

# NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District will be held starting at **6:00 p.m.** on **November 10, 2021** via Livestream/Zoom.

Public comment is allowed and the public is welcome to make their public comment either via e-mail (please send your comments to [info@ivgid.org](mailto:info@ivgid.org) by 4:00 p.m. on November 10, 2021) or via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

**In addition, if a member of the public wishes to hear, observe, participate in and provide public comment at the meeting, using Livestream/Zoom, they may do so by coming to the Boardroom at 893 Southwood Boulevard, Incline Village, Nevada. In accordance with the Governor's Emergency Directive, all those in attendance will be required to wear a mask. Thank you, in advance, for your compliance. A notification of this attendance would be greatly appreciated by telephoning the District Clerk at (775) 832-1207 or sending an e-mail to [info@ivgid.org](mailto:info@ivgid.org). We appreciate your help with this process. (Reference is made to Assembly No. 253)**

- A. PLEDGE OF ALLEGIANCE\*
- B. ROLL CALL OF TRUSTEES\*
- C. INITIAL PUBLIC COMMENTS\* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA (*for possible action*)

*The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*

**-OR-**

*The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*

- E. PUBLIC HEARING (TIME CERTAIN FOR 6 P.M.) – Medium-Term Installment Purchase Agreement for golf carts for the Championship Golf Course in the not-to-exceed amount of \$644,352.00
- F. DISTRICT GENERAL MANAGER UPDATE (*for possible action*)
  - 1. Verbal report to the Board of Trustees by the District General Manager's Golf Advisory Committee
- G. REVIEW OF THE LONG RANGE CALENDAR (*for possible action*)
- H. REPORTS TO THE BOARD\* - Reports are intended to inform the Board and/or the public.
  - 1. Treasurers Report – Requesting Trustee: Treasurer Michaela Tonking
    - A. Payment of Bills (*For District payments exceeding \$10,000 or any item of capital expenditure, in the aggregate in any one transaction, a summary of payments made shall be presented to the Board at a public meeting for review. The Board hereby authorizes payment of any and all obligations aggregating less than \$10,000 provided they are budgeted and the expenditure is approved according to District signing authority policy*)

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**Incline Village General Improvement District**

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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# NOTICE OF MEETING

Agenda for the Board Meeting of November 10, 2021 - Page 2

2. Presentation: District Pricing Policy - Review of Framework for Establishing District-wide Pricing Policy (Requesting Staff Member: Director of Finance Paul Navazio/Requesting Trustee: Trustee Kendra Wong)
  3. Mountain Golf Course Cart Path Replacement Project Verbal Update by Director of Public Works Brad Underwood
  4. Effluent Pipeline Project Verbal Update by Director of Public Works Brad Underwood
- I. **CONSENT CALENDAR** (*for possible action*) (In cooperation with the Chair, the General Manager may schedule matters for consideration on a Consent Calendar. The Consent Calendar may not include changes to budget, user rates or taxes, adoption or amendment of ordinances, or any other action which is subject to a public hearing. Each consent item shall be separately listed on the agenda, under the heading of "Consent Calendar". A memorandum containing all relevant information will be included in the packet materials for each Consent Calendar item. The memorandum should include the justification as a consent item in the Background Section. Any member of the Board may request the removal of a particular item from the Consent Calendar and that the matter shall be removed and addressed in the General Business section of the meeting. A unanimous affirmative vote shall be recorded as a favorable motion and approval of each individual item included on the Consent Calendar.)
1. Award of Purchase Order for the purchase of one Toro Reelmaster 5010 Fairway Mower – 2019/2020 Capital Improvement Project (CIP): Fund: Community Service; Cost Center: Golf; Project # 3142LE1760; One Toro Reelmaster 5010 Fairway Mower – 2021/2022 Capital Improvement Project (CIP): Fund: Community Service; Cost Center: Golf; Project # 3142LE1746; One Toro Groundsmaster 4000 Rough Mower – 2021/2022 Capital Improvement Project (CIP): Fund: Community Service; Cost Center: Golf; Project # 3142LE1747; Vendor: Turf Star Inc.; GSA Contract Pricing (Requesting Staff Members: Director of Public Works Brad Underwood and Director of Golf/Community Services Darren Howard)
  2. Review, discuss and possibly approve:
    - a. Ratification of Board action from October 30, 2019 awarding a multi-year janitorial contract with CC Cleaning in the amount of not-to-exceed \$67,340 per year, with annual CPI adjustment, for the period from, October 31, 2019 through October 30, 2024
    - b. Authorization of additional contract with CC Cleaning for janitorial services at Diamond Peak Ski Resort, in the amount of \$42,250 per year, with annual CPI adjustment, through October 2024
    - c. Authorization of a janitorial contract with Alta Vista Janitorial in the amount of not-to-exceed \$95,000 for the period of July 1, 2021 to June 30, 2022(Requesting Staff Member: Director of Finance Paul Navazio)
  3. Reject all bids for the Wetlands Effluent Disposal Facility Improvements 2021/2022 Capital Improvement Project – 2599SS1103 - Fund: Utility; Division: Sewer, in accordance with NRS 338.1385, paragraph 6, subparagraph (d). (Requesting Staff Member: Director of Public Works Brad Underwood)
- J. **GENERAL BUSINESS** (*for possible action*)
1. Receive a presentation from HDR's Shawn Koorn and provide input/direction on the preliminary results of the Public Utility Rate Study for Provision of Water and Sewer Services (Requesting Staff Member: Director of Public Works Brad Underwood)

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2. Review, discuss and possibly authorize an Additional Service Amendment #1 to the professional design services contract for the Mountain Golf Cart Path Replacement Project – Fund: Community Services; Division: Golf; CIP# 3241LI2001; Vendor: Lumos and Associates in the amount of \$44,500.00 (Requesting Staff Member: Director of Public Works Brad Underwood)
3. Review, discuss and possibly approve a sole source finding **and** a Short Form Agreement including replacement parts and repairs for Diamond Peak C950 Snowmaking Air Compressor – 2021/2022 Operating Expense; Fund: Community Services; Division: Ski; Account# 340.34.630.7510 - Repairs and Maintenance; Vendor: Cisco Air Systems. in the amount of \$71,680.13 (Requesting Staff Member: General Manager Diamond Peak Ski Resort Mike Bandelin)
4. Review, discuss and possible approval of format, structure, and contents of Board packets (Requesting Trustee: Sara Schmitz)
5. Review, discuss, and possibly adopt Resolution No. 1890 authorizing a Medium-Term Installment Purchase Agreement (via DLL Finance, LLC) for a lease term of 54-months, in the amount not to exceed \$379,469, through a Fair Market Value Lease Agreement to procure eighty (80) Club Car Tempo lithium battery-powered golf carts for the Championship Golf Course (Requesting Staff Member: Director of Finance Paul Navazio)

K. MEETING MINUTES *(for possible action)*

1. Meeting Minutes of October 13, 2021

L. FINAL PUBLIC COMMENTS\* - Limited to a maximum of three (3) minutes in duration.

M. ADJOURNMENT *(for possible action)*

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#### CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, November 5, 2021 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of November 10, 2021) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website ([www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas](http://www.yourtahoeplace.com/Board of Trustees/Meetings and Agendas))
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: [sah@ivgid.org](mailto:sah@ivgid.org)/phone # 775-832-1207)

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**Board of Trustees:** *Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.*

**Notes:** *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. IVGID'S agenda packets are available at IVGID's website, [www.yourtahoeplace.com](http://www.yourtahoeplace.com); go to "Board Meetings and Agendas".*