



NOTICE OF MEETING

The regular meeting of the Incline Village General Improvement District will be held starting at **3:00 p.m.** on **Tuesday, June 23, 2020** in the Chateau, 955 Fairway Boulevard, Incline Village, Nevada.

In compliance with State of Nevada Executive Department, Declaration of Emergency Directive 006, 016, 018 and 021, this meeting is closed to the public and attendance is limited to members of the Board of Trustees and essential staff. Public comment is allowed and the public is welcome to make their public comment either via e-mail (please send your comments to info@ivgid.org by 1:30 p.m. on Tuesday, June 23, 2020) or via telephone (the telephone number will be posted to our website on the day of the meeting).

- A. PLEDGE OF ALLEGIANCE*
- B. ROLL CALL OF THE IVGID BOARD OF TRUSTEES*
- C. PUBLIC COMMENTS* - Limited to a maximum of three (3) minutes in duration.
- D. APPROVAL OF AGENDA *(for possible action)*

The Board of Trustees may make a motion for a flexible agenda which is defined as taking items on the agenda out of order; combining agenda items with other agenda items; removing items from the agenda; moving agenda items to an agenda of another meeting, or voting on items in a block.

-OR-

The Board of Trustees may make a motion to accept and follow the agenda as submitted/posted.

- H. GENERAL BUSINESS – PART 1 *(for possible action)*
 - 1. Conduct interviews of submitted candidates for the position of Audit Committee Member At-Large (Requesting Trustee: Chairman Tim Callicrate)
 - a. Derrek Aaron
 - b. Clifford Dobler
 - c. Glen Rossman
 - d. Joan Spelletich
 - e. Raymond Tulloch
 - f. Judith Miller
 - g. Denise Davis
 - h. Michaela Tonking
 - 2. Review, discuss and possibly appoint up to three (3) Audit Committee Members At-Large (Requesting Trustee: Chairman Tim Callicrate)

Incline Village General Improvement District

Incline Village General Improvement District is a fiscally responsible community partner which provides superior utility services and community oriented recreation programs and facilities with passion for the quality of life and our environment while investing in the Tahoe basin.

893 Southwood Boulevard, Incline Village, Nevada 89451 • (775) 832-1100 • FAX (775) 832-1122

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E. DISTRICT STAFF UPDATE* (*for discussion only*)

1. Interim District General Manager Indra Winquest

F. REPORTS TO THE IVGID BOARD OF TRUSTEES*

1. District General Counsel: Law Firm of Best, Best & Krieger
2. Board Treasurer Sara Schmitz
3. Audit Committee Chairman Matthew Dent

G. CONSENT CALENDAR (*for possible action*)

1. Review, discuss, and possibly reduce the appropriation in this project by \$121,567 and possibly authorize a unit price contract for the Maintenance Building Drainage, Wash Pad, and Pavement Improvements [budgeted at \$700,000] - 2020/2021 Capital Improvement Project: Maintenance Building Drainage, Wash Pad, and Pavement Improvements; Fund: Community Services; Division: Golf; Project 3141GC1501. Vendor: Cruz Construction, Inc. in the amount of \$425,433 and award a contract change order in the amount of \$50,000 to Cruz Construction for paving at unit prices for a total base construction contract amount of \$475,433 (Requesting Staff Members: Director of Public Works Joe Pomroy and Engineering Manager Nathan Chorey)
2. Review, discuss, and possibly reduce the appropriation in this project by \$353,910 and authorize multiple contracts for the 2020 Watermain Replacement and Fire Flow Enhancement Project [budgeted at \$990,000] - 2020/2021 Capital Improvement Project: Watermain Replacement – Martis Peak Road Vicinity; Fund: Utilities; Division: Water; Project 2299WS1704. Vendor: RaPiD Construction in the amount of \$456,610 and Tri Sage Consulting in the amount of \$48,480. (Requesting Staff Members: Director of Public Works Joe Pomroy and Engineering Manager Nathan Chorey)
3. Review, discuss and possibly approve an item for the 2020/21 Fiscal Year allowing the District to enter into an agreement for media buying services for 2020/21; Venues: Diamond Peak, Championship Golf Course, Mountain Golf Course, Facilities, Recreation Center and Tennis Center; Vendor: EXL Media; Contract Amount: Up to \$265,700 in paid media spending, \$92,000 in trade media spending and \$68,000 in agency fees – a grand total of \$425,700 (Requesting Staff Members: Director of Community Services/Golf Darren Howard and Marketing Manager Paul Raymore)

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H. GENERAL BUSINESS – PART 2 (*for possible action*)

PUBLIC COMMENT WILL BE TAKEN ON AGENDA ITEM H.3.

