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# NOTICE OF MEETING

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The regular meeting of the Incline Village General Improvement District will be held starting at 6:00 p.m. on February 9, 2022 via Livestream/Zoom.

Public comment is allowed and the public is welcome to make their public comment either via e-mail (please send your comments to [info@ivgid.org](mailto:info@ivgid.org) by 4:00 p.m. on February 9, 2022) or via telephone (the telephone number will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

In addition, if a member of the public wishes to hear, observe, participate in and provide public comment at the meeting, using Livestream/Zoom, they may do so by coming to the Boardroom at 893 Southwood Boulevard, Incline Village, Nevada. In accordance with the Governor's Emergency Directive, all those in attendance will be required to wear a mask. Thank you, in advance, for your compliance. A notification of this attendance would be greatly appreciated by telephoning the District Clerk at (775) 832-1207 or sending an e-mail to [info@ivgid.org](mailto:info@ivgid.org). We appreciate your help with this process. (Reference is made to Assembly No. 253)

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A. PLEDGE OF ALLEGIANCE\*

B. ROLL CALL OF TRUSTEES\*

C. INITIAL PUBLIC COMMENTS\* - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*

D. APPROVAL OF AGENDA *(for possible action)*

*The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*

**-OR-**

*The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*

E. DISTRICT GENERAL MANAGER REPORT\*

F. REVIEW OF THE LONG RANGE CALENDAR *(for possible action)*

G. REPORTS TO THE BOARD\* - Reports are intended to inform the Board and/or the public.

1. Verbal report from Legislative Advocates Tri-Strategies – Eddie Ablesser and/or Paul Klein
2. Verbal report from District General Counsel Joshua Nelson on the Mark Smith v IVGID case

H. CONSENT CALENDAR *(for possible action)*

1. **SUBJECT: REVIEW, DISCUSS AND POSSIBLY AWARD A CONSTRUCTION CONTRACT FOR THE REPLACEMENT OF THE MAIN ELECTRICAL BREAKER AS PART OF THE WATER RESOURCE RECOVERY FACILITY IMPROVEMENTS PROJECT – 2021/2022 CAPITAL IMPROVEMENT PROJECT: FUND: UTILITIES;**

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**Incline Village General Improvement District**

*Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.*

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

[www.yourtahoeplace.com](http://www.yourtahoeplace.com)

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**DIVISION: SEWER; PROJECT #2599SS1102; VENDOR: MERIT ELECTRIC COMPANY IN THE AMOUNT OF \$50,117.00 PLUS \$5,000 FOR CONTINGENCY**

*Recommendation for Action:* Review, discuss and possibly award a construction contract for the replacement of the main electrical breaker as part of the Water Resource Recovery Facility Improvements Project – 2021/2022 Capital Improvement Project: Fund: Utilities; Division: Sewer; Project 2599SS1102; Vendor: Merit Electric Company in the amount of \$50,117.00 plus \$5,000 for contingency (Requesting Staff Member: Director of Public Works Brad Underwood)

2. **SUBJECT: RECEIVE THE AUDIT COMMITTEE REPORT**

*Recommendation for Action:* There is no recommendation for action as this is receipt only (Requested by Audit Committee Chairman Raymond Tulloch)

~~3. **SUBJECT: BOARD PRACTICE FOR APPROVAL – BUDGETING AND FISCAL MANAGEMENT, DISTRICT WIDE PRICING FOR PRODUCTS AND SERVICES, PRACTICE 6.2.0**~~

~~*Recommendation for Action:* Review, discuss and possibly take action to approve the new Board Practice.~~

I. **GENERAL BUSINESS** *(for possible action)*

1. **SUBJECT: REVIEW, DISCUSS AND PROVIDE DIRECTION AND COMMENT TO STAFF ON THE FISCAL YEAR 2022 IVGID UTILITY RATE STUDY; DIRECT STAFF TO PREPARE DOCUMENTS AND UTILITY RATE SCHEDULES FOR A WATER UTILITY RATE INCREASE, A SEWER UTILITY RATE INCREASE, AND INCREASE CHARGES ON THE PUBLIC WORKS FEE SCHEDULE**

*Recommendation for Action:* Review, discuss and provide direction and comment to staff on the Fiscal Year 2022 IVGID Utility Rate Study. Direct staff to prepare documents and Utility Rate Schedules for a one-year average Water utility rate increase of Nineteen and three-tenths percent (19.3%), and a one-year average Sewer utility rate increase of Fourteen and nine-tenths percent (14.9%) for the average residential customer, and increase charges on the Public Works Fee Schedule by Fifteen percent (15%) (Requesting Staff Member: Director of Public Works Brad Underwood)

2. **SUBJECT: REVIEW, DISCUSS AND SET THE DATE/TIME FOR MARCH 30, 2022 AT 6:00 P.M. FOR THE PUBLIC HEARING ON THE PROPOSED AMENDMENTS TO THE SEWER AND WATER SCHEDULE OF SERVICE CHARGES, FEE SCHEDULE; AND TO PUBLISH THE NOTICE IN ACCORDANCE WITH NEVADA REVISED STATUTES 318.199**

*Recommendation for Action:* Review, discuss and set the date/time for March 30, 2022 at 6:00 p.m. for the public hearing on the proposed amendments to the Sewer and Water Schedule of

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Services, Fee Schedule; and to publish the notice in the accordance with Nevada Revised Statutes 318.199 (Requesting Staff Member: Director of Public Works Brad Underwood)

3. **SUBJECT: REVIEW, DISCUSS AND POSSIBLY PROVIDE FEEDBACK REGARDING THE BURNT CEDAR POOL PROJECT UPDATE: A VERBAL UPDATE PROVIDED BY ENGINEERING MANAGER KATE NELSON**

*Recommendation for Action:* No action required.

4. **SUBJECT: REVIEW, DISCUSS AND POSSIBLY ADD A PARCEL TO THE RECREATION ROLL – 1709 LAKESHORE**

*Recommendation for Action:* Review, discuss and possibly add a parcel to the Recreation Roll (Requesting Staff Member: District General Manager Indra Winquest)

5. **SUBJECT: REVIEW, DISCUSS AND POSSIBLY APPROVE A MEMORANDUM OF UNDERSTANDING BETWEEN THE INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT AND THE CHERYL AND DAVID DUFFIELD FOUNDATION FOR THE CONCEPTUAL PHASE OF THE EXPANSION OF THE RECREATION CENTER**

*Recommendation for Action:* Review, discuss and possibly approve a memorandum of understanding (Requesting Staff Member: District General Manager Indra Winquest)

J. MEETING MINUTES (for possible action)

1. Meeting Minutes of January 12, 2022

K. FINAL PUBLIC COMMENTS\* - Limited to a maximum of three (3) minutes in duration.

L. ADJOURNMENT (*for possible action*)

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## CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Friday, February 4, 2022 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of February 9, 2022) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 253:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website ([www.yourtahoepalace.com/Board of Trustees/Meetings and Agendas](http://www.yourtahoepalace.com/Board of Trustees/Meetings and Agendas))
3. State of Nevada public noticing website (<https://notice.nv.gov/>)

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: [sah@ivgid.org](mailto:sah@ivgid.org)/phone # 775-832-1207)

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**Board of Trustees:** Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Michaela Tonking.

**Notes:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (\*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, [www.yourtahoepalace.com](http://www.yourtahoepalace.com); go to "Board Meetings and Agendas".**