
NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 6:00 p.m. on March 30, 2022 in the **Boardroom, 893 Southwood Boulevard**, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

REVISION 1

CLOSED SESSION – TIME CERTAIN - 5:00 p.m. to 5:45 p.m.

The Board may consider a motion to enter a Closed Session to consider negotiating strategy pertaining to the Operating Engineers Local Union No. 3 (pursuant to NRS 288.220).

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF TRUSTEES*
- C. INITIAL PUBLIC COMMENTS* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*
- D. APPROVAL OF AGENDA (*for possible action*)

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR-

The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

- E. REPORTS TO THE BOARD* - Reports are intended to inform the Board and/or the public.
 - 1. **SUBJECT: TREASURERS REPORT – Requesting Trustee: Treasurer Michaela Tonking**
 - A. *Payment of Bills (For District payments exceeding \$10,000 or any item of capital expenditure, in the aggregate in any one transaction, a summary of payments made shall be presented to the Board at a public meeting for review. The Board hereby authorizes payment of any and all obligations aggregating less than \$10,000 provided they are budgeted and the expenditure is approved according to District signing authority policy)*
 - 2. **SUBJECT: Nevada League of Cities Verbal Report – Requesting Trustee: Trustee Michaela Tonking**
 - 3. **SUBJECT: Long Range Calendar – Requesting Staff Member: District General Manager Indra Winquest**
 - 4. **SUBJECT: Bond Issuance Timeline(s) Report – Requesting Staff Member: Director of Finance Paul Navazio**

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

www.yourtahoeplace.com

NOTICE OF MEETING

Agenda for the Board Meeting of March 30, 2022 - Page 2

F. CONSENT CALENDAR (*for possible action*)

1. **SUBJECT:** Approve a construction contract for the 2022 Water Reservoir Coatings and Site Improvements Project – 2299DI1204 - Fund: Utilities; Division: Water; Vendor: Olympus and Associates, Inc., in the amount of \$72,000.00; plus 10% contingency

Recommendation for Action: Approve a construction contract for the 2022 Water Reservoir Coatings and Site Improvements Project – 2299DI1204 - Fund: Utilities; Division: Water; Vendor: Olympus and Associates, Inc., in the amount of \$72,000.00; plus 10% contingency (Requesting Staff Member: Director of Public Works Brad Underwood)

2. **SUBJECT:** Approve Main Line Extension and Authorize Staff to Execute an NDOT Permit for a proposed residence at 447 State Route 28 Crystal Bay, Nevada.

Recommendation for Action: Approve the main line extension request to serve 447 State Route 28 and authorize Staff to execute a NDOT Right-of-Way Encroachment Permit for installation of a water main and a sewer service line. (Requesting Staff Member: Director of Public Works Brad Underwood)

3. **SUBJECT:** Approve Change Orders 3, 4 and 5, and make final payment for the Mountain Golf Course Cart Path Replacement Phase I Project – 3241LI2001 – Fund Community Services; Division: Mountain Golf; Vendor: F.W. Carson; total Change Order amount \$30,666.72, Final Payment \$182,267.34. Approve Contract Amendment 3, Mountain Golf Course Cart Path Replacement Phase I Project – 3241LI2001 – Fund Community Services; Division: Mountain Golf; Vendor: Lumos and Associates; contract deduct of \$12,300.00.

Recommendation for Action: Approve Change Orders 3, 4 and 5, and make final payment for the Mountain Golf Course Cart Path Replacement Phase I Project – 3241LI2001 – Fund Community Services; Division: Mountain Golf; Vendor: F.W. Carson; total Change Order amount \$30,666.72, Final Payment \$182,267.34. Approve Contract Amendment 3, Mountain Golf Course Cart Path Replacement Phase I Project – 3241LI2001 – Fund Community Services; Division: Mountain Golf; Vendor: Lumos and Associates; contract deduct of \$12,300.00. (Requesting Staff Member: Director of Public Works Brad Underwood)

4. **SUBJECT:** Approve Architectural Services Amendment #5 – Owner Changes and Construction Phase Services for the Recreation Center Locker Room Remodel Project – 4899FF1202 – Fund Community Services; Division: Recreation; Vendor: Ward-Young Architecture; total amount \$34,750.