Limited to a maximum of three (3) minutes in duration

3. Review, discuss, and possibly approve Resolution 1881 – An Emergency Resolution that temporarily limits access to the beaches, located in Incline Village, Nevada known as Incline Beach, Burnt Cedar Beach, Ski Beach and Hermit Beach, provides for possible occupancy limits, bans pop up tents, provides discretion to limit, restrict and/or cancel any and all group picnic reservations, and provides for a method to make necessary and immediate changes with a communication process to the Board of Trustees - effective date June 24, 2020; end date December 31, 2020 (Requesting Staff Member: Interim District General Manager Indra Winquest)
4. Review, discuss, and possibly approve a month-to-month extension (not to exceed two months) to Tri-Strategies existing contract for Governmental Relations at a cost of \$3,000 per month; not to exceed \$6,000 (Requesting Staff Member: Interim District General Manager Indra Winquest)

I. APPROVAL OF MINUTES (*for possible action*)

1. Meeting Minutes of Regular Meeting of May 19, 2020

J. BOARD OF TRUSTEES UPDATE (**NO DISCUSSION OR ACTION**) ON ANY MATTER REGARDING THE DISTRICT AND/OR COMMUNITIES OF CRYSTAL BAY AND INCLINE VILLAGE, NEVADA*

K. PUBLIC COMMENTS* - Limited to a maximum of three (3) minutes in duration.

L. REVIEW WITH BOARD OF TRUSTEES, BY THE DISTRICT GENERAL MANAGER, THE LONG RANGE CALENDAR (*for possible action*)

M. ADJOURNMENT (*for possible action*)



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CERTIFICATION OF POSTING OF THIS AGENDA

I hereby certify that on or before Thursday, June 18, 2020 at 9:00 a.m., a copy of this agenda (IVGID Board of Trustees Session of June 23, 2020) was delivered to the post office addressed to the people who have requested to receive copies of IVGID's agendas; copies were either faxed or e-mailed to those people who have requested; and a copy was posted at the following seven locations within Incline Village/Crystal Bay in accordance with NRS 241.020:

1. IVGID Anne Offices)
2. Incline Village
3. Crystal Bay Post
4. Raley's
5. Incline Village
6. IVGID's
7. The Chateau at

SUSPENDED – STATE OF NEVADA EXECUTIVE DEPARTMENT, DECLARATION OF EMERGENCY, DIRECTIVE 006 (SECTION 3), 016, 018 AND 021.

Vorderbruggen Building (Administrative
Post Office
Office
Shopping Center
Branch of Washoe County Library
Recreation Center
Incline Village

/s/ Susan A. Herron, CMC

Susan A. Herron, CMC

District Clerk (e-mail: sah@ivgid.org/phone # 775-832-1207)

Board of Trustees: *Tim Callicrate - Chairman, Matthew Dent, Sara Schmitz, Kendra Wong, and Peter Morris.*

Notes: *Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent Calendar section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Those items followed by an asterisk (*) are items on the agenda upon which the Board of Trustees will take no action. Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to call IVGID at 832-1100 at least 24 hours prior to the meeting. Copies of the packets containing background information on agenda items are available for public inspection at the Incline Village Library.*

IVGID'S agenda packets are now available at IVGID's web site, www.yourtahoeplace.com; go to "Board Meetings and Agendas". A hard copy of the complete agenda packet is also available at IVGID's Administrative Offices located at 893 Southwood Boulevard, Incline Village, Nevada, 89451.

**NRS 241.020(2) and (10): 2. Except in an emergency, written notice of all meetings must be given at least 3 working days before the meeting ...10. As used in this section, "emergency" means an unforeseen circumstance which requires immediate action and includes, but is not limited to: (a) Disasters caused by fire, flood, earthquake or other natural causes; or (b) Any impairment of the health and safety of the public.*