



NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District Board of Trustees will be held starting at 6:00 PM on February 28, 2024 in the Boardroom, 893 Southwood Boulevard, Incline Village, Nevada.

Public comment is allowed and the public is welcome to make their public comment via telephone at (877)853-5247 (the webinar ID will be posted to our website on the day of the meeting). The meeting will be available for viewing at <https://livestream.com/accounts/3411104>.

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF TRUSTEES*
- C. INITIAL PUBLIC COMMENTS - *Unless otherwise determined, the time limit shall be three (3) minutes for each person wishing to make a public comment. Unless otherwise permitted by the Chair, no person shall be allowed to speak more than once on any single agenda item. Not to include comments on General Business items with scheduled public comment. The Board of Trustees may address matters brought up during public comment at the conclusion of the comment period but may not deliberate on any non-agendized item.*
- D. APPROVAL OF AGENDA *(for possible action)*
The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.
-OR- The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.
- E. REPORTS TO THE BOARD - Reports are intended to inform the Board and/or the public.
 - 1. **SUBJECT:** Verbal update report on the Tennis Center Project by Interim Public Works Director Kate Nelson and District Project Manager Bree Waters.
- F. CONSENT CALENDAR *(for possible action)*
 - 1. **SUBJECT:** Approval of the Meeting Minutes for January 31, 2024.
 - 2. **SUBJECT:** Approval of the Meeting Minutes for February 14, 2024.
 - 3. **SUBJECT:** Review, discuss and possibly approve the Agreement for Services for Sewer Pump Station #10 Line Stop - 2023/24 Operating Fund: Public Works; Utilities; Sewer; General Ledger #20002522-7510; Vendor: Tap Master, in the amount of \$10,675.00. (Requesting Staff Member: Interim Public Works Director Kate Nelson)

Recommendation for Action: That the Board of Trustees makes a motion to:

- 1. Approve the Agreement for Services with Tap Master, for the total amount of \$10,675.00.
- 2. Direct the Interim Director of Public Works to sign and execute the Agreement.

NOTICE OF MEETING

Agenda for the Board Meeting of February 28, 2024 - Page 2

4. **SUBJECT:** Review, discuss and possibly approve the Agreement for Services for sewage hauling from Sewer Pump Station #10 - 2023/24 Operating Fund: Public Works; Utilities; Sewer; General Ledger #20002522-7510; Vendor: Alpine Septic, in the amount of \$5,400.00. (Requesting Staff Member: Interim Public Works Director Kate Nelson)

Recommendation for Action: That the Board of Trustees makes a motion to:

1. Approve the award of the Agreement for Services with Alpine Septic, for the total amount of \$5,400.00.
2. Direct the Interim Director of Public Works to sign and execute the Agreement.

5. **SUBJECT:** Review, discuss and possibly approve the Agreement for Services for crane services at Burnt Cedar Water Disinfection Plant - 2023/24 Operating Fund: Public Works; Utilities; Water; General Ledger #20002222-7510; Vendor: Connolly Crane, in the amount of \$5,610.00. (Requesting Staff Member: Interim Public Works Director Kate Nelson)

Recommendation for Action: That the Board of Trustees makes a motion to:

1. Approve the award of the Agreement for Services with Connolly Crane Services, for the total amount of \$5,610.00.
2. Direct the Interim Director Of Public Works to sign and execute the Agreement.

6. **SUBJECT:** Review, discuss and possibly approve the Agreement for Services with Finest LLC - 2023/24 Operating Fund: Public Works; Utilities; Sewer; General Ledger #20002524-7510; Vendor: Finest LLC, in the amount of \$10,045.22. (Requesting Staff Member: Interim Public Works Director Kate Nelson)

Recommendation for Action: That the Board of Trustees makes a motion to:

1. Approve the award of the Agreement for Services with Finest LLC, for the total amount of \$10,045.22.
2. Direct the Interim Director of Public Works to sign and execute the Agreement.

