

# NOTICE OF MEETING

The Audit Committee Meeting of the Incline Village General Improvement District will be held starting at **4:00 p.m.** on **Tuesday, June 30, 2020** in the Chateau, 955 Fairway Boulevard, Incline Village, Nevada.

**In compliance with State of Nevada Executive Department, Declaration of Emergency Directive 006, 016, 018, and 021, this meeting is closed to the public and attendance is limited to members of the Board of Trustees and essential staff. Public comment is allowed and the public is welcome to make their public comment either via e-mail (please send your comments to [info@ivgid.org](mailto:info@ivgid.org) by 1:30 p.m. on Tuesday, June 30, 2020) or via telephone (the telephone number will be posted to our website on the day of the meeting).**

- A. ROLL CALL OF THE AUDIT COMMITTEE MEMBERS\*
- B. PUBLIC COMMENTS\* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration.
- C. APPROVAL OF AGENDA *(for possible action)*
- D. GENERAL BUSINESS ITEM *(for possible action)*
  - 1. Verbal Report from Interim District General Manager Indra Winquest: Update on the whistle blower process for anonymous reporting by employees, reporting through the website by the public, and the plans with target dates for communicating to employees and the public.
  - 2. Verbal Report from Director of Finance Paul Navazio: Share with the Audit Committee the spreadsheet developed by IVGID's Controller for reconciling the budget to the 4404 State Forms **and** status of Staff's review of the 2018/2019 CAFR (14 points of errors in the CAFR from Cliff Dobler and Linda Newman dated April 7, 2020).
  - 3. Verbal Report from District General Counsel Joshua Nelson: (A) Update on his findings and pending research into Dillion's Rule as it relates to specific District related activities, including but not limited to the email submitted by Ms. Heirshberg **and** (B) Update on how our employee rewards/incentives compare to Washoe County and their compliance with NRS and other applicable laws.
  - 4. Review, discuss and possibly take action related to the following communications that have been received and are included: (Requesting Trustee: Sara Schmitz)
    - a. May 26, 2020 e-mail communication Rec Fee from Joy Gumz (2 pages)

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**Incline Village General Improvement District**

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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Agenda for the Audit Committee Meeting of June 30, 2020 - Page 2

- b. June 15, 2020 e-mail communication Burnt Cedar Water Disinfection Plant – another budgeting and reporting fiasco from Clifford F. Dobler (2 pages)
  - 5. Review and discuss implementation of Board Policy 15.1.0 (Audit Committee) as amended by Board action at the meeting of May 6, 2020.
  - 6. Set the date/time for the next Audit Committee Meeting (Requesting Trustee: Audit Committee Chairman Matthew Dent)
- E. APPROVAL OF MEETING MINUTES (for possible action)
- 1. Audit Committee Meeting Minutes of May 27, 2020
- F. PUBLIC COMMENTS\* - Conducted in accordance with Nevada Revised Statutes Chapter 241.020 and limited to a maximum of three (3) minutes in duration.
- G. ADJOURNMENT (*for possible action*)

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### CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Thursday, June 25, 2020, at 9:00 a.m., a copy of this agenda (Audit Committee Session of June 30, 2020) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and following six locations within accordance with NRS 241.020:

- 1. IVGID Anne
- 2. Incline Village
- 3. Crystal Bay
- 4. Raley's
- 5. Incline Village Branch of Washoe County Library
- 6. IVGID's Recreation Center

**SUSPENDED – STATE OF  
NEVADA EXECUTIVE  
DEPARTMENT,  
DECLARATION OF  
EMERGENCY, DIRECTIVE  
006 (SECTION 3) AND 016**

Vorderbruggen Building  
(Administrative Offices)  
Post Office  
Post Office  
Shopping Center

*/s/ Susan A. Herron, CMC*

Susan A. Herron, CMC

Clerk to the Board of Trustees (e-mail: sah@ivgid.org/phone # 775-832-1207)

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**Audit Committee Members:** Matthew Dent – Chairman, Tim Callicrate, and Sara Schmitz

**Notes:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. Copies of the packets containing background information on agenda items are available for public inspection at the Incline Village Library.

**IVGID'S agenda packets are now available at IVGID's web site, [www.yourtahoepace.com](http://www.yourtahoepace.com); go to "Board Meetings and Agendas". A hard copy of the complete agenda packet is also available at IVGID's Administrative Offices located at 893 Southwood Boulevard, Incline Village, Nevada, 89451.**