Recommendation for Action: Review, discuss, and possibly authorize or approve Contract Amendment for Additional Architectural Services #5 associated with the Recreation Center Men’s and Women’s Locker Room Remodel Project: 4899FF1202 – Fund: Community Services; Division: Recreation; Vendor: Ward-Young Architecture in the amount of \$34,750; plus 10% contingency. (Requesting Staff Member: Director of Public Works Brad Underwood)

5. **SUBJECT:** SPS #13 – Award a cost increase Amendment to the Emergency Construction Contract for Reconstruction of Sewer Pump Station 13 – Fund: Utilities; Vendor: Burt & Burt Inc., in the amount of \$8,467, plus a 10% contingency of \$850, for a total of \$9,317.

Recommendation for Action: Award a cost increase Amendment to the Emergency Construction Contract for Reconstruction of Sewer Pump Station 13 – Fund: Utilities; Vendor: Burt & Burt Inc., in the amount of \$8,467, plus a 10% contingency of \$850, for a total of \$9,317. (Requesting Staff Member: Director of Public Works Brad Underwood)

NOTICE OF MEETING

Agenda for the Board Meeting of March 30, 2022 - Page 3

6. **SUBJECT:** Approve Staff to execute Dell quote # 3000113905461.3 for the one-time purchase of 6 Dell Network Devices to be charged to the budgeted and approved Fiscal Year CIP Project#1213CE2102 for the not to exceed amount of \$70,472.06.

Recommendation for Action: Approve Staff to execute Dell quote # 3000113905461.3 for the one-time purchase of 6 Dell Network Devices to be charged to the budgeted and approved Fiscal Year CIP Project#1213CE2102 for the not to exceed amount of \$70,472.06 (Requesting Staff Member: Director of Information Technology Mike Gove)

7. **SUBJECT:** Case No. CV18-01564 Mark E. Smith v. IVGID - Approve funds for a third party review of the remaining privileged emails at a not-to-exceed amount of \$10,000

Recommendation for Action: Approve funds for a third party review of the remaining privileged emails (Requesting Staff Member: District Legal Counsel Joshua Nelson)

G. GENERAL BUSINESS (*for possible action*)

1. **SUBJECT:** Review, discuss and approve Tri-Strategies Scope of Work for task order services to follow up on and advocate on behalf of Incline Village General Improvement District with respect to possibly receiving Federal, State and local funds for applicable District projects; not to exceed \$20,000

Recommendation for Action: Approve Tri-Strategies scope of work for task order services to follow up on and advocate on behalf of Incline Village General Improvement District with respect to possibly receiving Federal, State and local funds for applicable District projects; not to exceed \$20,000 (Requesting Staff Member: District General Manager Indra Winquest)

2. **SUBJECT:** Review, discuss and possibly approve Golf Play Pass rate structure and Daily Green Fees schedules for the Incline Village Golf Courses for the 2022 season

Recommendation for Action: Approve Golf Play Pass rate structure and Daily Green Fees schedules for the Incline Village Golf Courses for the 2022 season (Requesting Staff Member: Director of Golf/Community Services Darren Howard)

3. **SUBJECT:** Review, discuss and possibly approve facility rates for the Chateau and Aspen Grove, effective immediately for all future bookings

Recommendation for Action: Approve facility rates for the Chateau and Aspen Grove, effective immediately for all future bookings (Requesting Staff Member: Director of Golf/Community Services Darren Howard)

4. **SUBJECT:** Review, discuss and preview Fiscal Year 2022/2023 Tentative Budget/Facility Fee Allocations

Recommendation for Action: Board of Trustees to provide direction to Staff (Requesting Staff Member: Director of Finance Paul Navazio)

H. MEETING MINUTES (*for possible action*)

1. Meeting Minutes of March 1, 2022
2. Meeting Minutes of March 9, 2022

NOTICE OF MEETING

Agenda for the Board Meeting of March 30, 2022 - Page 4

- I. FINAL PUBLIC COMMENTS* - Limited to a maximum of three (3) minutes in duration.
- J. ADJOURNMENT (*for possible action*)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, March 25, 2022 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of March 30, 2022) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoepace.com/Board of Trustees/Meetings and Agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

Board of Trustees: *Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.*

Notes: *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoepace.com; go to "Board Meetings and Agendas".***