7. **SUBJECT:** Review, discuss and possibly approve the Agreement for Services for sodium silicate pumping and disposal at the Burnt Cedar Water Disinfection Plant - 2023/24 Operating Fund: Public Works; Utilities; Water; General Ledger #20002223-7510; Vendor: Hero Environmental Services, in the amount not to exceed \$10,400.50. (Requesting Staff Member: Interim Public Works Director Kate Nelson)

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NOTICE OF MEETING

Agenda for the Board Meeting of February 28, 2024 - Page 3

Recommendation for Action: That the Board of Trustees makes a motion to:

1. Approve the award of the Agreement for Services with Hero Environmental Services, for the total amount not to exceed \$10,400.50.
 2. Direct the Interim Director of Public Works to sign and execute the Agreement.
8. **SUBJECT:** Review, discuss and possibly approve the Amendment to the current Agreement for Professional Services - 2023/24 Operating Fund: Public Works; Utilities; Sewer and Water; General Ledger #20002223-7330 and 20002225-7330; Vendor: Jacobs Engineering Group Inc., in the amount of \$12,000.00. (Requesting Staff Member: Interim Public Works Director Kate Nelson).

Recommendation for Action: That the Board of Trustees makes a motion to:

1. Approve Amendment 1 to the Professional Services Agreement with Jacobs, for the total amount of \$12,000.00.
 2. Direct the Interim Director of Public Works to sign and execute the Agreement.
9. **SUBJECT:** Review, discuss and possibly approve the Agreement for Surveying Services for the Ponderosa Ranch Road Water Main Replacement Project - 2023/24 Capital Improvement Project; Fund: Utilities; Division: Water; Project #2299WS1803 Watermain Replacement - Future; Vendor: Walsh Odyssey Engineering, LTD, dba Odyssey Engineering, Inc., in a not-to-exceed amount of \$7,800.00. (Requesting Staff Member: Interim Engineering Manager Hudson Klein)

Recommendation for Action: The Board of Trustees makes a motion to:

1. Review, discuss and possibly authorize the Agreement for surveying services of the Ponderosa Ranch Road Water Main Replacement Project - CIP 2299WS1803; Vendor: Walsh Odyssey Engineering, LTD, dba Odyssey Engineering, Inc., for an amount not to exceed \$7,800.00.
 2. Authorize the Interim Director of Public Works to sign and execute the Agreement.
10. **SUBJECT:** Review, discuss and possibly approve the Agreement for Services for painting the interior of the Public Works Administration Building (Building A) - 2023/24 Capital Improvement Project; Fund: Utilities; Division: Public Works Shared; Project #2097BD1202 - Paint Interior Building #A; Vendor: Tahoe Workz, in an amount not to exceed \$28,750. (Requesting Staff Member: Interim Director of Public Works Kate Nelson)

Recommendation for Action: That the Board of Trustees makes a motion to:

1. Approve the Agreement for Services with Tahoe Workz, Inc. for the amount not to exceed \$28,750.00.
2. Direct the Interim Director of Public Works to sign and execute the Agreement.

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NOTICE OF MEETING

Agenda for the Board Meeting of February 28, 2024 - Page 4

G. GENERAL BUSINESS (for possible action)

1. **SUBJECT:** Review, discuss and possibly approve Diamond Peak Ski Resort's 2024/25 Recreation Pass Holder daily lift ticket rates and Recreation Pass Holder season pass rates proposal. (Requesting Staff Members: General Manager of Diamond Peak Ski Resort, Mike Bandelin)

Recommendation for Action: That the Board of Trustees makes a motion to:

