

NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District (IVGID) Board of Trustees will be held starting at 6:00 PM on March 13, 2024 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone at (877)853-5247 (the webinar ID will be posted to the IVGID website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF TRUSTEES*
- C. INITIAL PUBLIC COMMENTS - *Unless otherwise determined, the time limit shall be three minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*
- D. APPROVAL OF AGENDA *(for possible action)*
- The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.*
- OR- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.*
- E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.
1. **SUBJECT:** District General Manager's Monthly Status Report
 2. **SUBJECT:** Report on the Beach Year End Food and Beverage Actuals Results. (Requesting Staff Member: Assistant Director of Finance Adam Cripps)
 3. **SUBJECT:** Treasurers Report - January 2024 Activities District Treasury Report (Requesting Board Member: Trustee Raymond Tulloch)
- F. CONSENT CALENDAR (for possible action)
1. **SUBJECT:** Approval of the Meeting Minutes for February 28, 2024.
 2. **SUBJECT:** Discuss and Approve Revisions to Board Policy 22.1.0 - Disclosure of External Entity Involvement. (Requesting Staff Member: General Manager Bobby Magee)
- G. GENERAL BUSINESS (for possible action)
1. **SUBJECT:** Review, Discuss and Possibly Approve the Augmentation and the Appropriation of FY 2023/24 Operating Budget 20002224-7510 in the Amount of \$300,000 from the Utilities Reserve Fund to Cover Costs of Water Main Repairs; **and**, Defunding \$400,000 from the FY 2023/24 CIP #2299DI1702 - Water Pump Sta. 2-1 Improvements, Account Number - 20002299-8120 and Reappropriating \$400,000 to CIP #2299DI2603 - Residential Meter and Electronics Replacement, Account Number - 20002299-7510. to Fund the Procurement of Additional Water Meter Registers and Transponders. (Requesting Staff Member: Interim Director of Public Works Kate Nelson)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • EMAIL: info@ivgid.org

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NOTICE OF MEETING

Agenda for the Board Meeting of March 13, 2024 - Page 2

Recommendation for Action: That the Board of Trustees make a motion to:

1. Augment and Appropriate the FY 2023/24 Operating Budget 20002224-7510 in the Amount of \$300,000 from the Utilities Reserve Fund; and,
 2. Defund \$400,000 from the FY 2023/24 CIP #2299DI1702 - Water Pump Sta. 2-1 Improvements, Account Number - 20002299-8120 and Reappropriate \$400,000 to CIP #2299DI2603 - Residential Meter and Electronics Replacement, Account Number - 20002299-7510.
2. **SUBJECT:** Review, Discuss and Possibly Approve the Agreement for Services for Water Resource Recovery Facility Controller, Nitrite/Nitrate/Ammonia Sensors and Related Hardware - FY 2023/24 Public Works; Utilities; Sewer; CIP #2599SS1102 Water Resource Recovery Facility Improvements; Vendor: Xylem dba YSI Incorporated, in the Amount of \$135,800.00 **and** Appropriate \$8,000 from the Utility Reserve Fund to CIP #2599SS1102 Water Resource Recovery Facility Improvements for the FY 2023/24 Budget. (Requesting Staff Member: Interim Public Works Director Kate Nelson).

Recommendation for Action: That the Board of Trustees make a motion to:

1. Make the Following Findings: The District's Purchase of the Following Water Resource Recovery Facility Equipment: Xylem DBA YSI Incorporated, Optical UV Nitrite/Nitrate/Ammonia Sensors and 20 Channel Terminal Controller and Related Hardware are Exempt from Competitive Solicitation for the Following Reasons: NRS 332.115.1 (c) and (d); and,
 2. Approve the Agreement for Services with Xylem DBA YSI Incorporated for the Total Amount of \$135,800.00; and,
 3. Augment the FY 2023/24 CIP #2599SS1102 Water Resource Recovery Facility Improvements by Appropriating \$8,000 from the Utility Reserve Fund; and,
 4. Direct the Interim Director of Public Works to Sign and Execute the Agreement.
3. **SUBJECT:** Review, Discuss and Possibly Authorize Staff to Execute an Agreement with Active Network for a Point of Sale Software Assessment in the Not to Exceed Amount of \$267,500 **and** Approve the Augmentation of the FY23/24 Operating Budget and Additional Appropriation in the amount of \$227,375 from the Community Services Fund Balance (Fund 300) and FY23/24 Operating Budget Augmentation and Appropriation in the Amount of \$40,125 from the Beach Fund Balance (Fund 390). (Requesting Staff Member: Director of Information Technology Mike Gove and Assistant Director of Finance Adam Cripps **and** Requesting Trustee: Sara Schmitz)

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NOTICE OF MEETING

Agenda for the Board Meeting of March 13, 2024 - Page 3

Recommendation for Action: Review, Discuss and Possibly Authorize Staff to Execute an Agreement with Active Network for a Point of Sale Software Assessment in the Not to Exceed the Amount of \$267,500 **and** Approve the Augmentation of the FY23/24 Operating Budget and Additional Appropriation in the Amount of \$227,375 from the Community Services Fund Balance (Fund 300) and Approve the Augmentation of the FY23/24 Operating Budget and Additional Appropriation in the Amount of \$40,125 from the Beach Fund Balance (Fund 390). (Requesting Staff Member: Director of Information Technology Mike Gove and Assistant Director of Finance Adam Cripps **and** Requesting Trustee: Sara Schmitz)

- H. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action)
- I. LONG RANGE CALENDAR
 - 1. **SUBJECT:** Review Long Range Calendar 03-13-2024
- J. BOARD OF TRUSTEES UPDATE
- K. FINAL PUBLIC COMMENTS - Limited to a Maximum of Three Minutes in Duration.
- L. ADJOURNMENT (for possible action)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9:00 a.m. on Friday, March 8, 2024, a copy of this agenda (IVGID Board of Trustees Session of March 13, 2024) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)
4. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Persons may request copies of all agenda Materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: hwh@ivgid.org/phone # 775-832-1268)

IVGID Board of Trustees: Sara Schmitz - Chair, Matthew Dent - Vice Chair, Michaela Tonking - Secretary, Raymond Tulloch - Treasurer, and David Noble

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk () are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".***

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