: Water Reservoir Safety and Security Improvements; CIP#2097DI1701; Marine Taxonomic Services, Ltd. in the amount of \$18,750 and Resource Development Company in the amount of \$8,900 (Requesting Staff Member: Engineering Manager Nathan Chorey)

- b. Review, discuss, and possibly approve augmenting the budget by \$4,883 to a total of \$61,883 for the replacement of the 2004 GMC Flatbed Truck #542 (Utility Fund CIP#2097LV1746) so as to reflect the actual cost of the replacement vehicle (Requesting Staff Member: Director of Finance Paul Navazio)
- c. Review, discuss, and possibly approve the re-allocation of \$3,000 in budgeted appropriations from the Parks Maintenance budget (Fund 380) to the Rosewood Creek Foot Bridge (Parks CIP#4378BD1705) to cover capital project costs charged to Parks Operations and Maintenance (Requesting Staff Member: Director of Finance Paul Navazio)

- 9. Review, discuss, and possibly approve a payment in the amount of \$20,485.96 to Erickson, Thorpe & Swainston, Ltd. – reference: Case No. CV18-01564 Mark E. Smith v. IVGID (Requesting Trustee: Board Chairman Tim Callicrate)

L. APPROVAL OF MINUTES (*for possible action*)

- 1. Meeting Minutes of January 28, 2021
- 2. Meeting Minutes of February 10, 2021

M. REPORTS\* (*Reports are intended to inform the Board and/or public*)

**There are no Reports for this agenda.**

N. FINAL PUBLIC COMMENTS\* - Limited to a maximum of three (3) minutes in duration.

O. ADJOURNMENT (*for possible action*)

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**CERTIFICATION OF POSTING OF THIS AGENDA**

I hereby certify that on or before Friday March 5, 2021 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of March 10, 2021) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and a copy was posted at the following seven locations within Incline Village/Crystal Bay in accordance with NRS 241.020:

- 1. IVGID Anne
- 2. Incline Village
- 3. Crystal Bay Post
- 4. Raley's Shopping
- 5. Incline Village
- 6. IVGID's
- 7. The Chateau at Incline Village

**SUSPENDED – STATE OF NEVADA EXECUTIVE DEPARTMENT, DECLARATION OF EMERGENCY, DIRECTIVES 006, 016, 018, 021, 026, AND 029.**

Vorderbruggen Building (Administrative Offices)  
Post Office  
Office  
Center  
Branch of Washoe County Library  
Recreation Center

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

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**Board of Trustees:** Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.

**Notes:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. Copies of the packets containing background information on agenda items are available for public inspection at the Incline Village Library.

**IVGID'S agenda packets are now available at IVGID's web site, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas". A hard copy of the complete agenda packet is also available at IVGID's Administrative Offices located at 893 Southwood Boulevard, Incline Village, Nevada, 89451.**

\*NRS 241.020(2) and (10): 2. Except in an emergency, written notice of all meetings must be given at least 3 working days before the meeting ...10. As used in this section, "emergency" means an unforeseen circumstance which requires immediate action and includes, but is not limited to: (a) Disasters caused by fire, flood, earthquake or other natural causes; or (b) Any impairment of the health and safety of the public.