1. Approve an increase to all Recreation Pass Holder daily ticket products as shown in (Table 1) for FY 2024/25; and,
 2. Approve an increase to all Public (i.e. Non-Recreation Pass Holder) season pass products as shown in (Table 3 - Exhibit A) for FY 2024/25; and
 3. Approve a \$0 increase to Recreation Pass Holder season pass prices (Table 3 - Option A) for FY 2024/25; and,
 4. Direct District Staff to include an additional pricing tier (Tier 4) for Public season pass products at rates to be determined by market conditions.
2. **SUBJECT:** Review, discuss and possibly approve the Agreement for the 30% Schematic Design contract for Incline Beach House Project - 2023/24 Capital Improvement Project; Fund: Community Services; Division: Beaches; Project #3973LI1302; Contractor: CORE West Inc. dba CORE Construction in the amount of \$103,500.00. Review, discuss and possibly approve the Agreement for the 30% Schematic Design for the Incline Beach Access Project - 2023/24 Capital Improvement Project; Fund: Community Services; Division: Beaches; Project #3972BD2102; Contractor: CORE West Inc. dba CORE Construction in the amount of \$18,000.00. (Requesting Staff Member: Interim Public Works Director Kate Nelson)

Recommendation for Action: The Board of Trustees makes a motion to:

1. Approve the Agreement for the 30% Schematic Design for the Incline Beach House Project - 2023/24 Capital Improvement Project; Fund: Community Services; Division: Beaches; Project #3973LI1302; Contractor: CORE West Inc. dba CORE Construction for the amount of \$103,500.00; and,
 2. Approve the Agreement for the 30% Schematic Design for the Beach Access Project - 2023/24 Capital Improvement Project; Fund: Community Services; Division: Beaches; Project #3972BD2102; Contractor: CORE West Inc. dba CORE Construction for the amount of \$18,000.00; and,
 3. Direct the Chair and Secretary to sign and execute the Agreements.
3. **SUBJECT:** Review, discuss and possibly provide direction for Staff to pursue execution of a CMAR Construction contract in the amount of \$6,636,173.51 and a budget augmentation of \$800,000 for the WRRF Storage Tank Project - 2023/24 Capital Improvement Project; Fund: Sewer; Division: Utilities; Project #2599SS2010; Contractor: Granite Construction. (Requesting Staff Member: Interim Public

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NOTICE OF MEETING

Agenda for the Board Meeting of February 28, 2024 - Page 5

Works Director Kate Nelson)

Recommendation for Action: That the Board of Trustees Makes a Motion to:

1. Provide direction to Staff to pursue execution of a CMAR Construction Agreement with Granite Construction for the WRRF Storage Tank Project with a Guaranteed Maximum Price in the Amount of \$6,636,173.51 (inclusive of Owner controlled Project risk register in the Amount of \$407,270.00).
2. Prepare a budget augmentation in the amount of \$800,000 to support the award of the CMAR construction contract, a contract with Jacobs for engineering services during construction, Staff time for project management and operational assistance, and inspection and testing, as required during construction.

- H. REDACTIONS FOR PENDING PUBLIC RECORDS REQUESTS (for possible action)
- I. LONG RANGE CALENDAR
- J. BOARD OF TRUSTEES UPDATE
- K. FINAL PUBLIC COMMENTS - Limited to a maximum of three (3) minutes in duration.
- L. ADJOURNMENT (for possible action)

CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before 9:00 a.m. on Friday, February 23, 2024, a copy of this agenda (IVGID Board of Trustees Session of February 28, 2024) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were e-mailed to those people who have requested; and a copy was posted, physically or electronically, at the following locations in accordance with Assembly Bill 213:

1. IVGID Anne Vorderbruggen Building (893 Southwood Boulevard, Incline Village, Nevada; Administrative Offices)
2. IVGID's website (www.yourtahoeplace.com/ivgid/board-of-trustees/meetings-and-agendas)
3. State of Nevada public noticing website (<https://notice.nv.gov/>)
4. IVGID's Recreation Center (980 Incline Way, Incline Village, Nevada)

Persons may request copies of all agenda materials by contacting the District Clerk or by visiting the Administrative Offices at the address listed above.

/s/ Heidi H. White

Heidi H. White

District Clerk (e-mail: hwh@ivgid.org/phone # 775-832-1268)

IVGID Board of Trustees: Sara Schmitz - Chair, Matthew Dent - Vice Chair, Michaela Tonking - Secretary, Raymond Tulloch - Treasurer, and David Noble

Notes: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. **IVGID'S agenda packets are available at IVGID's website, www.yourtahoeplace.com; go to "Board Meetings and Agendas".**

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